

Attendees

1. Old Dominion University – Guoqing Zhou
2. Census – Randy Fusaro
3. Census – Anne O'Connor
4. DHS – Barry Reff
5. FGDC Secretariat – Gita Urban-Mathieux
6. FGDC Secretariat – Julie Binder Maitra
7. Library of Congress – Jacquie Nolan
8. National Geospatial Intelligence Agency – Rick Pearsall
9. National Geodetic Survey – Joe Evjen
10. USGS – Robin Fegeas

Topics:

1. [CAP Award Number G09AC00093](#), Proposal for standard for large-scale orthoimagery - Guoqing Zhou

Discussion: Robin believes that the proposal should be referred to the Technical Committee of the National Digital Orthophoto Programs (www.ndop.gov). Anne has already forwarded the proposal to the NDOP Technical Committee for review. This project would best be presented as a technical report.

- **ACTION:** Rick will return comments from NGA on the proposal by November 30
- **ACTION:** Guoqing will provide past research papers for review
- **ACTION:** Anne will schedule a teleconference with the NDOP Technical Committee for early December to discuss the proposal.
- **ACTION:** Barry will forward the proposal for review by the Department of Interior's GMO. Comments are sought by November 30
- **ACTION:** Julie will discuss with Gita if plans will affect the CAP award

2. Incorporating external standards in the business of the FGDC standards program: proposed changes to [Directive #4, Guide to Completing a Standards Proposal](#): visit [wiki](#) for updates

Discussion: Barry said that standards from organizations other than INCITS standards should be reviewed as well. Julie noted that is a list of external standards organizations, <http://www.fgdc.gov/standards/organization/external-standards-organizations>, on the FGDC web site. Reviewing standards from organizations such OGC and OASIS will address issues raised by Doug Nebert concerning implementations and encodings. Robin said that he did not remember a call for comments on proposed changes to Directive #4 and also recommended a tutorial on how to use wikis.

ACTION: Julie will issue a call for comments on proposed changes to Directive #4.

ACTION: Julie will schedule a tutorial on how to use wikis on my.usgs.gov.

3. Develop CY 2010 schedule for FGDC Standards WG meetings.

Discussion: For the past few years, I (Julie) have scheduled FGDC Standards WG meetings only when there are actionable items to make meeting attendance worth SWG members' time. I am reverting to regularly scheduled meetings, with the plan that proposals and draft standards will be submitted for review and recommendation in time for the scheduled meetings.

Randy wrote, "Martha Wells believes that they will have a final draft of the Address Standard completed and be ready to make a presentation to the SWG by January. Then the 30 day review of the Address Standard by the SWG could begin with a goal of having the Coordination Group vote for it to go to Public Review at their March meeting."

CY 2010 meeting schedule:

- Wednesday, February 20, 2010
- Wednesday, May 12, 2010
- Wednesday, September 15, 2010
- Wednesday, December 8, 2010

4. Walkthrough and update FGDC Standards WG membership list. In addition to the chair, only five people stayed to discuss CY 2010 plans. This raises two questions:

- How many voting members does the FGDC Standards Working Group have?
- How many members, then, constitute a quorum (simple majority) to conduct business?

ACTION: Maitra will forward FGDC Standards WG membership for review by the FGDC Coordination Group.