

February 10, 2015 FGDC HIFLD PMG Meeting



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1.0 Logistics

1.1 Date/time

Tuesday, February 10, 2015
2:00-2:30 PM Eastern Daylight Time
Walter E. Washington Convention Center, Room 301
801 Mount Vernon Place Northwest, Washington DC

1.2 Call-in & webinar instructions

Dial: 1-800-320-4330 Conference Pin: 637879

2.0 Agenda

2.1 Introductions

Attendee	Affiliation	Comment
1. Chris Vaughan	GIO, FEMA	
2. David Saghy	U.S. Geological Survey	Call In
3. Noe 'Isaac' Cavazos	DHS IP	Call In
4. Vicki Bovell	DHS IP	Call In
5. Nate Workman	Federal Emergency Management Agency (FEMA)	Call In
6. Todd Spangler	Department of Defense (DOD), Office of Assistant Secretary of Defense – Homeland Defense (OASD-HD)	
7. David LaBranche	DOD, Office of the Under Secretary of Defense, Installation and Environment(OUSD-I&E)	Call In
8. Mike Smith	National Geospatial-Intelligence Agency (NGA) Source	Vice-Chair
9. David Alexander	DHS Geospatial Management Office (GMO)	Chair
10. Mike Donnelly	DHS GMO	Presenter/ Secretariat
11. Travis Hardy	Ardent – HIFLD Exec Sec Support	
12. Julie Sokol	BAH – HIFLD Exec Sec Support	
13. Justin Sherin	BAH – HIFLD Exec Sec Support	
14. Kyle Taduran	BAH – HIFLD Exec Sec Support	
15. Melissa Connors	Ardent – HIFLD Exec Sec Support	Call In

2.2 Review of PMG meeting agenda

- Welcome and Opening Remarks
- Action Items Review
- Next HIFLD Subcommittee Meetings Topics
 - MAPPS, April 2015
 - Homeland Security Preparedness Workshop Summit, May/June 2015
 - Common Operating Data/HSIP Annual Feedback Session, September 2015
- HIFLD Website Transition
- PMG Member Open Discussion
- Closing Remarks and Action Item Review

2.3 Action Item Review

Item #	Action	Owner	Status	Comments
2014-12-17-01	Extend invite for participation in the HIFLD Subcommittee to: NCR, USPS, NSGIC	M. Donnelly	In work	Pending USPS POC

2014-12-17-02	HIFLD Subcommittee to provide other recommended groups to Michael Donnelly	Subcommittee	In work
2014-12-17-03	HIFLD Subcommittee members to respond with interest in Tiger Team to Mr. Donnelly	Subcommittee	In work
2014-12-17-04	Provide MDA presentation to subcommittee	HIFLD Exec Sec	Complete
2014-12-17-05	Arrange future PMG meetings	M. Donnelly	In work

2.4 Status of PMG and Subcommittee Membership

Mr. Donnelly announced the addition of new representatives to the Subcommittee to include Bill Burgess of NSGIC and Mike Liddle from NCR. An invitation to USPS has been sent and is pending. Mr. Donnelly reviewed the voting policy which reserves voting privileges to federal partners, but assured everyone in attendance that they have a voice in the Subcommittee decision-making process.

2.5 Status of PMG and Subcommittee Membership

Mr. Donnelly verified the list of current groups represented by the Subcommittee to include NOAA, Census Bureau, DoJ, DEA, DOD, and NGA. He will distribute a finalized list prior to the next Subcommittee meeting and then submit it to the FGDC Executive Committee. He will make an additional request to the Steering Committee to help fill out federal partner representation as needed.

2.6 Data Licensing Tiger Team

The Subcommittee Tiger Team was scheduled to meet immediately after the February 10th PMG meeting to establish its roadmap and expected deliverables. One objective of this group will be to fuel a follow-on table-top exercise regarding downstream requirements in the June 2015 timeframe. Mr. Alexander emphasized the need to maintain good traction and acknowledged the high level of interest in finding better ways to release and share data.

2.7 Next HIFLD Subcommittee Meetings/ Topics

Mr. Donnelly announced that the next in-person PMG meetings will take place at NCE and the Pentagon in April and June 2015 respectively. The next HIFLD meeting will be held at the Homeland Security Summit/National Preparedness Summit in August 2015. The goal will be to look at overall geospatial support for HLS. Dates for the HSIP Feedback Session are to be determined, but will likely fall within September. Mr. Sherin suggested the group consider involvement with the GEOINT Symposium taking place on 22-24 June 2015.

2.8 HIFLD Website Transition

Mr. Hardy updated the group on progress made toward the HIFLD website transition which will take place 1 July 2015 or sooner. The current objective for the HIFLD support team is to address the onboarding process for users to gain a HSIN account in order to access the new HIFLD site. The team is laying the groundwork for an aggressive campaign between now and 1 July 2015 to ensure that current users are not left behind in the transition. This campaign will consist of webinars, a monthly newsletter, and specific briefs to the PMG to outline the process and present all users with relevant and timely support.

3.0 Open Discussion

Mr. Smith announced that HSIP 2015 would be released on 13 April 2015 and that PMG members would be notified if anything slips.

Action items from this meeting include:

- Mr. Alexander will distribute a finalized list prior to the next Subcommittee meeting and then submit it to the FGDC Executive Committee.
- Mr. Alexander will make an additional request to the Steering Committee to help fill out federal partner representation as needed.
- The HIFLD Executive Secretariat will secure meeting space for both April and June in-person PMG meetings at NCE and the Pentagon respectively.

In closing, the next PMG meeting was tentatively scheduled for April 2015. This meeting then adjourned to transition to the Data Licensing Tiger Team meeting.