



**Architecture & Technology
Working Group (ATWG)
Thursday, June 23, 2016
11:00 a.m. – 12:00 p.m. Eastern**

**Location: [USGS National Center](#)
Room 2A316
12201 Sunrise Valley Dr
Reston, VA 20192**

Please note that times indicated on the agenda are approximate and may vary based on discussion.

To join the Webinar via WebEx:

Navigate to the following:
<https://usgs.webex.com/usgs/j.php?MTID=m06a10741930a153bc574b0061c9e2937>

Audio Conference Instructions:

Dial Toll free: (855) 547-8255
Dial Local: (703) 648-4848
Code: 80878688

AGENDA

11:00 – 11:05	Welcome	<i>William Mullen, DOI</i>
11:05 – 11:25	Charter Status	<i>William Mullen, DOI</i>
11:25 – 11:45	ATWG Request Tracking	<i>William Mullen, DOI Tom Myers, FGDC Support</i>
11:45 – 11:55	Discussion	<i>ATWG Members</i>
11:55 – 12:00	Action Item Review	<i>Tom Myers, FGDC Support</i>
12:00	Adjourn	

ARCHITECTURE & TECHNOLOGY WORKING GROUP

MEETING MINUTES FROM THURSDAY, JUNE 23

MEETING MANAGER: Bill Mullen, DOI*

MEETING HOST: USGS

RECORDER: Tom Myers, FGDC Support

GUESTS:

Jerry Johnston, DOI/IOS, In-Person

John Mahoney, DOI/USGS, Phone

Randy Warren, DOC/NOAA, Phone*

Jay Spurlin, DOC/Census, Phone*

Rob Dollison, DOI/USGS, Phone*

Ted Payne, USDA, Phone*

Jen Carlino, DOI/USGS, Phone

Jim Irvine, FGDC Support, Phone

UPCOMING EVENTS

**Esri User Conference
June 27 – July 1, San Diego**

NEXT WG MEETING:

**July TBD
Main Interior Building (MIB)**

* indicates ATWG member

Status of Actions or in-work items directly impacting the ATWG

Action Items

- Tom Myers to coordinate ATWG Request Tracker accounts for ATWG members.
- Tom Myers to ensure ATWG members are on the GeoPlatform beta test roster.

REQUEST LIST			
CURRENT REQUESTS			
REQUEST	DESCRIPTION/SUMMARY	GEOSPATIAL PLATFORM FOCUS AREA	
PREVIOUS REQUESTS			
REQUEST	DESCRIPTION/SUMMARY	GEOSPATIAL PLATFORM FOCUS AREA	STATUS
Data Availability Reporting	Provide recommendations on data availability reporting. Can we set up notifications for services, data, and information within a particular geofence or topic area? From a marketplace perspective, users should have an awareness of data offerings without having to check back.		
Mobile Observation Standard	Provide requirements for a mobile observation standard. Technical Team has created a mockup for a Mobile Observation Service application. A formal standard for observations about a place doesn't exist.		
Service Utilization	Provide recommendations on measuring service utilization for web services, especially those that are hosted on external websites. This may ultimately be a "report card" distributed to data providers and incorporated into the Performance Dashboard on GeoPlatform.gov		

Item:	Charter Status
Lead:	Bill Mullen, DOI/IOS
Desired Outcome:	Provide update on charter status.
Additional Participants:	Randy Warren, Jay Spurlin, Rob Dollison
Discussion:	<ul style="list-style-type: none"> • <u>Bill Mullen, DOI/IOS</u>: The FGDC Secretariat completed their review of the draft ATWG charter and provided an updated version. The Secretariat proposed several stylistic and content modifications to align the charter with the most current FGDC guiding documents. • <u>Randy Warren, DOC/NOAA</u>: After an initial review, no items of concern. • <u>Jay Spurlin, DOC/Census</u>: No problems. • <u>Rob Dollison, DOI/USGS</u>: No problems. • <u>Bill Mullen, DOI/IOS</u>: We will discuss the charter with Jerry before submitting to the Steering Committee for final approval. One item that stands out is the dated language concerning the past purpose of the ATWG to make federal enterprise architecture recommendations. We will report back to the group with any concerns raised by the Steering Committee. The goal is to have the charter finalized and approved in the next 2-3 months.
Item:	ATWG Request Tracker
Lead:	Bill Mullen, DOI/IOS; Tom Myers, FGDC Support
Desired Outcome:	Stand up a request tracking tool to ensure ATWG perspectives are captured accurately and consistently.
Additional Participants:	Rob Dollison, Jerry Johnston
Discussion:	<ul style="list-style-type: none"> • <u>Bill Mullen, DOI/IOS</u>: The intent of the request tracker is to capture input from ATWG members as well as the context surrounding the request. The context is important. • <u>Tom Myers, FGDC Support</u>: [Provided walk-through of the tool, illustrating how an individual would review requests and provide comments.] • <u>Bill Mullen, DOI/IOS</u>: Once a request is posted, there will be a 1-2 week comment period for ATWG members to provide input. Once the comment period closes, input will be reviewed and organized by sentiment. The aggregated input will be distributed to the group and a short call will be scheduled to discuss and finalize the ATWG perspective/recommendation. • <u>Jerry Johnston, DOI/IOS</u>: Agree that a system to keep track of the “punch list” – a running log of feature and change requests – would be valuable. • <u>Rob Dollison, DOI/USGS</u>: Will the request tracker be integrated with existing GeoPlatform communities?

	<ul style="list-style-type: none"> • <u>Tom Myers, FGDC Support</u>: No. The GeoPlatform wiki (https://wiki.geoplatform.gov) is not integrated with existing GeoPlatform elements. It will require a separate account. Accounts will be created by the Technical Team and emailed to ATWG members. • <u>Bill Mullen</u>: Once all standing requests are populated in the request tracker, instructions and next steps will be sent out to the group. • <u>Jerry Johnston</u>: The timing of the next beta is mid-July. All ATWG members will be added to the beta test roster. The beta process may be a good way to kick start feature request evaluations.
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LOOK AHEAD

Next Meeting:	July TBD
Meeting Focus:	TBD
Location:	Main Interior Building (MIB)