Federal Geographic Data Committee
Steering Committee Meeting
Thursday, September 25, 2014
1:00 p.m. – 3:00 p.m. EDT

Location:	South Interior Building 1951 Constitution Avenue, NW Washington, DC 20240
Room:	Auditorium (1st Floor)

Agenda

1:00 – 1:15	**Welcome and Introductory Remarks; Leadership Update**	*Anne Castle, Chair, DOI*
1:15 – 1:25	**GAO Engagement Update**	*Ivan DeLoatch, FGDC OS*
1:25 – 1:40	**NSDI Strategic Plan Implementation**	*Dan Cotter, DHS;* *Ivan DeLoatch, FGDC OS*
1:40– 1:55	**Geospatial Platform**	*Ken Shaffer, FGDC OS*
1:55 – 2:15	**Report on September 23-24 NGAC Meeting**	*Robert Austin, Chair, NGAC*
2:15 – 2:30	**Open Water Data Initiative**	*Alan Rea, USGS*
2:35 – 2:45	**NGDA Management Plan**	*Adrian Gardner, FEMA;* *Ivan DeLoatch, FGDC OS*
2:45 – 2:55	**Partnerships with the Peace Corps**	*Matthew McAllister, Peace Corps/Office of Innovation*
2:55 – 3:00	**Wrap-Up**	*Anne Castle, Chair, DOI*
3:00	*Adjourn*	

Closed		
Lead:	FGDC Steering Committee Members	**Action#: 20140403-03**
Action:	The FGDC Steering Committee will have a discussion and possible workshop on best practices from member agencies successful in attracting senior-level management attention from their own agencies regarding the NGDA Management Plan.	
Contact:	Ivan DeLoatch, FGDC OS, ideloatch@fgdc.gov	
Resolution/ Response:	Discussions on a potential workshop occurred on 5/15,at the ECom meeting on 5/22 and SC meeting on 6/26. Discussions did not result in identifying a strong need or interest from agencies for a meeting/workshop on this topic at this time.	
Due Date: ASAP		
Lead:	Steering Committee Members	**Action#: 20140626-01**
Action:	Steering Committee members who have nominations from their agencies for Coordination Group Co-Chair are asked to contact the FGDC Secretariat.	
Contact:	Ivan DeLoatch, FGDC OS, ideloatch@fgdc.gov	
Resolution/ Response:	No nominations were received by the FGDC OS. CG Co-Chairmanship is still vacant. At the 9/25/14 Steering Committee meeting, the Chair reiterated the opportunity for agencies to identify staff to fill this key FGDC position.	
Complete		
Lead:	Steering Committee Members	**Action#: 20140626-02**
Action:	Steering Committee agencies that receive questions from GAO on the current engagement are asked to contact the FGDC Secretariat to help ensure a coordinated response.	
Contact:	Ivan DeLoatch, FGDC OS, ideloatch@fgdc.gov	
Resolution/ Response:	Agencies with whom GAO has/or will be interacting include: NOAA, Census, DOI, USGS, FGDC OS, and GSA.	
Complete		
Lead:	Steering Committee Members	**Action#: 20140626-03**
Action:	Any Steering Committee members who would like to participate in reviewing and revising the geospatial investment definition and budget report codes are asked to contact the FGDC Secretariat.	
Contact:	Ivan DeLoatch, FGDC OS, ideloatch@fgdc.gov	
Resolution/ Response:	A representative small group has responded and will focus on these actions.	
Complete		
Lead:	Steering Committee Members	**Action#: 20140626-04**
Action:	Any Steering Committee members who would like to attend the NGDA working session at the Esri Conference on July 16 should contact Wendy Blake-Coleman.	
Contact:	Wendy Blake-Coleman, EPA, blake-coleman.wendy@epa.gov	
Resolution/ Response:		

Complete		
Lead:	Steering Committee Members	**Action#: 20140626-05**
Action:	The FGDC Secretariat will send out a call for feedback and support of the Open Water Data Initiative Proposal to Steering Committee members. Member responses will be due to Ivan DeLoatch by July 11. Responses received were taking into account.	
Resolution/ Response:	Responses received were taking into account.	
Due Date: Pending receipt of draft report		
Lead:	FGDC Secretariat	**Action#: 20140925-01**
Action:	When the draft GAO report is released for comment, likely in the December 2014 timeframe, the FGDC OS will coordinate a response with the agencies involved in the engagement.	
Contact:	Ivan DeLoatch, FGDC OS, ideloatch@fgdc.gov	
Resolution/ Response:		
Due Date: October 17, 2014		
Lead:	Alan Rea, USGS	**Action#: 20140925-02**
Action:	The USGS lead for the Open Water Data Initiative will coordinate with the FAA to determine if the FAA has information on stream censors that can be utilized as part of the On Open Water Data Initiative.	
Contact:	Alan Rea, USGS, ahrea@usgs.gov	
Resolution/ Response:		
Due Date: October 17, 2014		
Lead:	Steering Committee Members	**Action#: 20140925-03**
Action:	Steering Committee members should provide to Ivan DeLoatch and John Mahoney their recommendations for the 2015 NGAC guidance.	
Contact:	John Mahoney, FGDC OS, jmahoney@usgs.gov	
Resolution/ Response		

Federal Geographic Data Committee
Steering Committee Meeting
MEETING MINUTES
September 25, 2014

Non-voting members denoted with an asterisk*
Quorum = 2/3 of voting members. Voting members = 27 **Quorum = 18**

√	Steering Committee Primary Members	Organization	√	Steering Committee Primary Members	Organization
x	Anne Castle	FGDC Chair/ Department of Interior		Dat Tran	Department of Veterans Affairs
	Scott Bernard	FGDC Vice Chair/ Office of Management and Budget		Harvey Simon	Environmental Protection Agency
x	Stephen Lowe	Department of Agriculture		Julius Knapp*	Federal Communications Commission*
x	Tim Trainor	Department of Commerce	x	Angela Smith	General Services Administration
	Jeff Bell	Department of Defense		Ralph Ehrenberg	Library of Congress
	James Dalton*	U.S. Army Corps of Engineers*		VACANT	National Aeronautics and Space Administration
	John Easton	Department of Education		Paul Wester	National Archives and Records Administration
	Russell Pereira	Department of Energy		VACANT*	National Capital Planning Commission*
	Keith Tucker	Department of Health and Human Services		VACANT	National Science Foundation
	Luke McCormack	Department of Homeland Security		Darren Ash	Nuclear Regulatory Commission
	Jean Lin Pao	Department of Housing and Urban Development		VACANT	Office of Personnel Management
	Jerry Johnston	Department of Interior		Asghar Noor	Small Business Administration
x	Joseph Klimavicz	Department of Justice	x	Lew Robertson	Smithsonian Institution
	Holly Donnelly	Department of Labor	x	Lew Sanford	Social Security Administration
	Cecelia Henderson	Department of State		Roy Teal	Tennessee Valley Authority
x	Patricia Hu	Department of Transportation		Carrie Stokes	U.S. Agency for International Development
	Jimmy Amoaka-Atta	Department of Treasury			
x	Lee Robertson	The Smithsonian Institution			

√	Steering Committee Alternate Members	Organization	√	Steering Committee Alternate Members	Organization
	Tony LaVoi	Department of Commerce	x	Mark Bradford	Department of Transportation
	Alex Ferry	National Geospatial-Intelligence Agency		Tom Garin	Department of Veterans' Affairs
x	Wendy Blake-Coleman	Environmental Protection Agency		Jim Young	Department of Treasury
x	Nancy Blyler	Department of Defense/USACE	x	Donald Draper Campbell	Federal Communications Commission
x	Tai Phan	Department of Education	x	Autumn Wallin	General Services Administration
	Teddy Dyer	Department of Energy	x	Butch Lazorchak	Library of Congress
x	David Alexander	Department of Homeland Security		Stuart Reiter	Nuclear Regulatory Commission
	John Kim	Department of Labor	x	David Timmons	Social Security Administration
	Other Attendees	**Organization**		**Other Attendees**	**Organization**
x	Robert Austin	City of Tampa/NGAC Chair	x	Jacqueline Nolan	Library of Congress
x	Talbot Brooks	NGAC Member		Colleen Phillips	U.S. Government Accountability Office
x	Pat Cummens	ESRI/NGAC Member	x	Vaishal Sheth	FGDC Office of the Secretariat
x	Ivan DeLoatch	FGDC Office of the Secretariat		Jon Sperling	Department of Housing and Urban Development
x	Kevin Gallagher	U.S. Geological Survey		Bryan Swan	General Services Administration
x	Michel Kareis	General Services Administration		Ben Swartley	U.S. Agency for International Development
	James Lewis	U.S. Geological Survey	X	Harvey Thorleifson	NGAC Member
x	Lynda Liptrap	Census Bureau	X	John Byrd	Management Association for Private Photogrammetric Surveyors
	Vicki Lukas	U.S. Geological Survey	X	Gita Urban-Mathieu	FGDC Office of the Secretariat
x	Mathew McAllister	Peace Corps	X	Camille Touton	Department of the Interior
x	Lucia Foulkes	FGDC Office of the Secretariat	X	Dick Vraga	U.S. Geological Survey
x	John Mahoney	FGDC Office of the Secretariat		Jason Warzinik	Boone Co., MO/NGAC Member
X	Jeff Bloomquist	Minnesota FSA State Office	X	Ken Shaffer	FGDC Office of the Secretariat
X	Nancy Blyler	USACE	X	Shirley Hall	Department of Agriculture
X	Alan Rae	U.S. Geological Survey	x	Dave Diserra	NGAC Member
X	Tina Trobia	GAO	x	Autumn Wallin	GSA

Welcome and Introductory Remarks; Leadership – *Anne Castle, Chair; FGDC; DOI*
FGDC Chair, Anne Castle welcomed the attendees to the meeting and called for approval of the minutes from the June Steering Committee Meeting.

DECISION: The Steering Committee approved the meeting minutes from the June 26, 2014 meeting.

Introductions of attendees were made. Ms. Castle presented an overview of discussion topics noted on the agenda, and highlighted the various engagements of the FGDC. Ms. Castle informed attendees of the participation of the NGAC members in this meeting and pointed out that Dr. Robert Austin, NGAC Chair, will provide a summary of the outcomes of the meeting on September 23-24, 2014 in Shepherdstown, WV.

Ms. Castle noted some 2014 FGDC accomplishments including the completion of the National Spatial Data Infrastructure (NSDI) Strategic Plan; and National Geospatial Data Asset (NGDA) Management Plan. She pointed out that the 2014 FGDC Annual report will include a status on NSDI goals. Progress in the development of the Geospatial Platform was noted. Ms. Castle mentioned that the new award for the Geospatial Platform contract is presently under protest. Key points on the establishment of the Open Water Data Initiative (OWDI) and developments on the Landsat Program were briefly discussed.

Ms. Castle announced her departure and expressed her gratitude to the members and acknowledged their contributions and accomplishments during her tenure. She indicated that a replacement has not yet been selected. However, she remarked that is a priority of the Department of the Interior to have the new Assistant Secretary for Water and Science, and reassured members that efforts were underway for a smooth transition.

GAO Engagement Update, *Ivan DeLoatch, FGDC, OS*
Mr. Ivan DeLoatch gave an update on the ongoing 2014 GAO Engagement on Geospatial Data and noted that a final report is expected in February, 2015. Mr. DeLoatch provided a summary of issues currently under review as well as the 2014 GAO Engagement recent actions. The latest actions included follow-up questions to NOAA, Census, and the USGS on data theme activities, and to the GSA questions on the Data.gov and the Geoplatform.gov relationship.

It was reported that on September 15, 2014, the FGDC/OS DOI, and GAO had a meeting to discuss the status reporting of the National Geospatial Data Asset Management Plan's actions, and the Geoplatform.gov operations. Additionally, it was noted that the research for "evidence" of 2012 implementation actions is ongoing. A projected timeline of next steps for GAO for the 2014 GAO Engagement were noted as follows:
   A. November 2014: GAO will provide their statement-of-facts to the interviewed agencies for their review and response;
   B. December 2014: GAO will provide a draft report to interviewed agencies with a 30-day comment and response period;
   C. January 2015: the response to the draft are due to GAO; and
   D. February 2015: GAO anticipates releasing a final report.

NSDI Strategic Plan Implementation, *Dan Cotter, DHS*
On behalf of Mr. Dan Cotter, John Mahoney, FGDC OS provided an update of the NSDI Strategic Plan Implementation.

Mr. Mahoney provided a status of the *Plan's* actions and presented the action plans developed by the executive champions. The *Plan* includes 3 Goals, 9 Objectives and 29 actions. The status reported the

actions as completed, in progress, or on-track. The NSDI Strategic Plan Status was briefly discussed, and it was pointed out that the NSDI implementation plan actions' status will be included in the FGDC 2014 Annual Report.

Geospatial Platform, *Ken Shaffer, FGDC OS*

Ken Shaffer presented a snapshot of the Geoplatform.gov and highlighted its enhancements.
A diagram pointed out the four major components of Geoplatform.gov development: Web Presentation and Collaboration, Search Catalog, Geospatial Data Assets and the Shared IT and Data Investments. A summary of the improvements on Geoplatform.gov was shown, and a status on the progress in each component was briefly discussed. Mr. Shaffer remarked that the contract protest period has delayed actions as the transition support is at a reduced level.

Report on NGAC, *Dr. Robert Austin, NGAC Chair*

Dr. Robert Austin provided an outline of the agenda topics discussed during the NGAC meeting held September 23-24, 2014, in Shepherdstown, WV. Dr. Austin reported and briefly discussed current actions of the various subcommittees. He highlighted key actions on the Address Subcommittee, the Landsat Advisory Group, the Education and Workforce Subcommittee, the Geospatial Privacy Subcommittee, and pointed out the topics presented during the lighting sessions. Dr. Austin informed the Steering Committee attendees that the NGAC approved two resolutions during the meeting on September, 23-24, 2014.

Resolution on Leadership

"The National Geospatial Advisory Committee does hereby acknowledge and recognize the significant contributions of Anne Castle, Assistant Secretary of the Interior for Water and Science, to the advancement of the national geospatial community.

In her role as the Chair of the Federal Geographic Data Committee, Ms. Castle has promoted partnerships and transparency through extensive outreach and collaboration with the National Geospatial Advisory Committee and many other stakeholders. The NGAC's accomplishments over the past several years have been supported and informed by her collaborative spirit and strong leadership.

The National Geospatial Advisory Committee expresses its sincere appreciation to Ms. Castle and its best wishes for her future endeavors."

Resolution on the National Address Database:

"The NGAC reiterates its strong support for the development of a National Address Database (NAD) and encourages the U.S. Census Bureau, the Department of Transportation, and other FGDC agencies to coordinate and collaborate with partners in the development of a business requirements plan for a NAD during FY2015."

An update from the Landsat Advisory Group was conveyed including the operational status on Landsat 7 and Landsat 8. A summary of the 2014 Guidance to Landsat Advisory Group was noted.
The Landsat Advisory Group reported that there are big challenges this year. It was highlighted that the value proposition for the Landsat applications draft is in review and should be ready for the NGAC's revision shortly.

Ms. Castle encouraged active participation by the Steering Committee members in the various engagements of the FGDC. Ms. Castle reported that a letter has been given to the Secretary of the Department of the Interior from the National States Geographic Information Council (NSGIC) advocating for the addition of an Address Data Theme to the list of federal NGDA data themes.

Open Water Data Initiative, *Alan Rea, USGS*

Alan Rea gave a background summary of the Open Water Data Initiative and pointed out that the Advisory Committee on Water Information (ACWI) charged the Subcommittee on Spatial Water Data (a joint subcommittee with the FGDC) to scope, design, and develop a plan of a National Open Water Data Infrastructure.

The outcomes of the meeting held on August 8, 2014 were outlined. Mr. Rea pointed out a primary focus of this meeting was to ensure good representation. He noted that the Federal Agencies are well represented, and expressed that participation from other organizations is desired.

An overview of Use-Case concepts was discussed. Mr. Rea remarked that one challenge is to find effective methods to track progress. Mr. Rea noted that initial Use-Case proposals drafts presented included the National Flood Interoperability, consisting of flood and inundation information at high spatial/temporal resolutions; an Integrated Water Portfolio, containing comprehensive water resources management decision support system; and Chemical Spills Response for water quality information needs. A summary of next steps and overview of Mid-range plans was provided.

NGDA Management Plan, *Ivan DeLoatch, FGDC OS*

Mr. DeLoatch provided of overview of discussion topics in connection to National Geospatial Data Asset Management Plan actions. Mr. DeLoatch pointed out the NGDA actions that were completed, in progress and not yet initiated.

A summary of current activities on NGDA Theme Leads and Dataset Managers was provided. It was noted that a Review of the Baseline Dataset Assessment Survey is due in mid-October 2014; additionally, the Registration of NGDA Datasets in GeoPlatform.gov/Data.gov catalog is due on December 31, 2014. A revision of Action 1E.1 - Review/revise geospatial investment and budget report codes by the Steering Committee are due on December 31, 2014.

Partnership with the Peace Corps, *Mathew McAllister, Office Of Innovation, Peace Corps*

Mathew McAllister, Peace Corps, Office of Innovation, informed attendees that the mission of their work is to identify the needs within the agency. Mr. McAllister highlighted that there is a need for a strategic approach in the geospatial information area within the Peace Corps. He provided examples of the value of geospatial data that will improve their existing business processes, and noted the benefits of making data-driven decisions.

Mr. McAllister noted that geospatial information is applicable to the Peace Corps in different mission areas. He highlighted that to fully take advantage of a potential partnership, and to fully launch the Agency's efforts into GIS, a GIS Project Manager is an immediate need. McAllister reported that Peace Corps had conversations with Esri about partnerships to bring Peace Corps up to speed in GIS. He remarked that partnership with both the private industry and the federal sector, with expertise in geospatial data, will help to launch Peace Corps efforts into GIS.

Ms. Anne Castle, Chair, noted that the FGDC Coordination Group will be a good starting point for the Peace Corp to obtain information of available resources that could assist to accomplish its current goal.

Wrap up- Anne Castle, *Chair, DOI*.

Ms. Anne Castle, Chair, DOI gave a recap of actions captured in the meeting, and encouraged the member agencies to nominate a Co-Chair for the Coordination Group, noting this as an opportunity for personnel development and a key role for the FGDC.

ACTION: When the draft GAO report is released for comment, likely in the December 2014 timeframe, the FGDC OS will coordinate a response with the agencies involved in the engagement.

ACTION: The USGS lead for the Open Water Data Initiative will coordinate with the FAA to determine if the FAA has information on stream censors that can be utilized as part of the On Open Water Data Initiative.

ACTION: Steering Committee members should provide to Ivan DeLoatch and John Mahoney their recommendations for the 2015 NGAC guidance.

Adjourn