



**Federal Geographic Data Committee  
Steering Committee Meeting  
Thursday, October 6, 2011  
2:00 p.m. – 4:00 p.m. ET**

**Location:** American Institute of Architects  
1735 New York Avenue, NW  
Washington, DC 20006

**Room:** Board Room, 2<sup>nd</sup> Floor

2:00 – 2:10	<b>Welcome and Introductions</b>	<i>Anne Castle, FGDC Chair</i>
2:10 – 2:40	<b>Geospatial Platform</b> <ul style="list-style-type: none"><li>• Overview</li><li>• Demo of New Capabilities</li><li>• Value Proposition</li><li>• Business Case/Shared Investment Responsibilities</li></ul>	<i>Jerry Johnston, EPA</i>
2:40 – 2:55	<b>A-16 Supplemental Guidance</b> <ul style="list-style-type: none"><li>• Overview</li><li>• Implementation Strategy</li><li>• Data Themes</li></ul>	<i>Ivan DeLoatch, Executive Director, FGDC Secretariat</i>
2:55 – 3:15	<b>United Nations Global Geospatial Information Management (UN-GGIM) Forum Update</b> <ul style="list-style-type: none"><li>• Review of conference activities and decisions</li></ul>	<i>Tim Trainor, Census Bureau</i>
3:15 – 3:45	<b>National Geospatial Advisory Committee Report</b> <ul style="list-style-type: none"><li>• Report on current NGAC activities</li><li>• Actions and decisions arising from October 4-5 NGAC meeting in Shepherdstown, WV</li></ul>	<i>Dr. David Cowen, Chair, NGAC</i>
3:45 – 4:00	<b>Wrap-up Discussion</b> <ul style="list-style-type: none"><li>• Summary of actions, decisions, next steps</li></ul>	<i>Anne Castle, FGDC Chair</i>
4:00	<b>Adjourn</b>	



## Federal Geographic Data Committee Steering Committee Meeting ACTION ITEMS Through June 7, 2011

<b>Due Date: 7/29/11 - Complete</b>		
<b>Lead:</b>	FGDC Steering Committee Members	<b>Action#: 20110607-01</b>
<b>Action:</b>	Provide recommendations to DOI and OMB leadership on the Geospatial Platform and the next steps for moving forward for this initiative.	
<b>Contact:</b>	Ivan DeLoatch, FGDC, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/Response:</b>	The Steering Committee (SC) and Coordination Group (CG) members were sent a request via email on 7/1/11 for input on the Platform Business case, including a template for Use Case submissions. Responses were incorporated in the Value Proposition, the pre-cursor document to the Business Case. Upon further discussions (after the SC meeting) with the Chair and Vice-Chair, it was recommended that the Business Case be developed in parallel with Platform Version 1 and Version 2 and that the Value Proposition document be drafted in time for review and comment by the SC, CG, and NGAC.	
<b>Due Date: 7/1/11 - Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20110607-02</b>
<b>Action:</b>	Prepare a report to the National Geospatial Advisory Committee (NGAC) on the status of and actions taken in response to previous NGAC recommendations. Transmit final report from FGDC Chair to the NGAC.	
<b>Contact:</b>	Ivan DeLoatch, FGDC, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/Response:</b>	The final recommendations and actions taken report was sent with a letter from the FGDC Chair to the NGAC Chair, 7/22/11. It was then sent to SC members via email, 7/27/11.	
<b>Due Date: 8/31/11 - Complete</b>		
<b>Lead:</b>	FGDC Executive Committee	<b>Action#: 20110607-03</b>
<b>Action:</b>	Develop the "business case" in support of the Geospatial Platform, including five to ten questions/issues that the Geospatial Platform is expected to help provide answers to or address in order to demonstrate the value of the Platform to decision makers, legislators, and the general public.	
<b>Contact:</b>	Ivan DeLoatch, FGDC, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/Response:</b>	In follow-on discussions with the FGDC Chair and Vice-Chair, it was decided that the Business Case will be developed in parallel with Platform Version 1 and Version 2 to ensure alignment. A Geospatial Platform <i>Value Proposition</i> draft document will be developed and ready for submission to the NGAC for review and comment by 8/31/11. A Value Proposition business use case template was sent to the SC members via email, 7/7/11. Use cases were received from: DOI BOEMRE; DOE; DoEd; HUD; NASA; and USDA. The <i>Value Proposition</i> draft document file version 8 was sent to the SC for review and comment; comments	

	were received and incorporated from: DOC, Census; DoE; DOI FWS; HUD; USDA; NRCS; NOAA. The <i>Value Proposition</i> draft document file version 8.6 was sent to the NGAC leadership from the FGDC Chair via email on 9/1/11 for their review and comment.	
<b>Due Date: 7/29/2011 - Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20110607-04</b>
<b>Action:</b>	Create plan of action and milestones based on Modernization Roadmap V3.	
<b>Contact:</b>	Ivan DeLoatch, FGDC, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/Response:</b>	High-level milestones for the Geospatial Platform were included as a section in the Value Proposition draft document.	
<b>Due Date: 7/1/2011 - Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20110607-05</b>
<b>Action:</b>	Revise the Geospatial Platform one-page summary document to better communicate to the average layperson the Platform's purpose and value. These changes will be shared with the Steering Committee.	
<b>Contact:</b>	Ivan DeLoatch, FGDC, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/Response:</b>	A revised Geospatial Platform one-page summary was sent to the SC members and the SC submitted comments incorporated. The final version was distributed via email to the SC and NGAC membership from the FGDC Chair, 6/28/11.	
<b>Due Date: 7/1/2011 - Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20110607-06</b>
<b>Action:</b>	Poll Steering Committee Members for interest in participating on Jerry Johnston's technical advisory team for the Geospatial Platform initiative.	
<b>Contact:</b>	Jerry Johnston, EPA, <a href="mailto:johnston.jerry@epa.gov">johnston.jerry@epa.gov</a>	
<b>Resolution/Response:</b>	In coordination with the FGDC Steering Committee, the CIOs and their designated geospatial leads from the departments, listed below, have organized an ad hoc team who will work together to deliver the Geospatial Platform Phase 1 capabilities. The Executive leadership will serve as the Champions for this initiative and will provide guidance and feedback to their designated Geospatial Leads as work progresses. Departments providing representation: DOI, DOE, EPA, HUD, NOAA, USDA. Meetings will initially occur weekly.	