Instructions:

Coordination with other appropriate organizations/officials within your Department or Agency will be useful for completing this survey. While a single consolidated survey response is preferred, submission of multiple, separately completed component-level surveys is acceptable as well.

- The first part of the survey requests answers to a brief list of questions. A response to every question is desired but not mandatory. In addition, if a response from all component organizations within your D/A cannot be obtained, partially completed surveys are acceptable and should be submitted.

  Other FGDC members may be able to benefit from what your D/A is doing or has in place. If you have any additional information or documents that you would like to and are able to share (e.g., guidance, templates, completed acquisition strategies, etc.), please submit along with your survey response.

- The second part of the survey requests documentation of the inventory of your D/A's current geospatial-related contracts, using the attached spreadsheet. (Additional guidance for completion of the inventory is provided on the spreadsheet).

All survey responses are DUE on:

THREE reminder notices will be sent out prior to, and on the due date (two weeks prior, 4 business days prior, and the morning of the due date).

Please contact _____if you have any questions about completing the survey or, if you are not able to provide a response by the due date.

SURVEY QUESTIONS:

1. Department/Agency (D/A):_____

2. If this is not a D/A consolidated survey response, identify which D/A component-level organization completed this survey:_____

3. Does your organization have a policy requiring the priority consideration of SmartBuy BPAs, government-wide acquisition vehicles (GWACs) or the GSA Schedule?
   - ☐ Yes
   - ☐ Yes, but not applicable across the enterprise
   - ☐ Yes, but not enforced
   - ☐ No

☐ I don't know

4. Does your organization have a contract management system?
 ☐ Yes, used enterprise-wide
 ☐ Yes, but not used enterprise-wide
 ☐ No, but information about contracts is documented elsewhere and centrally available
 ☐ No

5. Does your organization have any specific guidance for coding, or otherwise identifying, which investments and/or acquisitions include or are specific to geospatial products and/or services?
 ☐ Yes, but only for budget process
 ☐ Yes, but only for procurement process
 ☐ Yes, both budget and procurement
 ☐ No

 (If yes, can you share this guidance?)

6. How are geospatial-related products/services acquired within your D/A? (may have more than one response)
 ☐ Centrally, for the entire enterprise
 ☐ Centrally, but at the component-level
 ☐ Varies, depending upon what is being purchased
 ☐ Varies, depending upon acquisition cost
 ☐ Decentralized
 ☐ Multiple levels of review within requiring organization
 ☐ Multiple organizational reviews (e.g., program, legal, IT security, etc)

7. Does your D/A have a geospatial-related acquisition strategy?
 ☐ Yes , covers entire D/A geospatial portfolio
 ☐ Yes, but limited to geospatial portfolio at a component and/or program-level
 ☐ Yes, but specific to a project/initiative
 ☐ Yes, but part of a broader IT acquisition strategy
 ☐ No
 ☐ I don't know

 (If yes, do you have guidance, an example of an acquisition strategy template, or a completed document that you can share?)

8. Which organization(s) is/are responsible for geospatial "data" procurement within your D/A?
 ☐ OCIO
 ☐ Program Organization(s)
 ☐ Other (Identify)

☐ Multiple organizations
☐ I don't know
☐ N/A - do not purchase data

9. FITARA requires that IT procurements be signed off by the CIO. With regard to geospatial-related procurements:
   ☐ There is a review/sign-off process in place today and it applies to all geospatial-related procurements.
   ☐ There is a process is in place today but does not, or may not, apply to or include all geospatial-related procurements.
   ☐ There are plans to implement this within my D/A and it will apply to geospatial-related procurements.
   ☐ There are plans to implement this within my D/A but current plans do not expressly specify applicability for geospatial-related procurements.
   ☐ I don't know.

10. Does your D/A have an IT Asset Management System?
    ☐ Yes, and geospatial-related assets are identified
    ☐ Yes, but geospatial-related assets are not or may not be able to be categorically identified
    ☐ No
    ☐ I don't know

    (If yes, do you have any info that you can share about how the geospatial assets are described or coded in the system?)

11. Are open source geospatial data and/or products used by organizations within your D/A?
    ☐ Yes
    ☐ No
    ☐ I don't know

12. Does your D/A or organization component(s) have any particular geospatial requirements that cannot be or are difficult to satisfy via an outsourced product and/or service?
    ☐ No
    ☐ Yes, limited sources to choose from
    ☐ Yes, service(s) and/or product(s) available only partially meet or do not satisfy requirements
    ☐ Yes, available but cost-prohibitive
    ☐ Yes, legally prohibited or inherently governmental
    ☐ Yes, other (please describe_____)

13. Do you have any recommendations for improving how geospatial products/services are acquired? _____