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**DRAFT AGENDA**

09:00 – 09:05	<b>Welcome and Introductions</b>	<i>Ivan DeLoatch, FGDC OS</i>
09:05 – 09:10	<b>Previous Meeting Action Item Review</b>	<i>Lucia Foulkes, FGDC O</i>
09:10 – 09:30	<b>FGDC Business Highlights</b>	<i>Ken Shaffer, FGDC OS</i>
09:30 – 10:00	<b>Geologic Data Subcommittee Report</b>	<i>David Soller, USGS</i>
10:00 – 10:30	<b>HILFD Subcommittee Report</b>	<i>Michael Donnelly, DHS</i>
10:30 – 10:50	<b>Geospatial Platform PMO Activities Update</b>	<i>Janet Hoyt, Mason, Bruce &amp; Girard, Inc.</i>
10:50 – 10:55	<b>Other Agency Announcement</b>	<i>Ivan DeLoatch, FGDC OS</i>
	• ISO Metadata Summit	
10:55 – 11:00	<b>Action Item Review</b>	<i>Lucia Foulkes, FGDC OS</i>
	<b>Adjourn</b>	

<b>*Read-ahead Documents</b>	FGDC Business Highlights
<b>Other Relevant documents</b>	None

\* Read-ahead documents are posted at <https://www.fgdc.gov/organization/coordination-group/meeting-minutes/2017/february/cg-meeting-february-2017>

### 2017 CG Meeting Dates

<p><b>Coordination Group Meetings Topics</b> (in addition to the following standing items)</p> <ul style="list-style-type: none"> <li>- Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - Other Agency Announcements - Summary of Action Items - Adjourn</li> <li>- All meetings are scheduled from 9am to 12pm EST, unless otherwise noted</li> </ul>
<b>March 7, 2017 – Kiowa Room – HILFD (Michael Donnelly); Geologic Data Subcommittee (Dave Soller)</b>
<b>April 4, 2017– Kiowa Room – MEETING CANCELLED</b>
<b>May 9, 2017– Rachel Carson Room – 3D Nation Elevation (Diane Aldridge); Spatial Water Data Subcommittee ( Al Rea)</b>
<b>June 6, 2017 – Rachel Carson Room – Vegetation Subcommittee (Mariane Burke)</b>
<b>July 11 , 2017 – Rachel Carson Room – Cadastral Subcommittee (Don Buhler); Cultural Resources Subcommittee (Deidre McCarthy);</b>
<b>August 29, 2017 – Kiowa Room – Geodetic Control Subcommittee (Juliana Blackwell); Transportation Subcommittee (Derald Dudley)</b>
<b>September: NO CG MEETING</b>
<b>October 3, 2017 – Rachel Carson Room – National Boundaries WG (Laura Waggoner); Marine and Coastal Spatial Data Subcommittee (Tony LaVoi)</b>
<b>November 14, 2017 – Rachel Carson Room – Metadata Working Group (Jen Carlino); Wetlands (Megan Lang)</b>
<b>December 12 , 2017 – Rachel Carson Room</b>

## Actions from March 7, 2017

<b>Action#:2017 03 07 -01</b>		<b>Complete</b>
<b>Lead:</b>	FGDC Secretariat	
<b>Action:</b>	The FGDC Secretariat will send the Metadata Summit information to the Coordination Group.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/Response</b>	The announcement was sent on March 8 <sup>th</sup> .	

## Decisions from March 7, 2017

ID (yyyymmdd-#)	Decision/Description Decisions provide a position/foundation on which actions are taken.
2017 03 07 -01	The April 2017 Coordination Group meeting is cancelled. The April Business report will be sent out to the CG to provide an update on the March Steering Committee and NGAC meetings.
2017 03 07 -02	The May Coordination Group meeting has been rescheduled for Tuesday, May 2 <sup>nd</sup> .

## Previous Actions

<b>Action#:2017 02 07 -01</b>	
<b>Lead:</b>	Robert Pierce, USGS
<b>Action:</b>	As a follow-up to the ongoing November 8, 2016 CG action related to removing the USGS Structures Dataset as an NGDA, the FGDC secretariat requests input from the Coordination Group and Theme Lead NGDA community on the following by March 3, 2017: <ul style="list-style-type: none"> <li>• Identify authoritative dataset, agency, and point of contact for the individual datasets currently part of the USGS Structures Dataset to coordinate with the respective agency to consider them for inclusion as National Geospatial Data Assets in the A-16 Portfolio.</li> <li>• Identify additional authoritative datasets, agency, and point of contact not currently included in the USGS Structures Dataset that should be considered for inclusion as National Geospatial Data Assets in the A-16 Portfolio.</li> </ul>
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a>, Robert Pierce, USGS, <a href="mailto:rrpierce@usgs.gov">rrpierce@usgs.gov</a></i>
<b>Resolution/Response</b>	

## Ongoing Action

<b>Action#:2016 04 12 -01</b>		<b>Ongoing</b>
<b>Lead:</b>	FGDC Secretariat	
<b>Action:</b>	The Secretariat will request agenda topics from the Coordination Group on monthly basis.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/Response</b>	A request was sent on April 12.	

### Coordination Group Meeting Attendance

(Note: Primary CG members are indicated in **blue text**; alternate CG members in **red text**)

	Name	Organization	Agency
x	Shirley Hall	Department of Agriculture	Farm Service Agency
x	Marisa Capriotti	Department of Agriculture	Natural Resources Conservation Service
	Elizabeth (Betsy) Kanalley	Department of Agriculture	US Forest Service
	Lisa McBride	Department of Agriculture	US Forest Service
x	Marianne Burke	Department of Agriculture	US Forest Service
x	Anne Ball	Department of Commerce	National Oceanic and Atmospheric Administration
	Tony LaVoi	Department of Commerce	National Oceanic and Atmospheric Administration
	Lynda Liptrap	Department of Commerce	US Census Bureau
x	Dierdre Bevington Attardi	Department of Commerce	US Census Bureau
x	David LaBranche	Department of Defense	OASD Energy, Installations and Environment
	Randal Turner	Department of Defense	OASD Energy, Installations and Environment
	Nancy Blyler	Department of Defense	US Army Corps of Engineers
x	William Nye	Department of Defense	US Army Corps of Engineers
x	Douglas (Doug) Geverdt	Department of Education	
	Andrew (Andy) Dent	Department of Health and Human Services	Center for Disease Control and Prevention
	Nathan Beck	Department of Health and Human Services	Food and Drug Administration
x	Lucie Vogel	Department of Health and Human Services	Indian Health Services
	Robert Shankman	Department of Health and Human Services	Office of Preparedness and Emergency Operations
	Lew Summers	Department of Homeland Security	
x	Jon Sperling	Department of Housing and Urban Development	Policy Development and Research
	Todd McNeil	Department of Housing and Urban Development	Policy Development and Research
	Cecelia Henderson	Department of State	
	Don Buhler	Department of the Interior	Bureau of Land Management
	Douglas Vandegraft	Department of the Interior	Bureau of Ocean Energy Management
	Steven Schwartz	Department of the Interior	Bureau of Ocean Energy Management
	David Duran	Department of the Interior	National Park Service
	Seshagirirao (Seshu) Vaddey	Department of the Interior	National Park Service
	Robert Welsh	Department of the Interior	Office of Surface Mining, Reclamation and Enforcement
	Christina Lett	Department of the Interior	US Fish and Wildlife Service
x	Megan Lang	Department of the Interior	US Fish and Wildlife Service
x	Brigitta Urban-Mathieux	Department of the Interior	US Geological Survey
	Glenn Guempel	Department of the Interior	US Geological Survey
x	Ivan DeLoatch	Department of the Interior	USGS- FGDC OS; CG Chair
	Derald Dudley	Department of Transportation	
x	Thomas Roff	Department of Transportation	
	Jimmy Amoaka-Atta	Department of Treasury	
	Tom Garin	Department of Veterans Affairs	
x	Wendy Blake-Coleman	Environmental Protection Agency	
x	Chris Gao	Federal Communications Commission	
	VACANT	General Services Administration	
x	Jacqueline Nolan	Library of Congress	
	VACANT	National Aeronautics and Space Administration	
	VACANT	National Archives and Records Administration	

	<a href="#">Eva Zanzerkia</a>	<a href="#">National Science Foundation</a>	
	<a href="#">Stuart Reiter</a>	<a href="#">Nuclear Regulatory Commission</a>	
x	<a href="#">Asghar Noor</a>	<a href="#">Small Business Administration</a>	
	<a href="#">Daniel Cole</a>	<a href="#">Smithsonian Institution</a>	
x	<a href="#">David Timmons</a>	<a href="#">Social Security Administration</a>	
	<b>Other Attendees</b>	<b>Organization</b>	<b>Agency</b>
x	Jen Carlino	Department of the Interior	USGS- FGDC OS
x	John Mahoney	Department of the Interior	USGS- FGDC OS
x	Julie Maitra	Department of the Interior	USGS- FGDC OS
x	Ken Shaffer	Department of the Interior	USGS- FGDC OS
x	Lucia Foulkes	Department of the Interior	USGS- FGDC OS
x	Roxanne Lamb	Department of the Interior	USGS- FGDC OS
x	Vaishal Sheth	Department of the Interior	USGS- FGDC OS
x	Michael Donnelly	Department of Homeland Security	
x	Charley Hickman	Department of the Interior	US Geological Survey
x	Janet Hoyt	Mason Bruce & Girard	FGDC PMO Support
x	Kristie McLeroy	Department of Agriculture	Natural Resources Conservation Service
x	Molly Schar	National States Geographic Information Council (NSGIC)	
x	Julie Sokol	Homeland Security Foundation Level-Data	
x	Dave Soller	Department of Interior	US Geological Survey
x	Lynda Zellmer	Western IL University	

**Welcome and Introductions, *Ivan DeLoatch, FGDC OS***

Ivan DeLoatch, Coordination Group chair welcomed the attendees to the Coordination Group meeting. All participants introductions were made.

**Previous Meeting Action Item Review, *Lucia Foulkes, FGDC OS***

The actions from February's meeting were reviewed.

The FGDC Chair noted that an ongoing CG action is the FGDC's request for topics to develop the CG agenda. Ivan DeLoatch encouraged member agencies to submit topics of their interest to assist building the monthly agendas.

**FGDC Business Highlights, *Ken Shaffer, FGDC OS***

Ken Shaffer reported on FGDC business activities. Highlights included the following:

**Transition Update**

The FGDC met with the DOI transition team and reported on the activities of the implementation of OMB Circular A-16 Supplemental Guidance. In addition, the transition documents that were prepared by FGDC and the NGAC we also shared with the transition team and were well received. There was a request to follow up on the Geospatial Platform activities.

Kerry Rae, DOI Acting Principal Deputy Assistant Secretary for Water and Science will be the Acting FGDC chair until the administration identifies a permanent replacement. She will also participate in the NGAC meeting and will chair the Steering Committee meeting this month.

Ivan DeLoatch reported that the new Secretary of the Interior is Ryan Zinke. Mr. DeLoatch noted that in the near future FGDC will call the membership to identify new members.

### Coordination Group and Steering Committee Membership Changes

There were no changes this month.

### Steering Committee

The Steering Committee will meet on March 23<sup>rd</sup> at DOI, in the South Penthouse. An overview of the agenda was provided.

Contact Lucia Foulkes at [lfoulkes@usgs.gov](mailto:lfoulkes@usgs.gov) to register for the meeting.

### National Geospatial Advisory Committee (NGAC) Update

The NGAC will meet on March 21-22. The first day there will be orientation for new members. The public meeting will begin at 1:00 p.m. on March 21<sup>st</sup>.

Contact Lucia Foulkes at [lfoulkes@usgs.gov](mailto:lfoulkes@usgs.gov) to register for the meeting.

### Coordination Group Dates

The Coordination Group meeting for April will be cancelled. The April Business report will be sent out to the CG to provide an update on the March Steering Committee and NGAC meetings.

The May meeting has been rescheduled for Tuesday, May 2<sup>nd</sup>.

**DECISION:** The April Coordination Group meeting is cancelled. The April Business report will be sent out to the CG to provide an update on the March Steering Committee and NGAC meetings.

**DECISION:** The May Coordination Group meeting has been rescheduled for Tuesday, May 2<sup>nd</sup>.

### Coordination Group Action

On March 3<sup>rd</sup>, 2017 the Coordination Group voted to approve the National Geospatial Data Asset (NGDA) Address Theme Definition. The next step is to send the vote to the Steering Committee for their approval.

Ivan DeLoatch reported on recent meetings and FGDC engagements as follows:

- Esri Federal GIS Conference: The Executive meeting was well attended. One of the outcomes was the ongoing importance of geospatial data not only in our country but internationally.
- National State Geographic Information Council (NSGIC) Mid-Year Conference: It was also a well-attended meeting. During the conference, Ivan DeLoatch shared with attendees the work on the National Geospatial Data Asset (NGDA) Management Plan and the Lifecycle Maturity Assessment (LMA).
- Coalition of Geospatial Organizations (COGO): COGO is offering FGDC the opportunity to participate in the developing process of their criteria for the next report card. An action from this meeting was to identify a representative. A second opportunity is to review the report card before is published. COGO expressed interest to participate in the building and development of the FGDC strategic framework.

### Government Accountability Office (GAO)Engagement

The USGS is preparing their closing package in relation to the Water Inland Implementation Plan.

In reference to the action regarding the creation of the Address Theme and associated subcommittees, the GAO indicated that once the description of the address theme is posted on the website that action will be

closed.

### National Geospatial Data Asset (NGDA) Portfolio Management Update

Jen Carlino, FGDC reported on the NGDA portfolio management activities as follows:

- Restarting web services and metadata project: FGDC is reaching out to dataset managers and theme leads to complete those updates. Federal and non-federal metadata publishers are required to have an OMB max account.
- Theme Implementation Status: The framework themes provided an update. The Water Inland Theme Implementation Plan is completed.
- 2015 NGDA Portfolio Summary Report: The Coordination Group will see a draft of the NGDA portfolio summary report. This report aggregates information across all themes.
- 2017 LMA: The assessment consists on the evaluation of the maturity of data. The assessment question is in development.

### FGDC 2016 Annual Report

Contact Lucia Foulkes at [lfoulkes@usgs.gov](mailto:lfoulkes@usgs.gov) to obtain a print copy of the 2016 FGDC Annual Report. High-resolution and low-resolution digital (.pdf) file formats are available on the FGDC website at <https://www.fgdc.gov/resources/whitepapers-reports/annual%20reports/2016>

### Geospatial Standards

An update on standards was provided. FGDC is preparing a consolidated directory of FGDC endorsed standards and other significant standards related documents.

The Business Highlight report is available at <https://www.fgdc.gov/organization/coordination-group/meeting-minutes/2017/march/fgdc-business-highlights-cg-20170307-v6.pdf>.

### Geologic Data Subcommittee Report, David Soller, USGS

Dave Soller, Geologic Data Subcommittee chair reported on their activities.

Mr. Soller talked about the Geologic Mapping Act of 1992 and noted that under this authority, on behalf of Federal agencies and the State Geological Surveys (AASG), the National Geologic Map Database coordinates development of geologic map standards and guidelines.

Mr. Soller noted that the standards that are selected for consideration and adoption by the FGDC are presented to the Geologic Data Subcommittee for their evaluation, public review, and adoption by the FGDC.

Mr. Soller discussed the status of the FGDC Geologic Map Symbolization Standard and reported that because of lack of resources the standard will not be updated at this time. Mr. Soller also talked about the Standard Schema for Geologic Map Database and pointed out that the challenge of adoption of standards is to convey its significance and use.

Mr. Soller talked about the NCGMP09 Schema for Geologic Map Database and reported that a second version is being prepared. The NCGMP09 Version 2 was renamed as Geologic Map Schema or GeMS. It's expected to be published later this year. Mr. Soller indicated that resources will be needed in order to conduct the public review and prepare the standard for consideration by the FGDC. He also noted that the subcommittee is working on identifying those resources within USGS. Mr. Soller highlighted that one of the values in having the standard is the benefit that will bring to the emergency response community.

Mr. Soller talked about 3D mapping, and pointed out that one of the challenges in working with geologic mapping and 3D is to find adequate equipment and software. According to Mr. Soller the discussion of 3D geologic mapping should be about how to manage the database in respect to how it's displayed. How can geologic mapping support the nation infrastructure needs and disaster response? Mr. Soller indicated that the subcommittee can assist to reinforce and convey the importance of geologic mapping to help disaster response and mitigation.

The Geologic Data Subcommittee report is available here <https://www.fgdc.gov/organization/coordination-group/meeting-minutes/2017/march/geologic-data-sc-update-cg-20170307.pdf>

### **Homeland Infrastructure Foundation Level Data (HILFD) Subcommittee Report, Michael Donnelly, DHS**

Michael Donnelly from the Department of Homeland Security (DHS) reported on the activities of the Homeland Infrastructure Foundation Level Data (HIFLD) Subcommittee. Mr. Donnelly noted that Tod Dabolt, DOI is the current HILFD subcommittee chair.

Mr. Donnelly reported that HIFLD has been very active during FY2016. Some of the accomplishments included launching HIFLD Open ([URL: https://gii.dhs.gov/hifld/data/open](https://gii.dhs.gov/hifld/data/open)) for unclassified data and HILFD Secure ([URL: https://gii.dhs.gov/hifld/data/secure](https://gii.dhs.gov/hifld/data/secure)) which contains FOUO and access to commercially licensed data layers. Currently, there is work in place to develop an enabling approach on HILFD Secure so users don't go back and forth between two databases.

The FY2017 plan is to ensure that the data obtained from the providers are useful and accurate.

Mr. Ivan DeLoatch inquired about the type of users on HILFD Secure. Mr. Donnelly noted that the vetting process to obtain DHS Geospatial Information Infrastructure (GII) Homeland Security Information Network (HSIN) data is to open an account. For federal users; a federal email account is needed. For state users; same rules as the federal community apply. For local users; they go through a sponsorship, and contactors will be asked about their respective agency to be provided with an account.

In concluding his presentation Mr. Donnelly noted that HILFD will continue its focus on delivery of data and improve capabilities and outreach. He also indicated that HILFD wants to leverage existing resources with FGDC to improve services through the Geospatial Platform.

The HIFLD presentation can be access here <https://www.fgdc.gov/organization/coordination-group/meeting-minutes/2017/march/hifld-sc-update-cg-20170307.pdf>

### **Geospatial Platform PMO Activities Update, Janet Hoyt, Mason, Bruce & Girard, Inc.**

An update on contract support activities was provided.

The next release of the GeoPlatform.gov is Release 7. Currently the team is working on Release 8. Some of the capabilities noted for Release 7 included:

- Portfolio Resource Lifecycle Tools
- Roundtrip ISO Metadata
- Enhanced Performance Dashboards

The new A-16 Address Community and BIA space on GeoPlatform.gov is underway.

The Capital Planning and Investment Control (CPIC) reporting is complete. Member agencies were encouraged to execute the interagency agreements for the Geospatial Platform support.

Detailed PMO support activities is available at <https://www.fgdc.gov/organization/coordination-group/meeting-minutes/2017/march/geoplatform-pmo-monthly-update-cg-20170307.pdf>

**Other Agency Announcement, Ivan DeLoatch, FGDC OS**

Ivan DeLoatch – ISO Metadata Summit on May 24, 2017

The FGDC is hosting a metadata summit on May 24<sup>th</sup> in Reston, VA at the U.S. Geological Survey. The target audiences are federal and non-federal metadata practitioners. Information on registration is available here <https://www.fgdc.gov/metadata/events/iso-metadata-summit-2017/index.html>

The secretariat will send the information on the Metadata Summit to the Coordination Group.

**ACTION: The FGDC Secretariat will send the Metadata Summit information to the Coordination Group.**

**Action Item Review, Lucia Foulkes, FGDC OS**

Actions items were reviewed.

**Adjourn**