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**DRAFT AGENDA**

09:00 – 09:05	<b>Welcome and Introductions</b>	<i>Ivan DeLoatch, FGDC OS</i>
09:05 – 09:10	<b>Previous Meeting Action Item Review</b>	<i>Lucia Foulkes, FGDC OS</i>
09:10 – 09:30	<b>FGDC Business Highlights</b>	<i>Ivan DeLoatch, FGDC OS</i>
09:30 – 10:00	<b>Cultural Resources Subcommittee</b>	<i>Deidre McCarthy, NPS</i>
10:00 – 10:30	<b>Geospatial Platform PMO Activities Update</b>	<i>Jim Irvine, ArdentMC</i>
10:30– 10:50	<b>Evaluation of the NSDI Strategic Plan, and the NGDA Management Plan</b>	<i>John Mahoney, FGDC OS; Gita Urban-Mathieux, FGDC OS</i>
10:50 – 11:20	<b>LMA and Performance Dashboard Roll out</b>	<i>Tod Dabolt, DOI; Gita Urban-Mathieux, FGDC OS</i>
11:20 – 11:25	<b>Other Agency Announcement</b>	<i>Ivan DeLoatch, FGDC OS</i>
	<b>Adjourn</b>	

<b>*Read-ahead Documents</b>	FGDC Business Highlights, Cultural Resources Subcommittee Report, Evaluation of the NSDI Strategic Plan, and NGDA Management Plan.
<b>Other Relevant documents</b>	None

\* Read-ahead documents are posted at <http://www.fgdc.gov/site-events/cg-may-2016>

## 2016 CG Meeting Dates

<b>Coordination Group Meetings Topics</b> (in addition to the following standing items) - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - Other Agency Announcements - Summary of Action Items - Adjourn - All meetings are scheduled from 9am to 12pm EST, unless otherwise noted
<b>May 10, 2016 – Rachel Carson Room – Cultural Resources (Deidre McCarthy)</b>
<b>June 7, 2016 – Rachel Carson Room – Vegetation Subcommittee (Marianne Burke)</b>
<b>July 12, 2016 – Rachel Carson Room –</b>
<b>August 9, 2016 – Kiowa Room</b>
<b>September 13, 2016 – Rachel Carson Room</b>
<b>October 11, 2016 – Rachel Carson Room – National Boundaries Group (Laura Waggoner)</b>
<b>November 8, 2016 – Rachel Carson Room</b>
<b>December 13, 2016 – Rachel Carson Room</b>

## Action Items May 10, 2016

<b>Active#:</b> 2016 05 10- 01	<b>Complete</b>
<b>Lead:</b>	Bill Burgess, NSGIC
<b>Action:</b>	Bill Burgess (NSGIC) will send the white paper National 9-1-1 Map Database.
<b>Contact:</b>	Lucia Foulkes, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a>
<b>Resolution/ Response</b>	The white paper was received on May 16 <sup>th</sup> .

## Previous Action Items

<b>Action#:</b> 2016 04 12 -01	<b>Due Date:</b> Ongoing
<b>Lead:</b>	FGDC Secretariat
<b>Action:</b>	The Secretariat will request agenda topics from the Coordination Group on monthly basis.
<b>Contact:</b>	Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a>
<b>Resolution/ Response</b>	An email was sent on April 21 <sup>st</sup> and on May 3 <sup>rd</sup> .
<b>Action#:</b> 2016 04 12 -02	<b>Complete</b>
<b>Lead:</b>	Marcia McNiff, USGS
<b>Action:</b>	The FGDC Secretariat staff will work with the Biota Theme Lead to create a news item on the FGDC website to communicate to stakeholders the pending name change on the Biota NGDA Theme, and its impacts to the community.
<b>Contact:</b>	Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a>
<b>Resolution/ Response</b>	A news item was posted on the FGDC website on May 11.

### Coordination Group Meeting Attendees

May 10, 2016

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
x	Shirley Hall	USDA- Farm Service Agency	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
x	Marisa Capriotti	USDA – Natural Resources Conservation Service	x	Glenn Guempel	DOI - USGS
x	Lynda Liptrap	DOC – Census Bureau	x	Lucie Vogel	DHHS- Indian Health Services
x	Anne Ball	DOC-NOAA	x	Tom Roff	DOT
x	David LaBranche	DOD – DISDI	x	Chris Gao	Federal Communication Commission
x	Megan Lang	DOI – US Fish & Wildlife Service	x	David Timmons	Social Security Administration
	Other Attendees	Organization			
x	Lucia Foulkes	FGDC OS	x	Jan Coley	Five 9 Group
x	Julie Maitra	FGDC OS	x	Marcia McNiff	DOI-USGS
x	Vaishal Sheth	FGDC OS	x	Lynda Zellmer	Western IL University
x	Roxanne Lamb	FGDC OS	x	Karl Brown	DOI-NPS
x	Gita Urban-Mathieux	FGDC OS	x	Charley Hickman	DOI-USGS
x	Rachel Dimmit	DOI-BLM	x	Jim Irvine	ArdentMC PMo Contract Support
x	Alicia Harvey	OEI/OIC	x	Stephen Bryce	DOJ
x	Ted Payne	USDA	x	Bill Burgess	NSGIC
x	Deidre McCarthy	DOI-NPS	x	Bradly Mcpherson	PMO-FGDC OS

**Welcome and Introductions, Ivan DeLoatch, FGDC OS**

Ivan DeLoatch, FGDC Coordination Group chair welcomed members to the web meeting. Participant's introductions were made.

**Previous Meeting Action Item Review, Lucia Foulkes, FGDC OS**

Action items from April's meeting were reviewed.

**FGDC Business Highlights, Ivan DeLoatch, FGDC OS**

Ivan DeLoatch, (FGDC) reported on FGDC business activities. Highlights included:

The Executive Committee will meet to deliberate and provide recommendations on the National Address Database efforts.

**ACTION: Bill Burgess (NSGIC) will send the white paper National 9-1-1 Map Database.**

The performance Dashboard and LMA reports will be available to the public on May 16th. The Steering Committee did not present any objections to this plan of action.

The vote request to approve the name change of the Biota Theme to Biodiversity and Ecosystems Theme was sent to the Coordination Group on May 5<sup>th</sup>. Votes are due back on May 20th. The next step is to send the proposal to the Steering Committee for their approval vote.

**Steering Committee**

The next Steering Committee meeting will be held on June 16<sup>th</sup> at the Department of Transportation, in Washington, DC. Agenda is in development.

**National Geospatial Advisory Committee (NGAC)**

The NGAC meeting will be on June 14-15 at the Department of Transportation. Registration is required. Contact Lucia Foulkes ([lfoulkes@usgs.gov](mailto:lfoulkes@usgs.gov)) by June 10<sup>th</sup> to register.

The NGAC discussed the FGDC 2016 Guidance to the NGAC during the April meeting, and established subcommittees and workgroups to address the topics on the guidance.

- **NSDI Strategic Framework Workgroup:** The task is to assess the effectiveness and impacts of the 2014-2016 NSDI Strategic Plan. The chair is Matt Gentile. The subcommittee will prepare a summary of the feedback by the June meeting.
- **NGDA Evaluation Workgroup:** The task is to provide high-level feedback on FGDC's National Geospatial Data Asset/portfolio process. The chair is Bert Granberg. The subcommittee will present a summary report at the June meeting.
- **New Emerging Technologies Subcommittee:** Will provide perspective and advice on how technologies will impact the NSDI strategic plan. The Chair is Doug Richardson and Sara Battersby serves as the Vice-Chair. A draft paper will be presented in June.
- **Policy Framework Subcommittee:** Will provide advice on how Circular A-16 and the geospatial policy framework might be updated. Tony Spicci serves as the subcommittee Chair, and Molly Vogt is the Vice Chair. A draft paper will ready in June.

- Standards Coordination Subcommittee: Will provide advice on greater adoption and utilization of standards. The subcommittee Chair is Carl Reed, and General William Reddel serves as the Vice Chair. Draft recommendations will be prepared by September.
- Landsat Advisory Group: Specific 2016 Landsat-related issues for consideration by the NGAC will be refined through dialogue with LAG and program office.
- Ongoing Initiatives Point of Contacts: The NGAC will designate POCs for key ongoing initiatives on an as needed basis.

CG and SC Membership:

Megan Lang, (FWS) replaces Bill Wilen in Coordination Group.

U.S. Government Accountability Office (GAO) Engagement Update

There are 3 FGDC remaining actions from the 2015 GAO report. The ExCom will meet to discuss the National Address Database and continue recommendation deliberations.

National Geospatial Data Asset (NGDA) Management Plan

A Theme Lead meeting is scheduled for May 18<sup>th</sup> from 9:00 a.m. to 11 a.m. ET. Marcia McNiff and the FGDC staff are working to complete the process to rename Biota to Biodiversity and Ecosystems Theme.

The NGDA Management Plan evaluation project is making progress. The NGDA evaluation survey was distributed to the NGDA community.

The Steering Committee concurred with making the LMA reports and the Performance Dashboard available to the public later in May.

Doug Nebert NSDI Champion of the Year Award

Nominations closed on May 6<sup>th</sup>. The nominations are in review. For questions contact Gita Urban-Mathieux, [burbanma@usgs.gov](mailto:burbanma@usgs.gov) or Eldrich Frazier, [efrazier@usgs.gov](mailto:efrazier@usgs.gov)

Standards

A status update on FGDC standards was provided.

Cultural Resources Subcommittee, Deidre McCarthy, NPS

Deidre McCarthy reported on the subcommittee activities. The outcomes of the meetings in 2015 and January 2016 included:

- Development of a draft GeoDatabase template to help organize the draft transfer standards, and a draft set of menu values for the associated fields
- Agreement to begin drafting a guidance document to describe the working draft standard contents and purpose

Recent developments and projects:

- The Subcommittee has committed to constructing a cultural resource spatial data transfer standard to facilitate sharing data between Federal agencies.
- Worked with the National Conference of State Historic Preservation Officers to conduct a survey of State Historic Preservation Offices to explore the structure and content of the standard and to gain consensus on security of the data being exchanged.

- Worked to identify data sets in the theme which do not have data stewards and may not meet the criteria for being NGDAs. Two data sets have been removed from the theme as a result.
- The data set stewards have completed the life-cycle maturity assessments requested and the theme lead continues to work toward drafting the theme strategic plan.

Next steps:

- Finalize domain values for the feature level metadata fields and identify how best to structure the data during an exchange and how to secure sensitive resource information during data exchange.
- Development of a working draft cultural resource spatial data transfer standard.
- Development of a guidance document to describe the standard elements and purpose.
- Completion of the theme strategic plan.

#### **Geospatial Platform PMO Activities Update, Jim Irvine, ArdentMC**

Jim Irvine (FGDC OS PMO) reported on the Geospatial Platform PMO support activities.

Release 4 of Geoplatform.gov developments:

- Content refresh and rebranding of communities.
- Wiki for data standards collaboration.
- Over hauled Marketplace – Initial emphasis on elevation projects. New Landing Page, Project Viewer Tool, Publish new project, Admin Tool

The work performed in communities on Geoplatform.gov included: NCC-NGDA Collaboration Community, National Address Standards Wiki integration in A-16 Governmental Units and Administrative Boundaries Theme. Update on Web Services included: Update NGDA metadata to include URLs for web services and data download GeoPlatform can provide assistance to agencies interested in establishing web services. The PMO is coordinating efforts with GSA on a survey to determine geospatial investments across agencies.

#### **Evaluation of the NSDI Strategic Plan, and the NGDA Management Plan, John Mahoney, FGDC OS; Gita Urban-Mathieux, FGDC OS**

On behalf of John Mahoney, Ivan DeLoatch reported on the status of the NSDI evaluation process. Mr. DeLoatch reported that the NGAC established a work group to focus on the NSDI Strategic Plan framework recommendations. The FGDC will meet with COGO to discuss collaboration and refine the criteria of the COGO report card.

The NGDA Management Plan Evaluation: an online evaluation survey is to be completed by the NGDA community. The NGAC established a work group to provide recommendations on the National Geospatial Data Asset and portfolio process as it relates to the NSDI Strategic Plan framework.

#### **LMA and Performance Dashboard Roll out, Tod Dabolt, DOI; Gita Urban-Mathieux, FGDC OS**

A live demo of the functionality of the Performance Dashboard, and the Lifecycle Maturity Assessment (LMA) was provided.

#### **Other Agency Announcement, Ivan DeLoatch, FGDC OS**

Ivan DeLoatch (FGDC) - FGDC Website Beta Version

Ivan DeLoatch reported that the link to the FGDC Website Beta Version was sent to the Coordination Group yesterday. Members were encouraged to provide feedback.

**Adjourn**