# FGDC.GOV
### FEDERAL GEOGRAPHIC DATA COMMITTEE

## Coordination Group Meeting
## Tuesday, January 12, 2016
## 9:00 a.m. – 12:00 p.m. Eastern

**Venue: Webinar**

**To join the Webinar via GoToMeeting:**
https://attendee.gotowebinar.com/register/7594684526063583490

**Audio Conference Instructions:**
Dial Toll free: (855) 547-8255
Dial Local: (703) 648-4848
Code: 80878688

> **Please note that times indicated on the agenda are approximate and may vary based on discussion.**

## DRAFT AGENDA

| Time | Item | Presenter |
|------|------|-----------|
| 09:00 – 09:05 | **Welcome and Introductions** | *Ivan DeLoatch, FGDC OS* |
| 09:05 – 09:10 | **Previous Meeting Action Item Review** | *Lucia Foulkes, FGDC OS* |
| 09:10 – 09:30 | **FGDC Business Highlights** | *Ken Shaffer, FGDC OS* |
| 09:30 – 10:00 | **Revised CG Charter** | *Ivan DeLoatch, FGDC* |
| 10:00 – 10:30 | **Evaluation of NGDA and NSDI Strategic Plans** | *Ivan DeLoatch, FGDC OS* |
| 10:30– 10:40 | **Other Agency Announcement** | *Ivan DeLoatch, FGDC* |
| 10:40 – 10:45 | **Action Item Review** | *Lucia Foulkes, FGDC OS* |
| 10:45 | **Adjourn** | |

| *Read-ahead Documents | FGDC Business Highlights, Revised CG Charter, Evaluation of the NSDI Strategic Plan, and NGDA Management Plan. |
|---|---|
| **Other Relevant documents** | None |

* Read-ahead documents are posted at http://www.fgdc.gov/participation/coordination-group/meeting-minutes/2016/january/index_html    and also located at the my.usgs.gov site for member access.

**2016 CG Meeting Dates**

| Coordination Group Meetings Topics (in addition to the following standing items) |
|---|
| - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - Other Agency Announcements - Summary of Action Items - Adjourn <br> - All meetings are scheduled from 9am to 12pm EST, unless otherwise noted |
| **January 12, 2016 – Rachel Carson Room** – Geologic (Dave Soller) |
| **February 9, 2016 - Rachel Carson Room** – NDOP (Shirley Hall); Spatial Water Data Subcommittee (Tony LaVoi) |
| **March 8, 2016 – Koiwa Room** – Transportation Subcommittee (Derald Dudley) |
| **April 12, 2016 – Kiowa Room** – User Historical Data (Jacqueline Nolan) ; Standards (Julie Maitra) |
| **May 10, 2016 – Rachel Carson Room -** |
| **June 7, 2016 – Rachel Carson Room** |
| **July 12 , 2016 – Rachel Carson Room** |
| **August 9, 2016 – Kiowa Room** |
| **September 13, 2016 – Rachel Carson Room** |
| **October 11, 2016 – Rachel Carson Room** |
| **November 8, 2016 – Rachel Carson Room** |
| **December 13 , 2016 – Rachel Carson Room** |

## ACTION ITEMS
### Through January 12, 2016

| | | |
|---|---|---|
| **Complete** | | |
| **Lead:** | FGDC Secretariat | **Action#: 20150616-04** |
| **Action:** | The FGDC Secretariat will send the revised CG charter to the CG for an electronic vote. | |
| **Contact:** | *Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov* | |
| **Resolution/ Response:** | The electronic vote request was sent on December 21st. Vote due date is January 8th. | |
| **In Work** | | |
| **Lead:** | Julie Binder Maitra, FGDC OS and Lucia Foulkes, FGDC OS | **Action#: 20151013-01** |
| **Action:** | July Binder Maitra, FGDC OS and Lucia Foulkes, FGDC OS will coordinate the proposal to be submitted to the CG for approval for public review of the 2015 Maintenance Review of United States Thoroughfare, Landmark, and Postal Address Data Standard. | |
| **Contact:** | *Julie Binder Maitra, FGDC OS, jmaitra@usgs.gov ; Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov,* | |
| **Resolution/ Response:** | | |
| **Ongoing** | | |
| **Lead:** | Coordination Group Members | **Action#: 20151110-01** |
| **Action:** | The Coordination Group members may provide ideas and suggestions for the NGAC 2016 Guidance to John Mahoney. | |
| **Contact:** | *John Mahoney, FGDC OS, jmahoney@usgs.gov* | |
| **Resolution/ Response:** | | |
| **Complete** | | |
| **Lead:** | FGDC Secretariat | **Action#: 20151110-02** |
| **Action:** | The FGDC OS will follow-up with the NGS (Juliana Blackwell) on two items: <br> 1) Drafting a formal letter to member agencies notifying them of the new datums and requesting agency points of contact for NGS. <br> 2) A follow-up discussion on the letter from NGS to the General Services Administration (GSA) regarding the 2015 Guidance for Real Property Inventory Reporting and its direction on datum use. | |
| **Contact:** | *Ivan DeLoatch, FGDC OS, iideloatch@usgs.gov* | |
| **Resolution/ Response:** | Juliana will contact Ivan to discuss these two items. | |
| **Complete** | | |
| **Lead:** | Marcia McNiff (USGS), Roger Sayre (USGS) | **Action#: 20151208-01** |
| **Action:** | The Data Theme community will propose the change of the name of the Biota NGDA Theme to "Biodiversity and Ecosystems". The Coordination group will consider this request for further recommendation to the recommendation to the Steering Committee. | |
| **Contact:** | *Marcia McNiff, USGS, mmcniff@usgs.gov* | |
| **Resolution/ Response:** | Marcia sent a proposal to the CG Chair on January 12th. The proposal was shared with Theme Leads and Dataset managers at the Theme Lead Meeting on January 21st. | |
| **Due Date: February 9, 2016** | | |
| **Lead:** | Marcia McNiff (USGS) | **Action#: 20160112- 01** |
| **Action:** | The proposal to change the name of the "Biota Theme" to "Biodiversity and Ecosystems Theme" will be shared with the Data Theme community. | |

| Contact: | Marcia McNiff, USGS, *mmcniff@usgs.gov* | |
|---|---|---|
| **Resolution/ Response:** | | |
| **Complete** | | |
| **Lead:** | FGDC Secretariat | **Action#: 20160112-02** |
| **Action:** | The Secretariat will send the 2016 Interagency Agreement POC list to the Coordination for verification. | |
| **Contact:** | *Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov* | |
| **Resolution/ Response:** | An email was sent to CG members to validate the listed POCs. An updated list was provided to Roxanne Lamb on January 21st. | |
| **Due Date: February 9** | | |
| **Lead:** | FGDC Secretariat | **Action#: 20160112-03** |
| **Action:** | The Secretariat will post the approved paper by the NGAC "Changing Landscape: A Second Look" on the FGDC Website. | |
| **Contact:** | *Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov* | |
| **Resolution/ Response:** | | |
| **Complete** | | |
| **Lead:** | FGDC Secretariat | **Action#: 20160112-04** |
| **Action:** | The FGDC Secretariat will modify the Coordination Group charter, and update the chairmanship role section. The charter will be submitted to the CG for an electronic vote due back by January 22nd. | |
| **Contact:** | *Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov* | |
| **Resolution/ Response:** | The charter was updated, and the new version was submitted to the CG for vote on January 14th. | |

<table>
<tr><td colspan="4" align="center"><strong>Attendees<br>January 12, 2016</strong></td></tr>
<tr><th>Coordination Group Attendees</th><th>Organization</th><th>Attendee</th><th>Organization</th></tr>
<tr><td>Shirley Hall</td><td>USDA- Farm Service Agency</td><td>Glenn Guempel</td><td>DOI – USGS</td></tr>
<tr><td>Marisa Capriotti</td><td>USDA – Natural Resources Conservation Service</td><td>Lucie Vogel</td><td>DHHS- Indian Health Services</td></tr>
<tr><td>Betsy Kanalley</td><td>USDA – US Forest Service</td><td>Ivan DeLoatch</td><td>DOI – USGS/FGDC; Chair, CG</td></tr>
<tr><td>Lynda Liptrap</td><td>DOC – Census Bureau</td><td>Doug Vandegraft</td><td>DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement</td></tr>
<tr><td>Anne Ball</td><td>DOC-NOAA</td><td>Raquel Hunt</td><td>DOT – Federal Railroad Admin</td></tr>
<tr><td>David LaBranche</td><td>DOD – DISDI</td><td>Chris Gao</td><td>FCC</td></tr>
<tr><td>Bill Nye</td><td>DOD – US Army Corps of Engineers</td><td>Jacqueline Nolan</td><td>Library of Congress</td></tr>
<tr><td>Seshagirirao (Seshu) Vaddey</td><td>DOI – Nat'l Park Service</td><td></td><td></td></tr>
<tr><th>Other Attendees</th><th>Organization</th><th>Attendee</th><th>Organization</th></tr>
<tr><td>Ken Shaffer</td><td>FGDC OS</td><td>Gita Urban-Mathieu</td><td>FGDC OS</td></tr>
<tr><td>Lucia Foulkes</td><td>FGDC OS</td><td>Marcia McNiff</td><td>DOI-USGS</td></tr>
<tr><td>John Mahoney</td><td>FGDC OS</td><td>Mitch Bergeson</td><td>DOI-FWS</td></tr>
<tr><td>Roxanne Lamb</td><td>FGDC OS</td><td>Ted Payne</td><td>USDA</td></tr>
<tr><td>Julie Maitra</td><td>FGDC OS</td><td>Bill Burgess</td><td>NSGIC</td></tr>
<tr><td>Vaishal Sheth</td><td>FGDC OS</td><td>Rachel Dimmitt</td><td>DOI-BLM</td></tr>
<tr><td>Jen Carlino</td><td>FGDC OS</td><td>Kristie Mcleroy</td><td>USDA</td></tr>
<tr><td>Jim Irvine</td><td>FGDC PMO Support</td><td>Tony Kimbet</td><td>NDOP</td></tr>
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**Welcome and Introductions,** *Ivan DeLoatch, FGDC OS*
Ivan DeLoatch, Coordination Group Chair welcomed participants to the web meeting. Attendee introductions were made and a brief overview of agenda was provided.

**Previous Meeting Action Item Review,** *Lucia Foulkes, FGDC OS*
The action items from December were reviewed.

Marcia McNiff (USGS) provided a status on the action in relation to the proposal to change the name of the Biota NGDA Theme. She reported that a request to change the name of the "Biota Theme" including justification was submitted to the FGDC Chair. Ivan DeLoatch acknowledged the receipt of the document, and suggested to share the proposal with the Data Theme Community, and subsequently with the Coordination Group for consideration.

Action: The proposal to change the name of the "Biota Theme" to "Biodiversity and Ecosystems Theme" will be shared with the Data Theme community.

**FGDC Business  Highlights,** *Ken Shaffer,  FGDC OS*
Ken Shaffer, FGDC OS, provided an update on FGDC activities. Highlights included the following:

*Committee's Summary*
The Steering Committee held a meeting on Thursday, December 10th.  Discussion topics included FGDC
Current Activities, Cadastral Theme Reporting, HUD eGIS Briefing, Survey for Data Acquisition
Vehicles, and the December 4th NGAC meeting summary.

The Executive Committee (ExCom) had conference call meeting on November 19th to discuss the
following: the Geo Investments Definitions Document and Next Steps, NDOP initial recommendations on
the feasibility of a national imagery initiative, and the FGDC 2016 key priority milestones.

The National Geospatial Advisory Committee (NGAC) held a web meeting on December 4th. John
Mahoney reported that the NGAC approved the paper "The Changing Landscape: A Second Look". The
paper will be available on the FGDC website. This paper could potentially generate ideas for the next
version of the NSDI Strategic Plan. The subcommittees provided their summary report and final products.
These reports and detailed information are available at: http://www.fgdc.gov/ngac/meetings/december-
2015/index_html.  Mr. Mahoney reported on the CIO Privacy Summit and noted that updates and
revisions will be made to OMB policy documents on privacy, such as OMB Circular A-130 & Circular
A-108.

Secretary Sally Jewell has appointed new leadership for the NGAC; Julie Sweetkind-Singer was
appointed as the new NGAC Chair, and Keith Masback as the Vice Chair. The 2015 NGAC appointment
process is scheduled to be completed in January.

*Architecture & Technology Working Group (ATWG)*
The working group will support the operations of the Geospatial Platform. The ATWG chair is Bill
Mullen. The charter is currently in review within the group. On December 16, 2015 the first meeting was
held to discuss roles of the ATWG in supporting the Geospatial Platform, as well as the ATWG role in
supporting the FGDC. The next meeting will discuss Historical Context, Technical Overview, and
Planned Development Activities of the Geospatial Platform. Membership List and additional information
is available at http://www.fgdc.gov/participation/working-groups-subcommittees/atwg/index_html

*Government Accountability Office (GAO)*
The FGDC provided GAO the link to the 2015 NSDI Strategic Plan FY 2015 Status report to GAO. The
report is available at  http://www.fgdc.gov/nsdi-plan/index_html

*National Geospatial Data Asset (NGDA)*
Gita Urban-Mathieux, FGDC, reported that the NGDA Dataset Life Maturity Assessment (LMA) results
are being analyzed.  The Theme Leads, Dataset Managers, and the Coordination Group are reviewing the
LMA Performance Dashboard, Dataset Report, and the Theme Summary Report. The feedback of 106
comments is being adjudicated, and updated reports will be shared during the Theme Leads meeting on
January 21st.  Marcia McNiff, USGS, will be presenting the proposal to change the name of the Biota
Theme at the Theme Leads meeting on January 21st.  The NGDA Web Services and Metadata project was
briefly discussed. The goal is to provide reliable web services with quality metadata to improve the
Geoplatform experience. The initial prototype of the Geoplatform's NGDA Collaboration Community
that has been updated will be presented at the January 21st Theme Lead meeting. The evaluation project of
the NGDA Management Plan will be discussed at the Theme Lead session during the Esri GIS conference
on February 25th.

*National Spatial Data Infrastructure (NSDI) Plan*

John Mahoney, FGDC OS, reported that the status report was distributed to the FGDC community, NGAC, and GAO. The report summarizes FGDC performance in addressing FY 2014 and 2015 goals, and it includes updated FY 2016 targets. The FGDC is brainstorming on the next version of the NSDI plan, and how to improve targets and goals.

*Geospatial Line of Business*
Roxanne Lamb, FGDC OS, reported that the POC list is being prepared as part of the 2016 interagency agreement process. CG members were asked to notify and confirm the current agency POCs on the list.

*2015 FGDC Annual Report*
The annual report draft is in review with the editing staff; the next step is to share it with the CG.

*FGDC Website*
The FGDC has been working over the past year on updating its website. A Beta version of the new website will be launched during the CG meeting in February. CG members and select groups will be given an opportunity for a Beta review. Official public launch will be in early March.

Action: The Secretariat will send the 2016 Interagency Agreement POC list to the Coordination for verification.

Action: The Secretariat will post the approved paper by the NGAC "Changing Landscape: A Second Look" on the FGDC Website.

**Revised CG Charter,** *Ivan DeLoatch, FGDC*
Ivan DeLoatch reported on recent updates made on the charter. A marked up version of the suggested changes addressing co-chairmanship was displayed for CG members to review.

Members discussed the charter and made the following comments:
- Concern about the impact of rotational basis on agencies already actively involved in CG activities.
- Reevaluate the necessity of a co-chair since co-chairmanship role has been vacant for over 2 years.
- If co-chair serves on rotational basis, it's critical to develop a plan indicating timelines to ensure commitment.
- Modify language to reflect that at the discretion of the CG chair, a co-chair may be appointed in concurrence with the CG.

CG members agreed to include language in the charter stating that at the discretion of the CG chair, a co-chair may be appointed within the CG, and in concurrence with the CG membership.

Action: The FGDC Secretariat will modify the Coordination Group charter, and update the chairmanship role section. The charter will be submitted to the CG for an electronic vote due back by January 22nd.

**Evaluation of the NSDI Strategic Plan and NGDA Manangement Plan,** *Ivan DeLoatch, FGDC OS*
Ivan DeLoatch reported that the FGDC is planning to conduct an assessment of the value of the NGDA Management Plan, and the NSDI Strategic Plan to the geospatial community. He noted that during the last transition to new political leadership, it was beneficial to have a transition paper to highlight the value of geospatial technology. The objective of this evaluation is to develop a framework for the next strategic plans. The evaluation will consist in an analysis of the work performed by the community, the CG, Theme Leads, and the PMO. The PMO will conduct this analysis.

The NSDI strategic plan covers FY2014 and FY 2016. The next version of the NSDI Strategy will consider FGDC priority areas for 2016, and engagement with other external partners including COGO. The plan should ensure a national scope. The NSDI future strategy will be a key focus for the NGAC activities in 2016. Initial conversations with COGO leadership indicated that COGO is interested in engaging with FGDC activities, however, confirmation of the level of involvement is pending.

The NGDA Management Plan will evaluate efforts to establish the A-16 portfolio management. We want to make sure we address the goals of the supplemental guidance. The plan is that the evaluation on the NGDA will include analysis of the results of the actions, and identify outcomes, successes, and challenges.

CG members were invited to provide feedback and discussed the proposed evaluation. Comments made:

- There is value in LMA, and dataset registration, and establishing communication with dataset managers and theme leads. Geoplatform.gov needs to mature as well.
- Ensure that the results of the work are being utilized, and invest in appropriate resources that will benefit the community.
- Evaluation should assist in identifying what goals to pursue and connect to the activities agencies are doing.

CG members welcomed the evaluation project and were interested in having a discussion on this topic in the next CG meeting.

**Other Agency Announcement,** *Ivan DeLoatch, FGDC*
There were no agency announcements this month.

**Action Item Review,** *Lucia Foulkes, FGDC OS*
Actions items were reviewed.

**Adjourn.**