



**Federal Geographic Data Committee**  
**Coordination Group Meeting**  
**Tuesday, October 13, 2015**  
**9:00 a.m. – 10:30 a.m. Eastern**  
*Webinar Only*

**Location: Webinar Only**

## AGENDA

09:00 – 09:05	<b>Welcome and Introductions</b>	<i>Ivan DeLoatch, FGDC OS</i>
09:05 – 09:10	<b>Previous Meeting Action Item Review</b>	<i>Lucia Foulkes, FGDC OS</i>
09:10 – 09:30	<b>FGDC Business Highlights</b>	<i>Ken Shaffer, FGDC OS</i>
09:30 – 10:00	<b>2015 Maintenance Review of United States Thoroughfare, Landmark, and Postal Address Data Standard.</b>	<i>Sean Uhl, DOC, U.S. Census Bureau</i>
10:00 – 10:10	<b>Other Agency Announcements</b>	<i>Ivan Deloatch, FGDC OS</i>
10:10 – 10:15	<b>Action Item Review</b>	<i>Lucia Foulkes, FGDC OS</i>
	<b>Adjourn</b>	

<b>*Read-ahead Documents</b>	
<b>Other Relevant documents</b>	

\* Read-ahead documents are located at the [my.usgs.gov](http://my.usgs.gov) site for member access.

## CG Meeting Planning

### Coordination Group Meetings Topics (in addition to the following standing items)

- Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - Other Agency Announcements - Summary of Action Items / Next Meeting Agenda; - Adjourn
- All meetings are scheduled from 9am to 12pm EST, unless otherwise noted

### September 22, 2015 (Rescheduled from September 8)

*(Webinar)*

**Cultural Resources (Deidre McCarthy); Metadata Working Group (Jennifer Carlino); NDOP Subcommittee (Shirley Hall)**

### October 13, 2015

*(Webinar)*

*\*The Subcommittee reports were rescheduled for November (Vegetation) and December (Geologic)*

### November 10, 2015

*(Rachel Carson Room, Main Interior Building)*

**National Boundaries Working Group (Laura Waggoner); Geodetic Control Subcommittee (Juliana Blackwell); Vegetation Subcommittee (Marianne Burke)**

### December 8, 2015

*(Rachel Carson Room, Main Interior Building)*

**Marine and Coastal Spatial Data (Tony LaVoi); Geologic Subcommittee (Dave Soller); Spatial Water Data Subcommittee (Al Rea)**



# Federal Geographic Data Committee

## Coordination Group Meeting

### ACTION ITEMS

### Through October 22, 2015

<b>Complete</b>		
<b>Lead:</b>	Juliana Blackwell, National Geodetic Survey (NGS)	<b>Action#: 20150616-01</b>
<b>Action:</b>	Juliana Blackwell, NGS, will coordinate with Vicki Lukas, USGS, on a proposal for an elevation theme subcommittee governance structure to be shared with the Coordination for further recommendation to the Steering Committee. The pending charter of the Subcommittee on Ocean Science and Technology will be included in the proposal.	
<b>Contact:</b>	<i>Juliana Blackwell, NGS, <a href="mailto:juliana.blackwell@noaa.gov">juliana.blackwell@noaa.gov</a></i>	
<b>Resolution/ Response:</b>	8/20: Vicki Lukas submitted a draft charter for the Elevation subcommittee to FGDC. Juliana and Vicki will have a meeting to discuss the proposal. (update provided by Juliana) The draft charter will be presented for review at the September CG meeting. 09/25: CG members received the charter and are voting on the establishment of the 3D Nation Elevation subcommittee. Votes are due back 10/02. 10/02: CG voted to recommend the establishment of the 3D Nation Elevation Subcommittee.	
<b>In progress</b>		
<b>Lead:</b>	Coordination Group members	<b>Action#: 20150616-03</b>
<b>Action:</b>	The Coordination Group member agencies are invited to provide Juliana Blackwell, NGS, a point of contact to be part of the new datum initiative efforts.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/ Response:</b>	Status 8/20: Very few agencies provided information. FGCS suggested having a formal letter drafted from the FGDC and send to agencies notifying them of the new datums and asking for agency leads to be named. Juliana will follow up with Ivan.	
<b>Pending</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20150616-04</b>
<b>Action:</b>	The FGDC Secretariat will send the revised CG charter to the Coordination Group for an electronic vote.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/ Response:</b>		
<b>Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20150714-01</b>
<b>Action:</b>	The Secretariat will post an announcement about the release of the Public Lands Survey System (PLSS) data collection metadata report that is available on the Geospatial Platform.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/ Response:</b>	The announcement was posted on August 13 <sup>th</sup> .	
<b>Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20150714-02</b>
<b>Action:</b>	The FGDC Secretariat will contact Beth Westrom and the National Boundaries Working Group to	

	provide an update on the tribal boundaries effort to the Coordination Group.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/Response:</b>	Beth Westrom will provide an update to the CG, date is TBD. The NBG is also coordinating this presentation for November 10.	
<b>Complete</b>		
<b>Lead:</b>	Julie Binder Maitra, FGDC OS	<b>Action#: 20150714-03</b>
<b>Action:</b>	Julie Binder Maitra, FGDC OS will issue information about agency participation in standards organizations for review by CG members.	
<b>Contact:</b>	<i>Julie Binder Maitra, FGDC OS, <a href="mailto:jmaitra@usgs.gov">jmaitra@usgs.gov</a></i>	
<b>Resolution/Response:</b>	Information was provided to CG members on September 22 <sup>nd</sup> as part of the FGDC business report.	
<b>Due Date: October 13, 2015</b>		
<b>Lead:</b>		<b>Action#: 20150714-04</b>
<b>Action:</b>	The FGDC OS will provide information about the benefits of participation in external standards organizations for member agencies.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/Response:</b>		
<b>Complete</b>		
<b>Lead:</b>	Dick Vraga, USGS	<b>Action#: 20150714-05</b>
<b>Action:</b>	Dick Vraga, USGS, will send the Broad Agency Announcement (BAA) for 3DEP Public Webinars to Lucia Foulkes to be posted on the FGDC website.	
<b>Contact:</b>	<i>Dick Vraga, USGS, <a href="mailto:rsvruga@usgs.gov">rsvruga@usgs.gov</a></i>	
<b>Resolution/Response:</b>	Announcement was received and was posted on the FGDC website.	
<b>In Progress</b>		
<b>Lead:</b>	Shirley Hall (USDA), Bill Burgess (NSGIC)	<b>Action#: 20150922-01</b>
<b>Action:</b>	Shirley Hall (USDA) will email the NDOP presentation to David LaBranche (DoD) to provide information about the impacts of the Department of Defense Air Space Access Restrictions. Bill Burgess (NSGIC) will also provide information (use cases, examples, benefits, negative impacts) that may be obtained from leadership at the National States Geographic Information Council (NSGIC). ( <a href="mailto:david.f.labranche.civ@mail.mil">david.f.labranche.civ@mail.mil</a> )	
<b>Contact:</b>	<i>Shirley Hall, USDA, <a href="mailto:Shirley.Hall@wdc.usda.gov">Shirley.Hall@wdc.usda.gov</a></i>	
<b>Resolution/Response:</b>	<u>Status</u> 09/22: Shirley Hall provided the NDOP presentation and supporting documentation to David LaBranche. 10/01: NSGIC will discuss this issue at the NSGIC Annual Conference next week. There will be an opportunity for discussion with NSGIC sponsors in the photogrammetric business to obtain their input. Examples will be forwarded to David LaBranche.	
<b>Complete</b>		
<b>Lead:</b>	Lew Summers (DHS)	<b>Action#: 20150922-02</b>

<b>Action:</b>	Lew Summers (DHS) will send the HSIP announcement, agenda and logistic information to Lucia Foulkes to be shared with the Coordination Group.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/Response:</b>	The announcement was emailed to the Coordination Group on September 23 <sup>rd</sup> .	
<b>Due Date: November 10, 2015</b>		
<b>Lead:</b>	July Binder Maitra, FGDC OS and Lucia Foulkes, FGDC OS	<b>Action#: 20151013-01</b>
<b>Action:</b>	July Binder Maitra, FGDC OS and Lucia Foulkes, FGDC OS will coordinate the preparation of the proposal to be submitted to the Coordination Group for approval for public review of the 2015 Maintenance Review of United States Thoroughfare, Landmark, and Postal Address Data Standard.	
<b>Contact:</b>	<i>Julie Binder Maitra, FGDC OS, <a href="mailto:jmaitra@usgs.gov">jmaitra@usgs.gov</a> ; Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a>.</i>	
<b>Resolution/Response:</b>		
<b>Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20151013-02</b>
<b>Action:</b>	The FGDC Secretariat will re submit the request for contacts for agencies performing geocoding services to the Coordination Group.	
<b>Contact:</b>	<i>Lucia Foulkes, FGDC OS, <a href="mailto:lfoulkes@usgs.gov">lfoulkes@usgs.gov</a></i>	
<b>Resolution/Response:</b>		

**Federal Geographic Data Committee  
 Coordination Group Meeting  
 MEETING MINUTES  
 October 13, 2015**

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**)

<b>Coordination Group Attendees</b>	<b>Organization</b>	<b>Attendee</b>	<b>Organization</b>
Marisa Capriotti	USDA – Natural Resources Conservation Service	Dick Vraga	DOI – USGS
Lynda Liptrap	DOC – Census Bureau	Raquel Hunt	DOT – Federal Railroad Admin
Bill Nye	DOD – US Army Corps of Engineers	Jacqueline Nolan	Library of Congress
Andrew Dent	DHHS – CDC	David Timmons	Social Security Administration
Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG		
<b>Other Attendees</b>	<b>Organization</b>	<b>Attendee</b>	<b>Organization</b>
Jen Carlino	FGDC OS	Gita Urban-Mathieu	FGDC OS
Lucia Foulkes	FGDC OS	Marcia McNiff	DOI-USGS
John Mahoney	FGDC OS	Bradley Macpherson	DOI-USGS
Julie Maitra	FGDC OS	Rich Grady	Appgeo
Vaishal Sheth	FGDC OS	Anne Ball	NOAA
Daniel Cole	Smithsonian Institution	Bill Burgess	NSGIC
Rachel Dimmitt	DOI-USGS	Charley Hickman	DOI-USGS
Linda Zellmer	Western IL University	Kristie Mcleroy	USDA
Ted Payne	USDA	Bill Burgess	NSGIC
Sean Uhl	DOC-Census	Martha Wells	Spatial Focus LLC , Standard Working Group (URISA)

### **Welcome and Introductions, Ivan DeLoatch, FGDC OS**

Ivan DeLoatch, FGDC OS, welcomed members and provided a brief overview of the agenda. Member introductions were made.

### **Previous Meeting Action Item Review, Lucia Foulkes, FGDC OS**

The actions items from the September meeting were reviewed.

### **FGDC Business Highlights, Ken Shaffer, FGDC OS**

On behalf of Ken Shaffer, Ivan DeLoatch provided an update on FGDC business activities. Highlights included:

- Executive Committee Meeting: The Executive Committee (ExCom) met on September 30. Discussion topics included: Geo Investment Definitions and next steps, National Digital Orthoimagery Program (NDOP) Initial Recommendations for a National Imagery Program, and FGDC 2016 key priority milestones. A consultant with expertise in OMB operations provided recommendations and suggestions for next steps with OMB in the Geo Investment Definitions and Budget Reporting Coding efforts. It was also suggested to place the document on the GIRA. The ExCom is reviewing these recommendations and developing a summaries of the issues. The NDOP initial recommendations on the feasibility of a national imagery program for the nation are in review. The ExCom believes that future efforts should be performed from the Imagery NGDA theme perspective. The ExCom is developing a consensus approach on the next steps.
- The NGAC Status and Next Steps: John Mahoney, FGDC OS, provided a status of the NGAC activities. The next NGAC meeting is scheduled for December 4<sup>th</sup>. The meeting will be conducted via webinar. Next steps:
  - The 2015 NGAC appointment recommendations are in review by DOI. Announcement of new appointments is expected in December 2015.
  - The FGDC is working to develop a draft for the 2016 guidance to the NGAC.
  - The NGAC is developing a summary report on emerging trends to generate ideas for 2016 activities, NGAC study topics, transition papers and the next NSDI strategic plan.
- Coordination Group Meeting Dates: The schedule of the remaining Coordination Group meetings for 2015 was reviewed. The 2016 CG meeting calendar as well as the subcommittee, and working group reporting schedules are in development.
- 3D Nation Elevation Subcommittee: The CG voted to recommend Steering Committee approval of the 3D Nation Elevation Subcommittee.
- 2014 GAO Engagement Action Status: The ExCom is discussing the next steps for a National Imagery Program initiative.
- National Geospatial Data Asset (NGDA): Two NGDAs were added since September CG meeting 2015. The next Theme Lead meeting is October 23<sup>rd</sup>. The NGDA Dataset Life Maturity Assessment Survey (LMA) is 70% completed. Ongoing activities:
  - Internal review of the Performance Dashboard
  - Developing Theme Summary of the NGDA LMA.
  - Theme Strategic Plans are due June 30, 2016. Transportation completed their draft in November 2014.

- The Geoplatform Theme Lead Collaboration Community is being updated to improve usability.
- NSDI Strategic Plan: Currently working with executive champions on FY15 results for FY15 targets, and determining final targets for 2016 activities.
- Annual Report: Text and graphics in review and edit phase. The plan is to share a draft with the CG in October.
- Geospatial Line of Business: 19 completed and approved agreements. Working to complete the FY15 E-Gov Act. The Communications and Outreach draft implementation plan is in development, and will be shared with the CG upon completion. The user account management and authentication services were moved from data.gov to geoplatform.gov.
- FGDC Standards: The Steering Committee endorsed Part 2, Digital Orthoimagery (revised) of the Geographic Framework Data Content Standard. Other standard activities were reviewed and briefly discussed. The Standard Working Group will meet next in early 2016.

**2015 Maintenance Review of United States Thoroughfare, Landmark, and Postal Address Data Standard, Sean Uhl, DOC, U.S. Census Bureau**

Sean Uhl, DOC, U. S. Census Bureau, discussed the 2015 Maintenance Review of United States Thoroughfare, Landmark, and Postal Address Data Standard. The purpose of the presentation was to provide information and request CG approval to move forward with public review. Background information, maintenance review plan, and schedules of the address data standard were provided.

Discussion comments:

- Discussion on addressing should include DOT. The concern is endorsing a standard where DOT was not engaged. DOT has another opportunity to provide their input during the public review period.
- Agreement is to move forward with public review vote. It will allow coordination between other parties and initiate conversation.

**Action: July Binder Maitra, FGDC OS and Lucia Foulkes, FGDC OS will coordinate the preparation of the proposal to be submitted to the Coordination Group for approval for public review of the 2015 Maintenance Review of United States Thoroughfare, Landmark, and Postal Address Data Standard.**

**Other Agency Announcements, Ivan Deloatch, FGDC OS**

The U.S. Census is looking to reach out to agencies that have experience in geocoding services to discuss techniques and methodologies. Agencies should contact Lynda Liptrap from the U.S. Census Bureau at [lynda.a.liptrap@census.gov](mailto:lynda.a.liptrap@census.gov)

**Action: The FGDC Secretariat will re submit the request for contacts for agencies performing geocoding services to the Coordination Group.**

**Action Item Review, Lucia Foulkes, FGDC OS**

Actions were reviewed.

**Adjourn**