



**Federal Geographic Data Committee
 Coordination Group Meeting
 Tuesday, July 14, 2015
 9:00 a.m. – 12:00 p.m. Eastern
*WEBINAR ONLY***

Location: Webinar Only

AGENDA

9:00 – 9:05	Welcome and Introductions	<i>Ivan DeLoatch, FGDC OS</i>
9:05 – 9:15	Previous Meeting Action Item Review	<i>Lucia Foulkes, FGDC OS</i>
9:15 – 9:35	FGDC Business Highlights	<i>Ivan DeLoatch, FGDC OS</i>
9:35 – 10:05	Cadastral Subcommittee Report	<i>Don Buhler, BLM</i>
10:05 – 10:35	Standards Working Group Report	<i>Julie Binder Maitra, FGDC OS</i>
10:35– 10:45	Other Agency Announcements	<i>Ivan Deloatch, FGDC OS</i>
10:45-11:00	Action Item Review, and next meeting agenda items	<i>Lucia Foulkes, FGDC OS</i>
11:00	Adjourn	

*Read-ahead Documents	
Other Relevant documents	

* Read-ahead documents are located at the my.usgs.gov site for member access.

CG Meeting Planning

<p>Coordination Group Meetings Topics (in addition to the following standing items)</p> <ul style="list-style-type: none"> - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - Other Agency Announcements - Summary of Action Items / Next Meeting Agenda; - Adjourn - All meetings are scheduled from 9am to 12pm EST, unless otherwise noted

July 14, 2015

(Kiowa Room, Main Interior Building)

Standards W.G (Julie Binder Maitra); Cadastral Subcommittee (Don Buhler)

August 11, 2015

(Rachel Carson Room, Main Interior Building)

NDOP Subcommittee (Shirley Hall); Vegetation Subcommittee (Marianne Burke)

September 8, 2015

(Rachel Carson Room, Main Interior Building)

Cultural Resources (Deidre McCarthy); Metadata Working Group (Jennifer Carlino)

October 13, 2015

(Rachel Carson Room, Main Interior Building)

Geologic Subcommittee (Dave Soller)

November 10, 2015

(Rachel Carson Room, Main Interior Building)

National Boundaries Working Group (Lynda Lypttrap); Geodetic Control Subcommittee (Juliana Blackwell)

December 8, 2015

(Rachel Carson Room, Main Interior Building)

Marine and Coastal Spatial Data (Tony LaVoi)



Federal Geographic Data Committee Coordination Group Meeting ACTION ITEMS Through July 14, 2015

Due Date: July 14, 2015		
Lead:	Coordination Group	Action#: 20150113-02
Action:	The Coordination Group will create a CG 2015 work plan.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/ Response:		
Complete		
Lead:	John Mahoney	Action#: 20150113-05
Action:	The Coordination Group will hold a working session to identify responsibilities on the NSDI Strategic Plan Implementation actions and use it as basis for the CG 2015 work plan.	
Contact:	<i>John Mahoney, FGDC OS, jmahoney@usgs.gov</i>	
Resolution/ Response:	Working session was provided on May 12.	
Complete		
Lead:	Coordination Group	Action#: 20150113-09
Action:	The Coordination Group will discuss and determine what their role should be in the coordination needed for the upcoming datum change, in collaboration with the National Geodetic Survey.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/ Response:	Coordination Group members discussed possible roles at the June 16, CG meeting.	
Closed		
Lead:	Coordination Group Members	Action#: 20150421-03
Action:	Coordination Group members will submit names of project management software and requirements they recommend to Lucia Foulkes.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/ Response:	Names of project management software products or requirements were not received as of June 16.	
Complete		
Lead:	FGDC Secretariat	Action#: 20150421-04
Action:	The FGDC Secretariat will send the CG an email requesting a chair and individuals to serve on the Architecture and Technology Working Group. A brief description of the role and time requirements will be included.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/ Response:	Email note was sent to Coordination Group members on May 11.	

Complete		
Lead:	FGDC Secretariat	Action#: 20150421-05
Action:	The FGDC Secretariat will distribute the latest version of the "Guidance on the Selection and Appraisal of Geospatial Content of Enduring Value" document to the Coordination Group, Theme Leads, and Dataset managers for review. Comments are due back to Butch Lazorchak (wlaz@loc.gov) with a copy to Lucia Foulkes (lfoulkes@usgs.gov) by May 6, 2015. The Coordination Group will determine if document is ready for a vote at the May meeting.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov; Butch Lazorchak, LOC, wlaz@loc.gov</i>	
Resolution/Response:	Comments were received and incorporated into the document.	
Complete		
Lead:	FGDC Secretariat	Action#: 20150512-01
Action:	The FGDC Secretariat will submit a revised version of the "Guidance on the Selection and Appraisal of Geospatial Content of Enduring Value" document to the Coordination Group.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/Response:	Revised document was emailed to the Coordination Group on May 14.	
Complete		
Lead:	Coordination Group	Action#: 20150512-02
Action:	The Coordination Group will review the May 12, 2015 CG draft charter and will send comments to Lucia Foulkes no later than May 22 nd . If not issues are found, the draft will be put for a vote. If there are any issues, they will be addressed at the June 16 meeting.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/Response:	Comments received were incorporated into the draft charter on May 26.	
Complete		
Lead:	FGDC Secretariat	Action#: 20150512-03
Action:	A list of all agency participants across various FGDC committees, workgroups and subcommittees and including NGDA theme leads and dataset managers will be shared with the Coordination Group once the theme leads and dataset managers data is uploaded into MMA	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/Response:	The participation list has been uploaded to my USGS site on July 13.	
Due Date: June 16, 2015		
Lead:	Coordination Group Members	Action#: 20150512-04
Action:	A volunteer from the Coordination Group is needed to participate in the outreach and communications strategy plan efforts. Nominations should be sent to Lucia Foulkes (lfoulkes@usgs.gov) and John Mahoney (jmahoney@usgs.gov).	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov, John Mahoney, FGDC OS, jmahoney@usgs.gov</i>	
Resolution/Response:		

Complete		
Lead:	FGDC Secretariat	Action#: 20150512-05
Action:	The FGDC Secretariat will email the coordination group the presentations on Licensed Data Forum and HUD eGIS program.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/Response:	Presentations were emailed to the Coordination Group on May 13.	
Ongoing		
Lead:	Juliana Blackwell, National Geodetic Survey (NGS)	Action#: 20150616-01
Action:	Juliana Blackwell, NGS, will coordinate with Vicki Lukas, USGS, on a proposal for an elevation theme subcommittee governance structure to be shared with the Coordination for further recommendation to the Steering Committee. The charter of the Subcommittee on Ocean Science and Technology will be included in the proposal.	
Contact:	<i>Juliana Blackwell, NGS, juliana.blackwell@noaa.gov</i>	
Resolution/Response:		
Complete		
Lead:	FGDC Secretariat	Action#: 20150616-02
Action:	The FGDC Secretariat will post the Geodetic Datums videos on FGDC's website with a message to raise awareness on NGS tools, product, and services in preparation for the new datums.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/Response:	The Geodetic Datums videos have been posted on FGDC's website on July 13.	
Ongoing		
Lead:	Coordination Group members	Action#: 20150616-03
Action:	The Coordination Group member agencies are invited to provide Juliana Blackwell, NGS, a point of contact to be part of the new datum initiative efforts.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/Response:		
July 14, 2015		
Lead:	FGDC Secretariat	Action#: 20150616-04
Action:	The FGDC Secretariat will send the revised CG charter to the Coordination Group for an electronic vote.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/Response:		

Complete		
Lead:	Jacque Nolan, Library of Congress	Action#: 20150616-05
Action:	Jacque Nolan, LOC, will send information to Lucia Foulkes on the Symposium Announcement of the Board on Geographic Names 125th Anniversary to be posted on FGDC's website.	
Contact:	<i>Jacque Nolan, LOC, jnol@loc.gov</i>	
Resolution/ Response:	The symposium announcement was posted on FGDC's website on June 18 th .	
Due Date: 09/22/2015		
Lead:	FGDC Secretariat	Action#: 20150714-01
Action:	The Secretariat will post an announcement about the release of the Public Lands Survey System (PLSS) data collection metadata report that is available on the Geospatial Platform.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/ Response:		
In progress		
Lead:	FGDC Secretariat	Action#: 20150714-02
Action:	The Secretariat will contact Beth Westrom and the National Boundaries Working Group to provide an update on tribal boundaries to the Coordination Group.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/ Response:		
Due Date: 9/22/2015		
Lead:	Julie Binder Maitra, FGDC OS	Action#: 20150714-03
Action:	Julie Binder Maitra, FGDC OS will issue information about agency participation in standards organizations for review by CG members.	
Contact:	<i>Julie Binder Maitra, FGDC OS, jmaitra@usgs.gov</i>	
Resolution/ Response:		
Pending		
Lead:	FGDC Secretariat	Action#: 20150714-05
Action:	The FGDC OS will provide information about the benefits of participation in external standards organizations for member agencies.	
Contact:	<i>Lucia Foulkes, FGDC OS, lfoulkes@usgs.gov</i>	
Resolution/ Response:		
Due Date: 09/22/2015		
Lead:	Dick Vraga, USGS	Action#: 20150714-04
Action:	Dick Vraga, USGS, will send the Broad Agency Announcement (BAA) to Lucia Foulkes to be posted on the FGDC website.	
Contact:	<i>Dick Vraga, USGS, rsvruga@usgs.gov</i>	
Resolution/ Response:		
ID	Decision/Description	

(yyyymmdd-#)	Decisions provide a position/foundation on which actions are taken.
20150616-01	The Coordination Group meeting on July 14 will be a webinar meeting only.
20150616-02	The Coordination Group meeting scheduled for August 11 has been cancelled.
20150714-01	The Coordination Group meeting for September has been rescheduled for September 17, the location will be GSA.

Federal Geographic Data Committee Coordination Group Meeting MEETING MINUTES July 14, 2015

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
	Shirley Hall	USDA- Farm Service Agency		Robert Welsh	DOI – Office of Surface Mining
x	Marisa Capriotti	USDA – Natural Resources Conservation Service		Christina Lett	DOI – US Fish & Wildlife Service
	Betsy Kanalley	USDA – US Forest Service		Bill Wilen	DOI – US Fish & Wildlife Service
	Marianne Burke	USDA – US Forest Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Juliana Blackwell	DOC – National Geodetic Survey	x	Dick Vraga	DOI – USGS
	Tony LaVoi	DOC – NOAA		Edward Hugler	Dept of Labor – OASAM
x	Lynda Liptrap	DOC – Census Bureau		Cecelia Henderson	Dept of State
	Anne O’Connor	DOC – Census Bureau		Mark Bradford	DOT - Research & Innovative Technology Admin
	William Spencer James	DOD – NGA	x	Raquel Hunt	DOT – Federal Railroad Admin
x	David LaBranche	DOD – DISDI		Jimmy Amoaka-Atta	Dept of Treasury
	Mitchell Fiedler	DOD – DISDI		Pheakdey Lim	Dept of Veterans’ Affairs
	Nancy Blyler	DOD – US Army Corps of Engineers		Tom Garin	Dept of Veterans’ Affairs
	Bill Nye	DOD – US Army Corps of Engineers	x	Wendy Blake-Coleman	EPA
	Tai Phan	Dept. of Education – Institute of Ed Statistics		Dave Catlin	EPA
	Vacant	Dept. of Energy		Donald Campbell	FCC

	Stephanie Foster	DHHS – CDC	x	Michel Kareis	GSA
	Lew Summers	DHS – Office of the CIO		George Deyckere	GSA
	Dennis Hardy	DHS	x	Jacqueline Nolan	Library of Congress
	Jon Sperling	HUD – Policy Development & Research		Vacant	NASA
	Salvatore Sclafani	HUD - x of Community Planning & Development		Vacant	NASA
	David Chase	HUD – Policy Development & Research		Vacant	NARA
	Antoinette Sebastian	HUD – Office of Environment & Energy		Pamela Stephens	National Science Foundation
x	Don Buhler	DOI – BLM		Stuart Reiter	Nuclear Regulatory Commission
	Doug Vandxegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Asghar Noor	Small Business Administration
	Steven Schwartz	DOI - BOEMRE	x	David Timmons	Social Security Administration
	David Duran	DOI – Nat’l Park Service		Ray Mitchell	Tennessee Valley Authority
	Tim Smith	DOI – Nat’l Park Service			
x	Lucie Vogel	HHS			
	Other Attendees	Organization		Attendee	Organization
x	Roxanne Lamb	FGDC OS	x	Gita Urban-Mathieu	FGDC OS
x	Lucia Foulkes	FGDC OS	x	Marcia McNiff	DOI-USGS
x	John Mahoney	FGDC OS	x	Bradley Macpherson	DOI-USGS
x	Julie Maitra	FGDC OS	x	Laurie Campbell	USDA-Forrest Service
x	Vaishal Sheth	FGDC OS	x	Anne Ball	NOAA
x	Daniel Cole	Smithsonian Institution	x	Bill Burgess	NSGIC
x	Leah Schwizer	DOI-USGS	x	Jennie Karalewich	DOC-Census

x	Linda Zellmer	Western IL University	x	Kristie Mcleroy	USDA
x	Lynda Wayne	DOI-USGS			

Welcome and Introductions, Ivan DeLoatch, FGDC OS

Ivan DeLoatch, FGDC OS, welcomed members and provided a brief overview of the agenda. Member's introductions were made.

Previous Meeting Action Item Review, Lucia Foulkes, FGDC OS

Actions from the meeting in June were reviewed.

FGDC Business Highlights, Ivan DeLoatch, FGDC OS

Ivan DeLoatch provided highlights on FGDC business activities.

The GAO Engagement status update noted that a letter is being drafted from the FGDC Chair, to the action leads directing their execution of the recommendations.

The Steering Committee is voting to support the endorsement of the Geospatial Interoperability Reference Architecture (GIRA) as a collaborative environment on the Geospatial Platform. Votes are due back on July 17, 2015.

The status of the NGDA Management Plan actions was discussed. The CG is voting to approve the Theme Strategic Plan Template. Votes are due back on July 20. The NGDA datasets in Geoplatform.gov/Data.gov Catalog noted 98% of NGDAs registered. The status of the NGDA Lifecycle Maturity Assessment (LMA) Survey noted 4% completion by theme. The status of the NGDA LMA by agency was reviewed.

The Executive Committee will hold a meeting on July 16 to discuss guidance, and next steps on the Geospatial Investment Definitions and Budget Report Codes document.

The FGDC updated the NGDA Themes list to indicate Framework Themes for consistency with OMB Circular A-16 Appendix E. The updated list is posted on the FGDC website (<http://www.fgdc.gov/initiatives/resources/2013-2-1-ngda-data-themes-fgdc-sc-revised-Framework.pdf>).

The NSDI Strategic Plan Implementation update included a revised draft of the Coordination Group tasks identified at the Coordination Group meeting in May. The updated draft addresses comments received during the May meeting, as well as the NGDA Management Plan related actions.

Upcoming meetings were noted as follows:

- September 1-2: NGAC Meeting (NCTC – Shepherdstown)
- September 3: FGDC Steering Committee Meeting (DOI)
- September 17: Coordination Group Meeting

The Coordination Group meeting for August has been cancelled.

The Coordination Group meeting for September has been rescheduled for Thursday, September 17, potential location is GSA.

Cadastral Subcommittee Report, Don Buhler, BLM

Don Buhler, Cadastral Subcommittee chair, provided an overview of the FGDC Cadastral Subcommittee activities, as well as BLM Cadastral related activities. The subcommittee activities included:

- The Public Land Survey System (PLSS) Collection Metadata report: The Catalog is a listing of the location of available standardized PLSS data sets which are hosted by BLM and states. The report is now available on the Geospatial Platform. (Link: <http://www.geoplatform.gov/node/243/84324aed-78c1-4801-99e3-1ac6c00a3a84>)
- Ongoing efforts toward a Federal Surface Lands Rights and Interests data set guideline: These guidelines will assist land agency decision making
- Updates to the outreach site nationalcad.org: various updates to the site including mobile viewing, addition of permanent links to documents, and updated project.

On BLM Cadastral related activities, Don Buhler discussed the following efforts:

- Standardization of all PLSS data as an NGDA data set
- Adoption of Esri's Parcel Fabric for the PLSS data maintenance platform
- Land Buy-Back program for Tribal Nations
- Indian Country Non Buy Back
- Specifications for land description

The Bureau of Indian Affairs (BIA) is the lead for the reservation boundaries update.

Comments:

Don Buhler: There was a recent GAO report that was requested from the Senate Committee on Indian Affairs, titled Indian Energy Development, and subtitled Poor Management by BIA Has Hindered Energy Development of Indian Lands (GAO-15-502). This report has a strong geospatial component on the management of boundaries. GAO will do another subsequent report at the Indian energy program next week. GAO is seeing value of geospatial information.

Comments:

Wendy Blake-Coleman: interested in tribal boundaries effort.

Don Buhler: Beth Wenstrom is the lead for tribal boundaries.

Action: The Secretariat will post an announcement on the FGDC website about the release of the Public Lands Survey System (PLSS) data collection metadata report that is available on the Geospatial Platform.

Action: The FGDC Secretariat will contact Beth Wenstrom and the National Boundaries Group (NBG) to provide an update on tribal boundaries to the Coordination Group.

Standards Working Group Report, Julie Maitra, FGDC OS

Julie Maitra, Standards Working Group chair, provided an update on FGDC standards activities. The FGDC Standards Working Group (SWG) last met on June 18, topics were review and briefly discussed. The FGDC Steering Committee has endorsed the following standards:

- Aeronautical Information Exchange Model (AIXM) 5.1
- ISO/IEC 15444-1:2004 Technical Corrigenda 1:2007 and 2:2008 JPEG 2000
- OGC GeoPackage 1.0
- Geopolitical Entities, Names, and Codes (GENC) Standard Edition 2

- GeoRSS-Simple and GeoRSS-GML

The status on the NSDI Strategic Plan Task 3.1.2.2 regarding Agency Participation in Standards Organizations, as well as Task 3.1.3.1 on Training opportunities were discussed. A list of agency participating in standards organizations was reviewed. The SWG will send more details on agency participation for CG verification to identify gaps, and to analyze the value of participating in these activities. The SWG will issue a request for comments on training requirements to address FGDC standards.

Comments:

Wendy Blake-Coleman: table of standards participation is interesting. In general, there is little participation in OGC is that correct?

Julie Maitra: There are gaps in participation. It's a judgment on part of the agency to identify the value in participating on standard organizations. Most activities are directed toward the international standards.

Ivan DeLoatch: In reference to OGC, the FGDC actively participates in OGC activities, and communicates what we believe is in the interest of the FGDC community and federal agencies.

Wendy Blake-Coleman: Could we summarize the benefits in participating in standard organizations?

Action: The FGDC OS will provide information about the benefits of participation in external standard organizations for member agencies.

Action: Julie Binder Maitra, FGDC OS will issue information about agency participation in standards organizations for review by CG members.

Agency Announcements

Dick Vraga: The USGS will release the next Broad Agency Announcement (BAA) for 3DEP FY 2015. NGP is conducting public webinars on July 23, and July 28 to assist agencies in preparing proposals. More information at <https://www.geoplatform.gov/elevation/3DEP/PublicMeetings>

Action: Dick Vraga, USGS, will send the Broad Agency Announcement (BAA) to Lucia Foulkes to be posted on the FGDC website.

Action Item Review, and next meeting agenda items, Lucia Foulkes, FGDC OS

Actions items were reviewed.

Adjourn