Federal Geographic Data Committee
Coordination Group Meeting
Tuesday, October 21, 2014
9:00 a.m. – 12:00 p.m. Eastern

Location: **Main Interior Building,**
Rachel Carson Room
1849 C Street, NW
Washington, DC

FINAL AGENDA

9:00 – 9:05	**Welcome and Introductions**	*Ivan DeLoatch, FGDC OS*
9:05 – 9:15	**Previous Meeting Action Item Review**	*Lucia Foulkes, FGDC OS*
9:15 – 10:00	**FGDC Business Report**	*Ken Shaffer, FGDC, OS*
10:00 – 10:30	**Revitalizing the Coordination Group Meetings**	*Ivan DeLoatch, FGDC OS*
10:30 – 10:50	**Metadata Working Group**	*Jennifer Carlino, FGDC OS*
10:50 – 11:10	**Vegetation Subcommittee**	*Marianne Burke, FS*
11:10 – 11:35	**Connected Vehicles and Digital Infrastructure**	*Carl Andersen, DOT*
11:35 – 12:00	**Action Item Review**	*Lucia Foulkes, FGDC, OS*

NGDA Theme Leads Session Webinar
1:00 – 3:00 p.m. EST (Feds Only – info sent under separate cover)

*Read-ahead Documents	1.
Other Relevant documents	

* Read-ahead documents are located at the my.usgs.gov site for member access.

CG Meeting Planning

Coordination Group Meetings Topics (in addition to the following standing items) - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Net Meeting Agenda; - Adjourn - All meetings are scheduled from 9am to 12pm EST, unless otherwise noted
August 12, 2014 (*Cancelled*)
September 9, 2014 (*Via Webinar and Telecon Only*) • **Process for Updating NGDA (Gita Urban-Mathieux)** • **Users/Historical Data WG (Butch Lazorchak).**
October 21, 2014 (*Rachel Carson Room, Main Interior Building*) • **Metadata WG (Jennifer Carlino);** • **Vegetation SC (Marianne Burke);** • **Connected Vehicles (Carl Andersen).**
November 18, 2014 (*Via Webinar and Telecon Only*) • **Cultural Resources WG (Deidre McCarthy).**
December 9, 2014 (*Rachel Carson Room, Main Interior Building*) • **Geodetic Control SC (Juliana Blackwell);** • **Transportation SC (Raquel Hunt).**

On Hold		
Lead:	Steve Lewis, DOT	**Action#: 20140610-04**
Action:	Steve Lewis and other contacts at the Department of Transportation will work together with Tim Trainor (Census Bureau) to draft a proposal regarding the possibility of DOT hosting a repository for a potential National Address Database. They will provide this proposal to the FGDC Secretariat by June 26.	
Contact:	Steve Lewis, DOT, *steve.lewis@dot.gov*	
Resolution/ Response:	This action is on hold, pending maturation of planning for the database. Updates will be provided to the CG as progress is made.	
Due Date: October 3rd		
Lead	CG Members	**Action#: 20140909-01**
Action	CG members who would like to submit a topic to be included in October's agenda, or provide ideas and thoughts that will support revitalization goals in conducting the monthly meetings, should contact to Lucia Foulkes by October 3rd	
Contact:	Lucia Foulkes, FGDC OS, *lfoulkes@usgs.gov*	
Resolution/ Response:	Suggestions on ideas, potential agenda topics were not received.	
Due Date: October 21, 2014		
Lead	Julie Binder Maitra, FGDC, OS	**Action#: 20140909-02**
Action	Include a brief summary in the FGDC business report for Standards that are recommended for FGDC action	
Contact:	Julie Maitra, FGDC OS, *jmaitra@usgs.gov*	
Resolution/ Response:	Summary description will be provided in the business report starting in October's CG meeting. Questions from the September meeting have been addressed	
Pending		
Lead:	Ivan DeLoatch, FGDC OS	**Action#: 20140909-02**
Action:	Engage FDGC to recognize the "Guidance on the Selection and Appraisal of Geospatial Content of Enduring Value" document in an official capacity.	
Contact:	*Ivan DeLoatch, FGDC,OS, ideloatch@usgs.gov*	
Resolution/ Response:	FGDC addressed this topic on the Business report.	
Due Date	November 14	
Lead:	Coordination Group	**Action#: 20141021-01**
Action:	A workshop focused on realigning the Coordination Group activities is being planned for the January and February time frame. CG members are asked to provide ideas and suggestions on how to shape the workshop and initiate the planning process by November 14.	
Contact:	Lucia Foulkes, FGDC, OS, *lfoulkes@usgs.gov*	

Resolution Response:	

Due Date: October 31, 2014	
Lead: Ken Shaffer, FGDC, OS	**Action#: 20141021-02**
Action:	Information on myUSGS site will be provided electronically to the Coordination Group by October 31st
Contact:	*Ken Shaffer, FGDC, OS, kshaffer@usgs.gov*
Resolution/ Response:	

Federal Geographic Data Committee
Coordination Group Meeting
MEETING MINUTES
October 21, 2014

(Note: Primary CG members are indicated in blue text; alternate CG members are indicated in red text.)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
	Shirley Hall	USDA- Farm Service Agency		Robert Welsh	DOI – Office of Surface Mining
	Marisa Capriotti	USDA – Natural Resources Conservation Service		Christina Lett	DOI – US Fish & Wildlife Service
	Betsy Kanalley	USDA – US Forest Service		Bill Wilen	DOI – US Fish & Wildlife Service
x	Marianne Burke	USDA – US Forest Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Juliana Blackwell	DOC – National Geodetic Survey	x	Dick Vraga	DOI – USGS
	Tony LaVoi	DOC – NOAA		Stephen Aichele	DOI – USGS
x	Lynda Liptrap	DOC – Census Bureau		Edward Hugler	Dept of Labor – OASAM
x	Anne O'Connor	DOC – Census Bureau		Cecelia Henderson	Dept of State
x	William Spencer James	DOD – NGA		Mark Bradford	DOT - Research & Innovative Technology Admin
	David LaBranche	DOD – DISDI		Raquel Hunt	DOT – Federal Railroad Admin
	Mitchell Fiedler	DOD – DISDI		Jimmy Amoaka-Atta	Dept of Treasury
	Nancy Blyler	DOD – US Army Corps of Engineers		Pheakdey Lim	Dept of Veterans' Affairs
x	Bill Nye	DOD – US Army Corps of Engineers		Tom Garin	Dept of Veterans' Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics		Wendy Blake-Coleman	EPA
	Teddy Dyer	Dept. of Energy			

	Stephanie Foster	DHHS – CDC	x	Dave Catlin	EPA
x	Lew Summers	DHS – Office of the CIO		Donald Campbell	FCC
	Dennis Hardy	DHS	x	Michel Kareis	GSA
x	Jon Sperling	HUD – Policy Development & Research	x	Autumn Wallin	GSA
	Salvatore Sclafani	HUD - Office of Community Planning & Development		Jacqueline Nolan	Library of Congress
	David Chase	HUD – Policy Development & Research		Myra Bambacus	NASA
	Antoinette Sebastian	HUD – Office of Environment & Energy		Gregory Mann	NASA
	Don Buhler	DOI - BLM		Brett Abrams	NARA
	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Pamela Stephens	National Science Foundation
	Steven Schwartz	DOI - BOEMRE		Stuart Reiter	Nuclear Regulatory Commission
	David Duran	DOI – Nat'l Park Service		Asghar Noor	Small Business Administration
	Tim Smith	DOI – Nat'l Park Service		David Timmons	Social Security Administration
				Ray Mitchell	Tennessee Valley Authority
	Other Attendees	**Organization**		**Attendee**	**Organization**
X	Bill Burgess	NSGIC	x	Anne Ball	NOAA
X	Shawn Gravatt	FGDC OS/COMSO	x	Vaishal Sheth	FGDC OS
	Roxanne Lamb	FGDC OS	x	Gita Urban-Mathieux	FGDC OS
x	Lucia Foulkes	FGDC OS	x	Nathan Beck	FDA-HHS
x	John Mahoney	FGDC OS	x	Karen Hanson	USGS
x	Julie Maitra	FGDC OS	x	Charley Hickman	USGS
x	Jennifer Carlino	FGDC OS	x	Judah Lynam	DOT
	Diane Eldridge	USGS	x	Kristie McLeroy	FLW

Welcome and Introductions - *Ivan DeLoatch, FGDC OS*
Ivan DeLoatch, Chair, of the FGDC Coordination Group welcomed participants and invited them to introduce themselves.

Previous Meeting Action Item Review – *Lucia Foulkes, FGDC OS*
The action items from prior meetings were reviewed.

FGDC Business Report – *Ken Shaffer, FGDC OS*

[Presentation, PPT]

Ken Shaffer reported that on the last Steering Committee meeting on September 25, the chair reiterated the need for a CG Co-Chair and exhorted members to nominate. It was announced that Ms. Jennifer Gimbal may be assuming the responsibilities of Ms. Castle, former Chair, of the FGDC Steering Committee; confirmation is to be announced soon.

There are updates on the Coordination Group and Steering Committee membership, the new members are: William Spencer James, replacing Alex Ferry as NGA'S CG member and Senior Agency Officials for Geospatial Information (SAOGI), William Nye, DOD-USACE replaces Nancy Blyler as USACE'S CG primary member, Peggy Carr, DE, replaces John Easton as SAOGI and Michel Kareis, GSA, replaces John Sullivan as GSA's CG member.

In the last meeting, the National Advisory Committee (NGAC) approved a resolution in support of the development of a National Address Database. A second resolution was passed in regards to the departure of Ms. Anne Castle. The resolution recognizes Ms. Castle's major contributions to the advancement of the national geospatial community. The next NGAC meeting will be on December 3, 2014.

A report of the FGDC business update was provided. It was reported that the 2014-GAO engagement action status indicated that the draft report in connection to the letter received in January 6, 2014 will be provided in December, 2014 for agency review and comment, and the final report is estimated to be released in February, 2015.

A summary of the National Geospatial Data Assets Plan activities was provided. Completed actions included: Action 1A.1: "Develop a Process for Selecting and Maintaining Executive NGDA Theme Champions, NGDA Theme Leads and NGDA Dataset Managers", the NGDA Metadata Focus Group Metadata guidance, and updates of the registration instructions.

The FGDC business report included the status on the National Spatial Data Infrastructure (NSDI) Strategic Plan, including NSDI Implementation progress. It was noted that the FGDC sent a request to the Executive Champions for FY 14 status reports on the NSDI action plans, responses are in final review.

The Geospatial Line of Business and Geospatial Platform status noted the ongoing progress the on manager partner activities, the advancing of A-16 NGDA efforts, and site specific activities on Geoplatform.gov.

Ken Shaffer announced the migration of the FGDC Collaboration site to myUSGS.gov. Tutorial and additional information will be provided at the upcoming CG meeting.

An update on FGDC Standards activities and action items was reviewed. The Geopackage and GENC edition2 are recommended for FGDC endorsement.

Action: Information on myUSGS site will be provided electronically to the Coordination Group by October 31st.

Revitalizing the Coordination Group Meetings, *Ivan DeLoatch, FGDC, OS*

[Presentation, PPT]

Ivan DeLoatch pointed out that the purpose of the discussion is to revisit the proceedings of the Coordination Group Meetings. Mr. DeLoatch discussed the Coordination Group Charter and noted the responsibilities of the Coordination Group to support the National Spatial Data Infrastructure (NSDI). Mr. DeLoatch emphasized that the Coordination Group is accountable to, and provides recommendations to, the FGDC Steering Committee and its Executive Committee. Comments and questions were received in connection to the reinvigoration effort. A workshop to shape the meetings and face to face meeting will be organized in the January/February time frame.

Action: a workshop focused on realigning the Coordination Group activities is being planned for the January/February time frame. CG members are asked to provide ideas and suggestions on how to shape the workshop and initiate the planning process by November 14.

Metadata Working Group, *Jennifer Carlino, FGDC, OS*

[Presentation, PPT]

Ms. Jennifer Carlino reported on discussion topics from the September 10, 2014 Metadata Working Group. The meeting summaries and presentations are available at *http://www.fgdc.gov/participation/working-groups-subcommittees/mwg/index_html* . Some of the outcomes of the September meeting were to increase understanding of the relationship among the International Organization for Standardization (ISO) and metadata standards. The Broad Metadata Best Practices document update, ISO Metadata Implementation Forum, and the ISO Geospatial Metadata Editors Registry projects are in progress. The paperwork Reduction Act approval is underway. The Pilot site is operational and software developers are engaging for testing.

Vegetation Subcommittee, *Marianne Burke, Chair, FS*

[Presentation, PPT]

A summary of recent developments was shown. Some of the major accomplishments of the Subcommittee administration included the following:
1. The Vegetation Subcommittee Memorandum of Understanding (MOU) has been signed
2. The Subcommittee Implementation Plan has been drafted;
3. Hierarchy Revision document is being printed by Forest Service as a multi-agency document;
4. The Forest Service funded a contractor to evaluate what it will take to house the National Vegetation Classification (NVC) on the FS server;
5. The paper in Ecology and Environment to Frontiers has been submitted;
6. Finalized a pilot project testing the peer review process for identifying types and performing modifications to types described in the NVC Standard.
7. Finalized the NSDI Cooperative Agreements Program project with the California Native Plant Society and the California Dept. Fish and Game.
8. Provided cooperative agreement from Forest Service to Ecological Society of America
9. New FS-ESA agreement has been developed and will be submitted to the Forest Service. .

Connected Vehicles and Digital Infrastructure, *Carl Andersen, DOT*

[Presentation, PPT]

Mr. Carl Andersen presented on the "Connected Vehicles" initiative sponsored by the Department of Transportation. The Connected Vehicles program is a multimodal initiative that aims to enable, safe interoperable, networked wireless communications among vehicles, the infrastructure, and passengers' personal communication devices. Mr. Andersen remarked that the main benefit of the program involves the safety of drivers on roads. The communication technology consists in a Wi-Fi radio adapted for vehicle environment, and its functionality involves messages transmitted 10 times/sec (300m range-line of sight). Basic safety message includes: vehicle position, speed, heading, acceleration, size, brake system status, to name a few. Privacy is protected (vehicle location is not tracked). Other communications modes include cellular 4G, satellite and fiber optic. Mr. Andersen noted that assistance and guidance of the FGDC on how to develop data structure will be of great value in this initiative.

Action Item Review, *Lucia Foulkes, FGDC OS*

Action items were revised.

Adjourn