



**Federal Geographic Data Committee  
Coordination Group Meeting  
Tuesday, May 13, 2014  
9:00 a.m. – 12:00 p.m. Eastern  
Data Theme Leads Session: 1:00 p.m.- 3:00 p.m.**

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**Location: Webinar ONLY**

**AGENDA**

9:00 – 9:05	<b>Welcome and Introductions</b>	<i>Ivan DeLoatch, FGDC OS</i>
9:05 – 9:15	<b>Previous Meeting Action Item Review</b>	<i>Arista Maher, FGDC OS</i>
9:15 – 10:00	<b>FGDC Business Report</b>	<i>Ivan DeLoatch, FGDC OS</i>
10:00 – 10:30	<b>Marine and Coastal Spatial Data Subcommittee Report</b>	<i>Tony LaVoi, NOAA</i>
10:30 – 11:00	<b>Cultural Resources Work Group Report</b>	<i>Deidre McCarthy, NPS</i>
11:00 – 11:50	<b>NGDA Management Plan</b> <ul style="list-style-type: none"><li>• <b>Data Theme Leads Activities</b></li></ul>	<i>Ivan DeLoatch, FGDC OS; Wendy Blake- Coleman, EPA</i>
11:50 – 12:00	<b>Action Item Review</b>	<i>Arista Maher, FGDC OS</i>
12:00	<b><i>Adjourn</i></b>	

**\*\*\* Data Theme Leads Session Begins at 1:00 p.m. ET \*\*\***

<b>*Read-ahead Documents</b>	1.
<b>Other Relevant documents</b>	

\* Read-ahead documents are located at the [my.usgs.gov](http://my.usgs.gov) site for member access.

## CG Meeting Planning

<p><b>Coordination Group Meetings Topics</b> (in addition to the following standing items)</p> <ul style="list-style-type: none"> <li>- Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn</li> <li>- All meetings are scheduled from 9am to 3pm EST, unless otherwise noted</li> </ul>
<p><b>June 10, 2014</b> <i>(North Penthouse, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Geodetic Control SC (Juliana Blackwell);</b></li> <li>• <b>Transportation SC (Raquel Hunt);</b></li> <li>• <b>Spatial Water Data SC (Steve Aichele).</b></li> </ul>
<p><b>July 8, 2014</b> <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Geologic SC (Dave Soller);</b></li> <li>• <b>Wetlands SC (Bill Wilen).</b></li> </ul>
<p><b>August 12, 2014</b> <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>NDOP Subcommittee (Shirley Hall/Dick Vraga);</b></li> <li>• <b>Cadastral SC (Don Buhler).</b></li> </ul>
<p><b>September 9, 2014</b> <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Users/Historical Data WG (Jacquie Nolan/Butch Lazorchak);</b></li> <li>• <b>Vegetation SC (Marianne Burke).</b></li> </ul>
<p><b>October 21, 2014</b> <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Marine and Coastal Spatial Data SC (Tony LaVoi);</b></li> <li>• <b>Metadata WG (Jennifer Carlino).</b></li> </ul>
<p><b>November 18, 2014</b> <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Standards WG (Julie Maitra);</b></li> <li>• <b>Cultural Resources WG (Deidre McCarthy).</b></li> </ul>
<p><b>December 9, 2014</b> <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Geodetic Control SC (Juliana Blackwell);</b></li> </ul>

- **Transportation SC (Raquel Hunt).**



## Federal Geographic Data Committee Coordination Group Meeting ACTION ITEMS Through May 13, 2014

<b>Due Date: June 9, 2014</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140218-01</b>
<b>Action:</b>	Any CG members interested in serving as CG Co-Chair should submit their self-nomination and letter of support from their SAOGI to Ken Shaffer and Arista Maher by May 12, 2014.	
<b>Contact:</b>	Ken Shaffer, FGDC OS, <a href="mailto:kmschaffer@fgdc.gov">kmschaffer@fgdc.gov</a> ; Arista Maher, FGDC OS, <a href="mailto:amaher@fgdc.gov">amaher@fgdc.gov</a>	
<b>Resolution/ Response:</b>	No nominations have been received to date. The call for nominations has been extended to June 9.	
<b>In Progress</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20140318-03</b>
<b>Action:</b>	The FGDC Secretariat will send out the draft National Boundaries Group Charter, along with an electronic vote for its approval, to CG members for their review and response.	
<b>Contact:</b>	Ivan DeLoatch, FGDC OS, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/ Response:</b>	The Secretariat sent out the vote ballot on Friday, May 9. Responses are due on May 27.	
<b>In Progress</b>		
<b>Lead:</b>	Tony LaVoi, NOAA	<b>Action#: 20140513-01</b>
<b>Action:</b>	Tony LaVoi will check on status of Shoreline Data Content Standard project and report back with that information to Julie Maitra as soon as possible.	
<b>Contact:</b>	Tony LaVoi, NOAA, <a href="mailto:Tony.Lavoi@noaa.gov">Tony.Lavoi@noaa.gov</a>	
<b>Resolution/ Response:</b>		
<b>In Progress</b>		
<b>Lead:</b>	Wendy Blake-Coleman, EPA	<b>Action#: 20140513-02</b>
<b>Action:</b>	Wendy Blake-Coleman will send information to the FGDC Secretariat on the working sessions regarding the NGDA themes that will be held at the July Esri Users Conference. The Secretariat will share that information with Coordination Group members when it becomes available.	
<b>Contact:</b>	Wendy Blake-Coleman, EPA, <a href="mailto:blake-coleman.wendy@epa.gov">blake-coleman.wendy@epa.gov</a>	
<b>Resolution/ Response:</b>		
<b>In Progress</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140513-03</b>
<b>Action:</b>	CG Members are asked to send their comments-- including suggestions or challenges they have encountered-- regarding the NGDA Management Plan to the Secretariat prior to May 22, so that the Secretariat may share them with the ExCom at their May 22 meeting.	
<b>Contact:</b>	Ivan DeLoatch, FGDC OS, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/ Response:</b>		

<b>Response:</b>		
<b>In Progress</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140513-04</b>
<b>Action:</b>	CG Members are asked to review the NGDA data set change template and provide comments to Gita Urban-Mathieux by May 27.	
<b>Contact:</b>	Gita Urban-Mathieux, FGDC OS, <a href="mailto:burbanma@fgdc.gov">burbanma@fgdc.gov</a>	
<b>Resolution/ Response:</b>		



## Federal Geographic Data Committee Coordination Group Meeting MEETING MINUTES May 13, 2014

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**.)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
	Shirley Hall	USDA- Farm Service Agency		Robert Welsh	DOI – Office of Surface Mining
x	Marisa Capriotti	USDA – Natural Resources Conservation Service		Christina Lett	DOI – US Fish & Wildlife Service
	Betsy Kanalley	USDA – US Forest Service		Bill Wilen	DOI – US Fish & Wildlife Service
	Marianne Burke	USDA – US Forest Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Juliana Blackwell	DOC – National Geodetic Survey		Dick Vraga	DOI – USGS
x	Tony LaVoi	DOC - NOAA		Stephen Aichele	DOI – USGS
x	Lynda Liptrap	DOC – Census Bureau		Edward Hugler	Dept of Labor – OASAM
	Anne O'Connor	DOC – Census Bureau		Cecelia Henderson	Dept of State
	Alex Ferry	DOD - NGA		Mark Bradford	DOT - Research & Innovative Technology Admin
	David LaBranche	DOD - DISDI		Raquel Hunt	DOT – Federal Railroad Admin
	Mitchell Fiedler	DOD - DISDI		Jimmy Amoaka-Atta	Dept of Treasury
x	Nancy Blyler	DOD – US Army Corps of Engineers		Pheakdey Lim	Dept of Veterans' Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics		Tom Garin	Dept of Veterans' Affairs
x	Teddy Dyer	Dept. of Energy	x	Wendy Blake-Coleman	EPA
x	Stephanie Foster	DHHS – CDC		Dave Catlin	EPA
x	Lew Summers	DHS – Office of the CIO		Donald Campbell	FCC
	Dennis Hardy	DHS		John Sullivan	GSA
	Jon Sperling	HUD – Policy Development & Research	x	Autumn Wallin	GSA
x	Salvatore Sclafani	HUD - Office of Community Planning & Development	x	Jacqueline Nolan	Library of Congress

	David Chase	HUD – Policy Development & Research		Myra Bambacus	NASA
	Antoinette Sebastian	HUD – Office of Environment & Energy		Gregory Mann	NASA
	Don Buhler	DOI - BLM		Brett Abrams	NARA
x	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Pamela Stephens	National Science Foundation
	Steven Schwartz	DOI - BOEMRE		Stuart Reiter	Nuclear Regulatory Commission
	David Duran	DOI – Nat’l Park Service		Asghar Noor	Small Business Administration
	Tim Smith	DOI – Nat’l Park Service		David Timmons	Social Security Administration
				Ray Mitchell	Tennessee Valley Authority
	<b>Other Attendees</b>	<b>Organization</b>		<b>Attendee</b>	<b>Organization</b>
x	Anne Ball	NOAA	x	Deidre McCarthy	NPS
x	Bill Burgess	NSGIC	x	Ted Payne	USDA
x	Jennifer Carlino	FGDC OS	x	Kristie McLeroy	USDA
x	Shawn Gravatt	FGDC OS/COMSO	x	Marcia McNiff	USGS
x	Charley Hickman	USGS	x	Alyssum Pohl	NACO
x	Michelle Kareis	GSA	x	Todd Roberts	NGA
x	Roxanne Lamb	FGDC OS	x	Vaishal Sheth	FGDC OS
x	Butch Lazorchak	LoC	x	Diana Sinton	UCGIS
x	Arista Maher	FGDC OS	x	Gita Urban-Mathieux	FGDC OS
x	John Mahoney	FGDC OS	x	Lucie Vogel	IHS
x	Julie Maitra	FGDC OS	x	Linda Zellmer	WIU

**Welcome and Introductions – Ivan DeLoatch, FGDC OS**

Ivan DeLoatch, Chair, FGDC Coordination Group, welcomed participants to the Coordination Group meeting and asked participants to introduce themselves.

**Previous Meeting Action Item Review - Arista Maher, FGDC OS**

The action items from prior meetings were briefly reviewed.

**FGDC Business Report – Ivan DeLoatch, FGDC OS**

[[Presentation](#), PPT]

Ivan DeLoatch gave the CG Business Report. The meeting’s agenda was briefly reviewed. The most recent Steering Committee (SC) meeting was held on April 3. One of the actions from that meeting included holding a future discussion with SC members on best practices regarding the NGDA Management Plan. The next Steering Committee meeting will be held on June 26, from 1:00 p.m. to 3:00 p.m. at South Interior. The next Executive Committee meeting will be held on May 22.

FGDC membership changes were announced, including Cynthia Colton (SAOGI, HHS; replaces Keith Tucker); Alex Ferry (CG Primary Member, NGA; replaces Jim Bjostad), and Jeff Bell (SAOGI, NGA; replaces Michele Motsko). The next NGAC meeting will be held on June 24-25, 2014 at the South



Interior Auditorium. The 2014 FGDC Guidance to the NGAC addresses key topics including ongoing FGDC initiatives, NGAC Subcommittee activities, as well as potential future topics. The activities of the Landsat Advisory Group, the Education and Workforce Development Subcommittee, the National Address Database Subcommittee, and the Geospatial Privacy Subcommittee were reviewed. The upcoming CG meeting dates were reviewed. It was noted that the June 10 meeting will be held in the North Penthouse Room of the Main Interior Building.

The GAO actions were reviewed. Closure packages have been sent to the GAO. GAO will continue to track the implementation as part of the 2014 engagement, but the FGDC Office of the Secretariat is not yet aware of what additional information GAO will need to fully close the items. The Secretariat is working with GAO liaisons to better understand this process.

The status of the NSDI Strategic Plan Implementation was reviewed. The Strategic Plan includes nine objectives, and the team is in the process of developing implementation action plans for each objective. The status of each objective's action plan was briefly reviewed. The draft implementation timeline was also reviewed. The target is to finalize the first set of action plans by mid-June in order to circulate them to the NGAC and Steering Committee prior to their meetings in late June.

An update on Geospatial Line of Business/Geospatial Platform was given. The FGDC/COMSO team is continuing to support the Theme Leads and Dataset Managers on preparing NGDA metadata for harvesting in Data.gov, as well as the public-facing A-16 NGDA Theme community storefronts and collaboration communities.

An update on the GeoCloud IV initiative was given. The fourth round of FGDC-sponsored hosting of projects kicked off on April 16. Hosting options include ArcGIS Server, OpenGeo/GeoNode, and AGOL (GeoPlatform). The FGDC is working with DOI for transition to the new Cloud acquisition vehicle along with USGS enterprise effort (later in 2014, when available).

NGDA Theme Lead changes were reviewed. The Imagery Theme Lead changed from Dick Vraga (USGS) to George Lee (USGS), and the Water-Inland Theme Lead changed from Steve Aichele (USGS) to Al Rea (USGS).

The call for nominations for CG Co-Chair will be extended again. It was extended a fourth time until May 12, and no nominations were received. Lew Summers will continue to serve in this role until the next Co-chair is identified. This topic will be discussed at the next meeting on May 22.

An update on Standards was given. The next FGDC Standards Work Group meeting will take place on June 19, during which they will discuss two standards for recommendation of FGDC endorsement: Revision of Address Data Standard (tentative), and Revision of Geographic Information Framework Data Standard, Part 2, Digital Orthoimagery. Recent INCITS/L1 meetings, OGC standards activities, and GWG standards activities were also reviewed.

### **Marine and Coastal Spatial Data Subcommittee Report – Tony LaVoi, NOAA**

[\[Presentation, PPT\]](#)

Tony LaVoi gave an update on the recent activities of the Marine and Coastal Spatial Data Subcommittee. The purpose of the Subcommittee was briefly reviewed. The overlap with the Water- Oceans and Coasts NGDA theme was described. An executive champion and theme lead have been named for the NGDA theme. They have reviewed and updated the theme overview document, and the initial dataset list was verified and updated. They are experiencing some challenges regarding harvesting from agency CKAN

nodes from NOAA's CKAN instance. NOAA was asked to create its own CKAN instance separate from the GeoPlatform. They are working through the issues related to this. A list of the NOAA datasets and BOEM datasets applicable to the theme were shown.

The Coastal and Marine Ecological Classification Standard (CMECS) is the first-ever, comprehensive Federal standard for classifying and describing coastal and marine ecosystems. It was released in 2012. The Coastal and Marine Spatial Planning and ocean.data.gov initiatives comprise a national information management system dedicated to coastal and marine scientific data, compatible with existing Federal information resources, and built upon existing national data systems and initiatives. Additionally, NOAA developed a Marine Planning Portal Network, which is a conduit for communication between state, regional, and national portals, applications and planning efforts. The Integrated Ocean and Coastal Mapping (IOCM) effort is planning, acquiring, integrating, and managing ocean and coastal geospatial data and derivative products for easy access and use by the greatest range of users. It has three primary tasks: integrated data acquisition, end-to-end data management, and maximum use and re-use of data.

**ACTION: Tony LaVoi will check on status of Shoreline Data Content Standard project and report back with that information to Julie Maitra as soon as possible.**

### **Cultural Resources Work Group Report – Deidre McCarthy, NPS**

[[Presentation](#), PPT]

Deidre McCarthy gave an update on the recent activities of the Cultural Resources Work Group. The mission/purpose of the Cultural Resource Work Group is to: identify, prioritize, implement, coordinate and oversee the strategies and tasks required to support the national cultural resource data theme and to coordinate Federal, Tribal, state and local geospatial programs to that end. The membership of the Work Group was reviewed. The themes and data sets that fall under their purview were reviewed.

The most recent meeting of the Work Group took place on April 22. The topics at this meeting included a discussion of the amended cultural resource spatial data transfer standard proposal and an update on the progress of the cultural resource spatial data transfer standard draft. The members made a final decision regarding the amended cultural resource spatial data transfer standard proposal, and it is now ready for submission to the Standards Working Group. The Chair will begin to draft the proposed cultural resource spatial data transfer standard based on task group input in preparation for the July 2014 meeting.

The Work Group has committed to constructing a cultural resource spatial data transfer standard to facilitate sharing data between Federal agencies. Federal, State and Tribal agencies all maintain inventories of cultural resources and are heavily involved in the standard creation process in anticipation of using the FGDC standard created. Task groups have been formed to examine feature-level metadata requirements, linking spatial data to descriptive data, geographic delineation of features, safeguarding sensitive information and exploring existing standards continue to work on their portions, reporting back to the larger Work Group. The Work Group will be working toward creating a draft standard in 2014. The existing standards task group has completed their research and is contributing to the Unified Federal Environmental/Historic Preservation Review for Disaster Recovery Projects, an ongoing DHS/FEMA effort. The Work Group will continue to identify additional data sets and data set stewards that fall within the cultural resource theme.

The next meeting of the Work Group will take place via teleconference on July 29. By that point, they hope to discuss the finalized amended standard proposal and the progress that has been made toward creating a cultural resource spatial data transfer standard draft.

**NGDA Management Plan – Ivan DeLoatch, FGDC OS; Wendy Blake-Coleman, EPA**

[[Presentation](#), PPT]

Ivan DeLoatch reported on the status of the NGDA Management Plan, formerly known as the OMB Circular A-16 Portfolio Management Implementation Plan. The Steering Committee approved the NGDA Management Plan and it was submitted to GAO prior to the March 31, 2014 deadline. An overview of the Plan was presented at the NGAC and SC meetings in April. The actions in progress continue to be implemented, and coordination of upcoming actions is currently taking place. Core Team members were thanked for their role in advancing the NGDA Management Plan.

Wendy Blake-Coleman gave a baseline summary of the NGDA. There are 195 NGDA datasets, which includes a reduction due to consolidation into dataset series. The baseline list should be complete by June 30, 2014. The NGDAs listed will be part of the FY 15 baseline assessment. There are currently 110 NGDAs in Data.gov. 68 of them are properly tagged and accessible in the GeoPlatform Theme Communities. 42 NGDAs require additional tagging, and 82 still need to be registered into Data.gov. The team is currently working on designing a change management template for the NGDAs, which has been shared with Theme Leads and CG members for their review. The Internal Theme Lead Community has been activated, and the Public Theme Lead Communities (16 of them) are in the process of implementing metadata registration to activate the remaining Theme NGDA queries. The NGDA Lifecycle Maturity Assessment asked for feedback from Theme Leads; 4 of 16 Themes have provided comments so far. The due date for comments is June 2. Additionally, there will be working sessions held at the upcoming Esri Users Conference in July.

**ACTION: Wendy Blake-Coleman will send information to the FGDC Secretariat on the working sessions regarding the NGDA themes that will be held at the July Esri Users Conference. The Secretariat will share that information with Coordination Group members when it becomes available.**

**ACTION: CG Members are asked to send their comments-- including suggestions or challenges they have encountered-- regarding the NGDA Management Plan to the Secretariat prior to May 22, so that the Secretariat may share them with the ExCom at their May 22 meeting.**

**ACTION: CG Members are asked to review the NGDA data set change template and provide comments to Gita Urban-Mathieux by May 27.**

**Action Item Review - Arista Maher, FGDC OS**

Action items from the meeting were reviewed for the members.

***Adjourn***