

**Federal Geographic Data Committee  
Coordination Group Meeting  
Tuesday, January 15, 2013  
9:00 a.m. – 12:00 p.m. Eastern  
1:00 p.m. – 3:00 p.m. **FED ONLY****

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**Location:** National Capital  
Planning Commission  
401 9<sup>th</sup> Street, NW  
Suite 500  
Washington, DC

**AGENDA**

9:00 – 9:10	<b>Welcome and Introductions</b>	<i>Ivan DeLoatch, FGDC OS</i>
9:10 – 9:15	<b>Previous Meeting Action Item Review</b>	<i>Ivan DeLoatch, FGDC OS</i>
9:15 – 9:50	<b>FGDC Business Report</b>	<i>Ken Shaffer, FGDC OS</i>
9:50 – 10:05	<b>NSDI Strategic Plan</b>	<i>John Mahoney, FGDC OS</i>
10:05 – 10:30	<b>Data.gov Catalog and Geospatial Platform Integration</b>	<i>Doug Nebert, FGDC OS</i>
10:30 – 11:00	<b>Wetlands Subcommittee Report</b>	<i>Bill Wilen, FWS</i>
11:00 – 11:30	<b>Marine and Coastal Spatial Data Subcommittee Report</b>	<i>Tony LaVoi, NOAA</i>
11:30 – 12:00	<b>Metadata Work Group Charter Discussion</b>	<i>Jennifer Carlino, FGDC OS</i>



<b>*Read-ahead Documents</b>	<ol style="list-style-type: none"> <li>1. CG GAO Evaluation Response Update 20130115 v2.pptx</li> <li>2. Data Themes - Wendy Blake-Coleman.pptx</li> <li>3. Data.gov and Geospatial Platform Integration - Doug Nebert.pptx</li> <li>4. FGDC Business Report CG - 201301015 v4.pptx</li> <li>5. Metadata Work Group Charter Revision - Jennifer Carlino.pptx</li> <li>6. NSDI Strategic Plan Framework v4.docx</li> </ol>
<b>Other Relevant documents</b>	

\* Read-ahead documents are located at the [my.usgs.gov](http://my.usgs.gov) site for member access.

## CG Meeting Planning

<p><b>Coordination Group Meetings Topics</b> (in addition to the following standing items)</p> <ul style="list-style-type: none"> <li>- Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn</li> <li>- All meetings are scheduled from 9am to 3pm EST at NCPC in D.C., unless otherwise noted</li> </ul>
<p><b>February 19, 2013</b></p> <ul style="list-style-type: none"> <li>• <b>Report from: Cadastral SC (Don Buhler); Cultural Resources WG (Deidre McCarthy); Transportation SC (Mark Bradford).</b></li> </ul>
<p><b>March 12, 2013</b></p> <ul style="list-style-type: none"> <li>• <b>Report from: National Digital Orthoimagery Program (NDOP) SC (Anne O'Connor); Vegetation SC (Ralph Crawford).</b></li> </ul>
<p><b>April 9, 2013</b></p> <ul style="list-style-type: none"> <li>• <b>Report from: Users/Historical Data WG (Colleen Cahill); Metadata SC (Jennifer Carlino).</b></li> </ul>
<p><b>May 14, 2013</b></p> <ul style="list-style-type: none"> <li>• <b>Report from: Geodetic Control SC (Juliana Blackwell); Standards WG (Julie Maitra).</b></li> </ul>
<p><b>June 4, 2013</b></p> <ul style="list-style-type: none"> <li>• <b>Report from: Wetlands SC (Bill Wilen); Marine and Coastal Spatial Data SC (Tony LaVoi); Geologic SC (Dave Soller).</b></li> </ul>

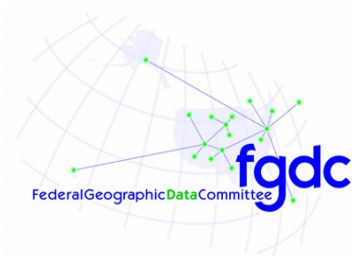


## Federal Geographic Data Committee Coordination Group Meeting ACTION ITEMS Through January 15, 2013

<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Wendy Blake-Coleman, EPA	<b>Action#:</b> 20121013-09
<b>Action:</b>	Wendy Blake-Coleman will convene a meeting of the A-16 data theme leads prior to the November Coordination Group meeting.	
<b>Contact:</b>	Wendy Blake-Coleman, EPA, <a href="mailto:blake-coleman.wendy@epamail.epa.gov">blake-coleman.wendy@epamail.epa.gov</a>	
<b>Resolution/ Response:</b>	Wendy is working with Lori Peltz-Lewis on scheduling the theme lead meeting, possibly at the ESRI Federal Users' Conference in February. She will also ask Lori to present at the next Coordination Group meeting in February, during the Data Themes discussion.	
<b>Due Date: 1/31/13</b>		
<b>Lead:</b>	CG Members	<b>Action#:</b> 20121113-01
<b>Action:</b>	CG members should identify one or two potential participants from their departments or agencies for the Federal Metadata Coordinators ISO Implementation Workshop, which will be held on April 16-17, 2013. Potential participant names should be sent to Jennifer Carlino by January 31, 2013.	
<b>Contact:</b>	Jennifer Carlino, FGDC OS, <a href="mailto:jcarlino@usgs.gov">jcarlino@usgs.gov</a>	
<b>Resolution/ Response:</b>	Continue to need responses on this item.	
<b>Due Date: 1/31/13</b>		
<b>Lead:</b>	Coordination Group Members	<b>Action#:</b> 20130115-01
<b>Action:</b>	Coordination Group Members are requested to provide at least one suggestion per agency for 2013 NGAC Guidance to John Mahoney by January 31, 2013.	
<b>Contact:</b>	John Mahoney, FGDC OS, <a href="mailto:jmahoney@fgdc.gov">jmahoney@fgdc.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Coordination Group Members	<b>Action#:</b> 20130115-02
<b>Action:</b>	CG Members interested in participating in a meeting with Consumer Financial Protection Bureau regarding the development of a national parcel database should contact John Mahoney.	
<b>Contact:</b>	John Mahoney, FGDC OS, <a href="mailto:jmahoney@fgdc.gov">jmahoney@fgdc.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Coordination Group Members	<b>Action#:</b> 20130115-03
<b>Action:</b>	Coordination Group members should work with the Steering Committee to identify	

	candidates for participation in the March 5, 2013 Strategic Visioning Workshop. John Mahoney will send out an email request for participants.	
<b>Contact:</b>	John Mahoney, FGDC OS, <a href="mailto:jmahoney@fgdc.gov">jmahoney@fgdc.gov</a>	
<b>Resolution/Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Coordination Group Members	<b>Action#: 20130115-04</b>
<b>Action:</b>	Coordination Group members should send in their suggestions for members of the NSDI Strategic Plan Communications and Writing Teams to John Mahoney.	
<b>Contact:</b>	John Mahoney, FGDC OS, <a href="mailto:jmahoney@fgdc.gov">jmahoney@fgdc.gov</a>	
<b>Resolution/Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Arista Maher, FGDC OS	<b>Action#: 20130115-05</b>
<b>Action:</b>	Arista Maher will work with Doug Nebert to schedule a future Coordination Group presentation on Open Data Policy and its relationship to data.gov..	
<b>Contact:</b>	Arista Maher, FGDC OS, <a href="mailto:amaher@fgdc.gov">amaher@fgdc.gov</a>	
<b>Resolution/Response:</b>		
<b>Due Date: 1/31/13</b>		
<b>Lead:</b>	Coordination Group Members	<b>Action#: 20130115-06</b>
<b>Action:</b>	Coordination Group members are asked to review the revised Metadata Work Group charter and vote on its approval. An electronic ballot will be sent.	
<b>Contact:</b>	Ken Shaffer, FGDC OS, <a href="mailto:kmschaffer@fgdc.gov">kmschaffer@fgdc.gov</a>	
<b>Resolution/Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Shawn Gravatt, COMSO	<b>Action#: 20130115-07</b>
<b>Action:</b>	Shawn Gravatt will provide slides from 1/15 CG presentation to Arista to post on myUSGS.	
<b>Contact:</b>	Shawn Gravatt, FGDC OS, <a href="mailto:sgravatt@usgs.gov">sgravatt@usgs.gov</a>	
<b>Resolution/Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Ken Shaffer, FGDC OS	<b>Action#: 20130115-08</b>
<b>Action:</b>	Ken Shaffer will send out the spreadsheet with all the new updated NGDA themes and lead agencies from the vote that went to the SC.	
<b>Contact:</b>	Ken Shaffer, FGDC OS, <a href="mailto:kmschaffer@fgdc.gov">kmschaffer@fgdc.gov</a>	
<b>Resolution/Response:</b>		
<b>Due Date: 2/19/13</b>		

<b>Lead:</b>	Wendy Blake-Coleman, EPA; Ken Shaffer, FGDC OS	<b>Action#:</b> 20130115-09
<b>Action:</b>	Wendy Blake-Coleman and Ken Shaffer will follow up with Marcia McNiff (USGS) on the existing Vegetation Subcommittee's alignment with Land Use/Land Cover.	
<b>Contact:</b>	Wendy Blake-Coleman, EPA, <a href="mailto:blake-coleman.wendy@epamail.epa.gov">blake-coleman.wendy@epamail.epa.gov</a> ; Ken Shaffer, FGDC OS, <a href="mailto:kmschaffer@fgdc.gov">kmschaffer@fgdc.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Wendy Blake-Coleman, EPA	<b>Action#:</b> 20130115-10
<b>Action:</b>	Wendy Blake-Coleman will edit the Data Themes At-a-Glance sheets and ask the data theme leads to review and edit existing committees and add any missing items.	
<b>Contact:</b>	Wendy Blake-Coleman, EPA, <a href="mailto:blake-coleman.wendy@epamail.epa.gov">blake-coleman.wendy@epamail.epa.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Ken Shaffer, FGDC OS	<b>Action#:</b> 20130115-11
<b>Action:</b>	Ken Shaffer will update the cross walk slide on the data themes.	
<b>Contact:</b>	Ken Shaffer, FGDC OS, <a href="mailto:kmschaffer@fgdc.gov">kmschaffer@fgdc.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: 2/19/13</b>		
<b>Lead:</b>	Coordination Group Members	<b>Action#:</b> 20130115-12
<b>Action:</b>	CG Members with ideas for future agenda topics should email Arista Maher with those ideas, as well as a point-of-contact for the presentation.	
<b>Contact:</b>	Arista Maher, FGDC OS, <a href="mailto:am Maher@fgdc.gov">am Maher@fgdc.gov</a>	
<b>Resolution/ Response:</b>		



## Federal Geographic Data Committee Coordination Group Meeting MEETING MINUTES January 15, 2013

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**.)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
	Shirley Hall	USDA- Farm Service Agency		Robert Welsh	DOI – Office of Surface Mining
x	Marisa Capriotti	USDA – Natural Resources Conservation Service	x	Christina Lett	DOI – US Fish & Wildlife Service
	Betsy Kanalley	USDA – US Forest Service	x	Bill Wilen	DOI – US Fish & Wildlife Service
	Ralph Crawford	USDA – US Forest Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Juliana Blackwell	DOC – National Geodetic Survey	x	Dick Vraga	DOI – USGS
x	Tony LaVoi	DOC - NOAA		Bob Pierce	DOI – USGS
	Lynda Liptrap	DOC – Census Bureau		Edward Hugler	Dept of Labor – OASAM
	Anne O'Connor	DOC – Census Bureau		Cecelia Henderson	Dept of State
	Jim Bjostad	DOD - NGA		Mark Bradford	DOT - Research & Innovative Technology Admin
	David LaBranche	DOD - DISDI		Raquel Wright	DOT – Federal Railroad Admin
	Mitchell Fiedler	DOD - DISDI		Jimmy Amoaka-Atta	Dept of Treasury
	Nancy Blyler	DOD – US Army Corps of Engineers		Pheakdey Lim	Dept of Veterans' Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics		Tom Garin	Dept of Veterans' Affairs
	David Morehouse	Dept. of Energy – US Energy Info Administration	x	Wendy Blake-Coleman	EPA
x	Stephanie Foster	DHHS – CDC		Dave Catlin	EPA
x	Lew Summers	DHS – Office of the CIO		John Sullivan	GSA
	Dennis Hardy	DHS		Autumn Wallin	GSA
	Jon Sperling	HUD – Policy Development & Research		Colleen Cahill	Library of Congress
	Salvatore Sclafani	HUD - Office of Community Planning & Development		Jacqueline Nolan	Library of Congress

	David Chase	HUD – Policy Development & Research		Gregory Mann	NASA
	Antoinette Sebastian	HUD – Office of Environment & Energy	x	Brett Abrams	NARA
	Don Buhler	DOI - BLM		Clifford Jacobs	National Science Foundation
	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Marlon Sellow	Small Business Administration
	Steven Schwartz	DOI - BOEMRE		David Timmons	Social Security Administration
	Joe Gregson	DOI – Nat’l Park Service		Ray Mitchell	Tennessee Valley Authority
	Tim Smith	DOI – Nat’l Park Service			
	<b>Other Attendees</b>	<b>Organization</b>		<b>Attendee</b>	<b>Organization</b>
x	Anne Ball	NOAA	x	Ken Shaffer	FGDC OS
x	Jennifer Carlino	FGDC OS	x	Vaishal Sheth	FGDC OS
x	Teddy Dyer	Department of Energy	x	Gita Urban-Mathieux	FGDC OS
x	Shawn Gravatt	FGDC OS/COMSO	x	Chuq Yang	FGDC OS/COMSO
x	Julie Maitra	FGDC OS			

**Welcome and Introductions - Ivan DeLoatch, FGDC OS**

Ivan welcomed participants to the meeting. It was noted that the 2012 FGDC Annual Report is now available. Next year we need to think about including financial information.

**Previous Meeting Action Item Review - Ivan DeLoatch, FGDC OS**

Action items were reviewed.

**FGDC Business Report - Ken Shaffer, FGDC OS**

[\[Presentation\]](#)

A summary of the ExCom meeting on December 20 was provided. ExCom members are providing their comments to the Secretariat on the FGDC and Commerce responses to the GAO recommendations. An ExCom member will lead or co-lead the 3 FGDC actions in response to the GAO recommendations. ExCom is also reviewing and commenting on the NSDI Strategic Plan planning document. ExCom will help develop guidance on issues for the NGAC for consideration in 2013. ExCom members discussed coordinating the multi-agency response to the GAO report recommendations. ExCom members are in the process of reviewing draft response documents and providing their comments to the FGDC OS. ExCom members also discussed the Consumer Financial Protection Bureau’s proposed National Parcel Database and possible assistance from the geospatial community.. ExCom will meet before next March SC meeting.



John Mahoney reported on the status of NGAC. NGAC adopted two white papers: Geospatial Strategy Paper and National Address Database Paper. The 2013 Guidance for NGAC is being prepared.

**ACTION: Coordination Group Members are requested to provide at least one suggestion per agency for 2013 NGAC Guidance to John Mahoney by January 31, 2013.**

NGAC appointments are being processed the announcement on the new members will happen shortly.. The next meeting of the NGAC for 2013 will be:

- April 2-3– Shepherdstown, WV (NCTC)
- June 11-12– Washington, DC (AIA)
- September 10-11– Washington, DC (AIA)

John also reported on the meeting with the Consumer Financial Protection Bureau in December 2012. New authority has been given to them to collect and develop a parcel/address database. CFPB is evaluating options on how to implement this authority. They are identifying subject matter experts to assist in evaluating the development of national parcels database and associated questions. FGDC would like to schedule a follow-up meeting with subject matter experts from FGDC agencies

**ACTION: CG Members interested in participating in a meeting with Consumer Financial Protection Bureau regarding the development of a national parcel database should contact John Mahoney.**

Wendy Blake-Coleman noted that the EPA emergency response community could provide assistance. Bill Burgess stated that there are States with statewide cadaster databases that may have been contacts already.

The next CG meeting will take place on Tuesday, February 19, 9:00 a.m. – 3:00 p.m. ET at NCPC. Ken noted that the date of the June CG meeting has changed to June 4.

The Federal Metadata Coordinators ISO Implementation Workshop will take place in April 2013. Participation will focus on data managers and theme leads that implement processes and policies. Potential participants should contact Jen Carlino by January 31, in accordance with the prior action item.

The response to the GAO recommendations included an action plan to address the recommendations and will be submitted by January 31<sup>st</sup>.

The following are three GAO's recommendations relevant to the FGDC:

1. Develop a plan with timeframe to facilitate the implementation of OMB's portfolio management guidance (goals, performance measures, annual reporting to OMB).  
Target Date: FY 2014, Q1  
Responsible Officials: Ivan DeLoatch, FGDC OS; and Adrian Gardner, NASA

2. Develop and implement guidance and timeframe for identifying planned geospatial investments using the Geospatial Platform.  
Target Date: FY 2013, Q4  
Responsible Officials: Jerry Johnston, DOI
3. Create and update the NSDI strategic plan and implement the plan within the established time frame  
Target Date: FY 2014, Q1  
Responsible Officials: Ivan DeLoatch, FGDC OS; and Daniel Cotter, DHS.

The FGDC is coordinating with partner agencies to minimize duplication in strategic planning actions in response to the GAO Report. The FGDC will include stakeholders in the NSDI Strategic Plan process. A visioning workshop will be held in March to kick-off the process.

An update on the Geospatial Line of Business/Platform was provided. There are still 6 outstanding funding agreements. Shawn Gravatt (COMSO) introduced the new members of the team from COMSO. On GeoPlatform 2.0, Shawn noted that the team has completed the “wireframe” for the redesign of the GeoPlatform website, and they are awaiting final delivery of the “Communities” module in Drupal 7.0. The new instance of Drupal with final documentation is pending delivery to COMSO by January 18.

The 2012 FGDC Annual Report is available via hardcopy and online ([http://www.fgdc.gov/library/whitepapers-reports/index\\_html](http://www.fgdc.gov/library/whitepapers-reports/index_html)) – contact Gita Urban-Mathieux ([burbanma@usgs.gov](mailto:burbanma@usgs.gov)) if interested in obtaining a hard copy.

An update on FGDC Standards Activities included information on the Standards Working Group’s next meeting which will be held on January 30, from 9:30 AM-3:30 PM at NOAA Silver Spring, MD. A review of CAP Standards Projects was given, as well as activities involving INCITS L1/U.S. TAG Standards, OGC Standards Activities, and GWG Standards Activities.

**ACTION: Coordination Group members should work with the Steering Committee to identify candidates for participation in the March 5 Strategic Visioning Workshop. John Mahoney will send out an email request for participants.**

**ACTION: Coordination Group members should send in their suggestions for members of the NSDI Strategic Plan Communications and Writing Teams to John Mahoney.**

Ivan asked CG members to respond with suggestions or comments on the plan. The Strategic Plan will be a high level document: ideally about 20 pages, and have a supporting document with more specific actions. Tony LaVoi stated that this is an opportunity to fully engage with non-feds which was underemphasized in the past. Dick Vraga suggested that we may need contract support to develop the plan for areas where we may need assistance – quantifying resources. Wendy Blake-Coleman suggested the need to be consistent, and the need to make sure we don’t under estimate the level of required effort on identified tasks to keep us from overcommitting.

## **Data.gov Catalog and Geospatial Platform Integration – Doug Nebert, FGDC OS**

[\[Presentation\]](#)

Doug provided a presentation on the integration of records between data.gov and the Geospatial Platform. Records that are currently registered should be reviewed to ensure they are still current. Work continues on determining how to properly tag records so that they can be targeted through filtering. The guidance on how agencies should tag their records for search is in development. The registration process, once completed, should be easier than the previous approach for data.gov. The Open Data Policy will likely have impact on the registration requirements. The CG is interested in learning more about the Open Data Policy.

**ACTION: Arista Maher will work with Doug Nebert to schedule a future Coordination Group presentation on Open Data plans.**

The Geospatial Platform Marketplace is targeted for the completion this fiscal year. The approach is that agencies planning to invest in data will create a metadata record tagged as a planned investment and post it to the marketplace for discovery and collaboration. The policy/guidance for how to do this is still to be developed.

## **Wetlands Subcommittee Report - Bill Wilen, FWS**

Annual Report is very important – shows who all the partners are and provides a perspective on the community – it's not just our program.. The Subcommittee has received good benefit from FGDC activities including: Becloud Sandbox – thanks to Doug Nebert for his support; CAP project, provided Wetland training; mapping implementation plan for wetland mapping – sponsored by EPA; helping with mapping standard, hosting info sessions, and online training. The National Wetlands Program was asked to provide support to identify structures in New Jersey that were in COBRA – coastal flood zones, after Hurricane Sandy. No funding was provided to support this requirement. They were able to stand-up an online geospatial tool to enable users to identify a structure's location and make a determination on whether it was in or out of the zones. This was a great use of online geospatial tools that enable the program to meet a requirement they otherwise would not have been able to address.

## **Marine and Coastal Spatial Data Subcommittee Report - Tony LaVoi, NOAA**

[\[Presentation\]](#)

Issue for FGDC to consider is to ensure that national initiatives are in alignment. Upcoming meeting - Coastal GeoTools March 25-28 in Myrtle Beach, SC.

## **Metadata Work Group Charter Discussion - Jennifer Carlino, FGDC OS**

[\[Presentation\]](#)

A Metadata ISO Train the Trainers workshop will be held in April. CG members will be receiving an email with information.

**ACTION: Coordination Group members are asked to review the revised Metadata Work Group charter and vote on its approval.**

**\*\*\* FED ONLY SESSION BEGINS \*\*\***