

Interim Project Report for Alabama's NSDI CAP Category 3 Fifty States Initiative

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Alabama 2010 CAP Category 3

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Interim Report

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The organizations listed above are the state agency members of the Governor’s Executive GIS Council established by Executive Order 38. The majority of these members are at the cabinet level in the Governor’s office and all are Executive Directors for their respective organizations.

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Ex-officio Members: Alabama Power Company, Alabama Rural Electric Association of Cooperatives, USGS, and Tennessee Valley Authority.

Project Narrative

The Alabama GIS Executive Council and the Alabama GIS Advisory Committee have been actively involved in Strategic Planning from the beginning of the CAP 3 process. Support for this effort has been excellent. An RFP was issued and a committee made up of the officers from the Advisory Committee selected the services of Applied Geographics. This effort will be led by Richard Grady at Applied Geographics with support from GIS, Inc. As part of the procurement process, we received approval from the Legislative Oversight Committee and a contract was executed on August 17, 2010. A key accomplishment from the Alabama GIS Advisory Committee has been the creation of a State Strategic Plan based upon the knowledge and resources that we currently have in the State. This will be an excellent source of information and data that will be used by Applied Geographics as we pursue the NSGIC template. It is anticipated that this will greatly assist this effort. It is important to mention that this process

continues to involve all of the major organizations using GIS at the state level. There is excitement as we enter the next level of Strategic Planning that will assist the State's integration into the national NSGIC model. In addition, with the workshops planned, we anticipate bringing in new stakeholder and groups. One of the key objectives of the Executive Council and the Advisory Committee is to continue to work as a State to get organized and to identify key concepts and issues that we can all agree upon as part of a Strategic Plan. This process has significantly developed us together as a state and has prepared us for the 50 States Initiative.

Next Steps

A kick-off meeting has been scheduled for Thursday, September 30. It is anticipated that the entire process will take approximately 18 weeks. We have organized the project into 4 phases as described below:

- Phase 1. Conduct a one-day meeting with the Alabama GIS Advisory Committee and other interested parties to determine specific issues that require targeted stakeholder input. The stakeholder-meeting format to be used in Phase 2 will also be determined at this meeting.
- Phase 2. Conduct the series of five (5) consensus-building regional stakeholder meetings to seek input and share ideas on addressing barriers and opportunities developing, maintaining, and sharing SSDI/NSDI framework data layers, as well as what can be done to address said barriers. Documentation of the feedback through summaries of stakeholder input at each meeting is required.
- Phase 3. Write a strategic plan that captures the vision and sets forth the strategies for achievement, collect input on the draft plan, and revise it based on the input.
- Phase 4. Write a business plan focusing on strategies arising from the strategic planning process, collect input on the draft plan, and revise it based on the input.

Currently there is no need for additional assistance. However, after the kick-off meeting there may be a need for advice or guidance.

Revised Timeline

The procurement process took much longer than anticipated and, as a result, we are not as far along. However, it is projected that we will still be able to make the planned completion date in February 2011. We will further refine and revise the timeline at our kick-off meeting. It is not anticipated that we will need a time extension at this time. Please see the timeline below:

Number	Deliverable	Tentative Deliverable Date
1.1	Participation in a 2-hour conference call to kick off the project	Thursday, September 30
1.2	Written materials and action plan for the Phase 1 meeting	Award + 5 weeks
1.3	Facilitation of the Phase 1 meeting	Award + 6 weeks
1.4	Notes and summary for the Phase 1 meeting	Award + 7 weeks
2.1	Written materials and action plan for the first Phase 2 meeting	Award + 8 weeks

2.2	Facilitation of the first Phase 2 meeting	Award + 9 weeks
2.3	Notes and summary for the first Phase 2 meeting	Award + 10 weeks
2.4	Revised materials and action plan for the last four Phase 2 meetings	Award + 11 weeks
2.5	Facilitation of the middle two Phase 2 meetings	Award + 12 weeks
2.6	Notes and summary for the middle two Phase 2 meetings	Award + 13 weeks
2.7	Facilitation of the last two Phase 2 meetings	Award + 14 weeks
2.8	Notes and summary for the last two Phase 2 meetings	Award + 15 weeks
2.9	Follow-up interviews	Award + 16 weeks
2.10	Notes and summary of follow-up interviews	Award + 17 weeks
3.1	Draft business/strategic plans and executive summary	Award + 18 weeks
3.2	Participation in Alabama GIS Committee meeting to review edits and comment to the draft business/strategic plans	1/27/11 or before
3.3	Final strategic/business plans and executive summary	02/28/11 or before