



Agreement Number: 08HQAG0014

Project Title: Statewide Geospatial Council (SGC) Strategic Plan and Business Plan Development

Interim report October 1, 2008

Organization: The County Commissioners Association of PA, P.O. Box 60769, Harrisburg, PA. 17106

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Collaborating Organizations:

1. Department of Conservation and Natural Resources (DCNR) Bureau of Topographic and Geologic Survey/PAMAP Program Office
2. Office of Administration, Office for Information Technology, Geospatial Technologies Office
3. County GIS Professionals Association
4. PA Mapping and Geospatial Consortium (PAMAGIC)
5. United States Geological Survey
6. The Pennsylvania State University/ Pennsylvania Spatial Data Access (PASDA) – State GIS Clearinghouse/NSDI Node
7. Legislative Office for Research Liaison (LORL)
8. PA-MAPPS: An association of Private Geospatial firms in Pennsylvania, the first state chapter of the National MAPPS organization.

Project Narrative

The purpose of this project is to gather input from a broad range of geospatial information stakeholders throughout the Commonwealth of Pennsylvania that will form a consensus-based mission and vision for the Statewide Geospatial Council (SGC). This input will help guide the activities of the proposed SGC, define the goals and focus of initial working committees, and set priorities for the Council's first year. Throughout the process, the project team will incorporate previous strategic planning initiatives, review existing state council models, and provide opportunities for the geospatial community to be the driving force behind a successful new statewide geospatial council for the Commonwealth of Pennsylvania.

Summary of project activities

1. Grant meeting with project team to develop an RFP to secure a consultant
2. Circulated RFP to select a consultant for the project in April 2008
3. The team met to review the RFP's received. The consultant was chosen after a thorough review and scoring process. The scoring matrix was based on background information, experience, understanding of the request, project methodology and cost evaluation. The matrix is attached to this report.
4. We had a team meeting to develop the stakeholder meeting schedule, to finalize the agenda and to determine the delivery method for the meeting invitations.



5. The strategy the team felt that would be most affective was to hold regional meetings to gather the most feedback. We have six meetings scheduled to take place during the months of September, October and November.
6. The following groups of people were invited to the stakeholder meetings to get as much feedback as possible. They were from the following categories: Academic/Education, City/Town Government, County Government, Federal Government, Private Non-profit, Private Sector, Regional Organization, State Government, Utility Companies. The summary list of attendees for the first two meetings is attached to this report.
7. We have scheduled a conference call with the project team to evaluate the feedback and results from the two meetings that we've had already. Those findings will be included in subsequent reports.

Next Steps

1. Continue with the scheduled meetings
2. Compile feedback from the meetings
3. Summarize the feedback and circulate to meeting attendees via Live Meeting for review.
4. Follow-up with stake holders that were unable to attend to get additional feedback
5. Develop a web based survey to gather additional feedback
6. Incorporate feed back
7. Prepare draft plan and circulate

Assistance

Where do you need assistance?

1. I would like to be able to get more state and federal attendees at the meetings.

What type of assistance do you need?

2. I'm not sure at this point.

Timeline

The project is proceeding on its original timeline and we expect to complete on time.

Attachments

1. RFP for vendor selection
2. RFP Scorecard Matrix
3. Clarion – Westmoreland Attendance Summary
4. Meeting Invitation
5. 6 meeting strategy map