## **Interim Project**

**Date:** May 15, 2009

Agreement Number: 08HQAG0011

**Project Title:** 2008 NSDI CAP Category 3: Fifty States Initiative Strategic and Business

Plan Development

Organization: Virgin Islands Geospatial Information Council (VIGIC)

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## **Project Narrative**

This Category 3: Fifty States Initiative is to support current efforts to strengthen the effectiveness of building the U.S. Virgin Island Spatial Data Infrastructure (SDI) in support of the National Spatial Data Infrastructure (NSDI). The activities of this proposal are directed by VIGIC. A contractor will be hired to facilitate the strategic planning process. The executive officers of VIGIC serve as the strategic planning committee; however, other stakeholders from the federal government and private sector will be selected to serve on the strategic planning committee. The organized stakeholder sessions will include participants from private sector, non government organizations, utilities, local and federal agencies and academia.

Task	Effort	Completion
Organize Planning Committee The VIGIC executive officers have met 16 times between March 2008 and April 2009 to discuss matters related to this project. Representatives from the private sector will	3%	100%

Task	Effort	Completion
be selected to complete the planning committee.		
Select Facilitator for the planning process This was delayed by the posting of a Request for Proposal by the Virgin Islands Department of Property and Procurement (P&P). The passing of Hurricane Omar pushed the request for proposal deadline for submission from October 3 to December 18 and the evaluations from October 13 to January 15, 2009.	10%	90%
Applied Geographics, Inc. was selected and awaiting an approved contract from P&P.		
Define roles and responsibilities for completing the		
strategic planning process This is part of contracting process with Applied Geographics, Inc.	3%	66%
Specify the target audience for the Strategic Plan Building of mailing list is ongoing.	2%	90%
Determine plan approval process  This is part of contracting process with Applied  Geographics, Inc.	5%	50%
Identify stakeholders meeting venues and dates Kick-off meeting June 16 Stakeholder meeting June 17	2%	50%
Prepare instruments for the collection of input and feedback Reviewing instruments used in the past and communicating with colleagues within NSGIC.	15%	30%
Next Steps		
Collect input and feedback	15%	
Review and analyze input and feedback	10%	
Draft preliminary plan and solicit feedback	30%	
Publish the Strategic Plan	5%	
	100%	

Revised Timeline	
June 16, 2009	Kick-Off Meeting
June 17, 2009	Stakeholder Meeting
June 22 to July 6, 2009	Review and analyze input and feedback
July 27 to August 10, 2009	Draft preliminary plan and solicit feedback
September 16, 2009	Publish Strategic Plan

Financial Status Report: Online