

February 8, 2006

Ms. Alison Dishman
CAP Coordinator
590 USGS National Center
Reston, VA 20192

RE: 2005 NSDI Cooperative Agreements Program
Metadata Training & Outreach Project
Award Number: 05HQAG0114
Requisition Number: 05-6011-0404
Interim Report

Organization: Indiana University Northwest
Center for Data & Analysis
www.iun.edu/~gisnw

Collaborating Organization: Northwest Indiana GIS Forum

Project Leader: Timothy Sutherland
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Metadata Specialist/Presenter: Cele Morris
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Dear Ms. Dishman,

The following information represents an interim report for the above referenced grant.

Project Activities – September 1, 2005 – February 1, 2006

Several short metadata presentations were accomplished as outlined below. Future presentations will be scheduled as the 2005 Indiana Statewide aerial photography is released. It is anticipated that this dataset will promote the use of GIS to local communities new to the technology that will benefit from information related to data documentation.

- September 13 – 14, 2005
2005 CAP Grant Kick Off Meeting – USGS Headquarters, Reston VA.

- November 16, 2005
GIS Day Metadata Presentation. 10 people were in attendance for a short (half hour), Basics of Metadata presentation. Approximately 30 individuals attended during the half day of GIS activities held at Indiana University Northwest. Most had very limited knowledge of anything related to GIS.
- December 9, 2005
Workshop for Save the Dunes Conservation Fund and the Indiana Coastal Restoration Action Team (ICRAT)
Title: An Introduction to GIS Tools for Restoration Projects - Presentation to 6 in attendance. One-hour, metadata portion of the hands-on workshop included a brief introduction to FGDC compliant metadata. A previously created dataset was documented using essential metadata tool found at the following location: <http://igs.indiana.edu/metadata/index.cfm>. Those in attendance had varying experience with GIS software and creating data. Those with more experience were very interested in how the tool helped to create a text document that was easily imported into ArcCatalog to reside with the dataset.

Future Presentations Scheduled:

March 7-8, 2006

2006 Indiana GIS Conference, Indianapolis, Indiana

Presentation Title: How to Create an Essential Metadata Record using an Online Tool - March 8th 4:15 – 4:40 pm. (<http://www.in.gov/ingisi/conference/schedule.pdf>)

April 19, 2006

GIS Road Show (<http://www.in.gov/serv/eventcal?PF=ingisi&Clist=81&Elist=106692>) is a series presented by the Indiana Geographic Information Council in partnership with the Polis Center at IUPUI. The full day event provides an opportunity for both current and prospective GIS users to hear about the latest developments in GIS. The Northwest Indiana Center for Data & Analysis/Northwest Indiana GIS Forum will provide a short presentation about metadata in the afternoon session.

More in-depth metadata trainings sessions will be scheduled for early summer for geospatial data users unfamiliar with the basics of metadata. Time will be spent on the creation of and preparation for future half day metadata training workshops.

Thank you for your support of Northwest Indiana metadata training and outreach activities.

Sincerely,

Timothy Sutherland

Director

Northwest Indiana Center for Data & Analysis