



**Federal Geographic Data Committee
Steering Committee Meeting
Thursday, October 6, 2011
2:00 p.m. – 4:00 p.m. ET**

-DRAFT-

(pending approval at the January 2012 meeting)

Location: American Institute of Architects
1735 New York Avenue, NW
Washington, DC 20006

Room: Board Room, 2nd Floor

AGENDA

2:00 – 2:10	Welcome and Introductions	<i>Anne Castle, FGDC Chair; Sally Ericsson, OMB, Vice-Chair</i>
2:10 – 2:40	Geospatial Platform	<i>Jerry Johnston, EPA</i>
2:40 – 2:55	A-16 Supplemental Guidance	<i>Ivan DeLoatch, Executive Director, FGDC Secretariat</i>
2:55 – 3:15	UN-GGIM Update <ul style="list-style-type: none">• Review of conference activities and decisions	<i>Tim Trainor, Census Bureau</i>
3:15 – 3:45	National Geospatial Advisory Committee Report <ul style="list-style-type: none">• Report on current NGAC activities• Actions and decisions arising from October 4-5 NGAC meeting in Shepherdstown, WV	<i>Dr. David Cowen, Chair, NGAC</i>
3:45 – 4:00	Wrap-up Discussion <ul style="list-style-type: none">• Summary of actions, decisions, next steps	<i>Anne Castle, FGDC Chair; Sally Ericsson, OMB, Vice-Chair</i>
4:00	Adjourn	



Federal Geographic Data Committee Steering Committee Meeting ACTION ITEMS Through October 6, 2011

Due Date: 11/1/2011		
Lead:	FGDC Secretariat	Action#: 20111006-01
Action:	The FGDC Secretariat will incorporate the NGAC recommendations on the Value Proposition document, and the document will be re-circulated to the Steering Committee for their review.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/ Response:		
Due Date: 1/13/2011		
Lead:	FGDC Secretariat	Action#: 20111006-02
Action:	The FGDC Secretariat will send out an email to Steering Committee members to solicit membership for the newly formed working group on Global Geospatial Information Management (GGIM).	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/ Response:		
Due Date: 10/14/2011		
Lead:	FGDC Secretariat	Action#: 2011006-03
Action:	The FGDC Chair will send a message to FGDC agencies regarding next steps on how to proceed on the Geospatial Platform.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/ Response:		
Due Date: 7/29/11 - Complete		
Lead:	FGDC Steering Committee Members	Action#: 20110607-01
Action:	Provide recommendations to DOI and OMB leadership on the Geospatial Platform and the next steps for moving forward for this initiative.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/ Response:	The SC and Coordination Group members were sent a request via email on 7/1/11 for input on the Platform Business case, including a template for Use Case submissions. Responses were incorporated in the Value Proposition, the pre-cursor document to the Business Case. Upon further discussions (after the SC meeting) with the Chair and Vice-Chair, it was recommended that the Business Case be developed in tandem with Platform V1 and that the Value Proposition document be drafted in time for review and comment by the SC, CG, and NGAC.	
Due Date: 7/1/11 - Complete		
Lead:	FGDC Secretariat	Action#: 20110607-02

Action:	Prepare a report to the National Geospatial Advisory Committee (NGAC) on the status of and actions taken in response to previous NGAC recommendations. Transmit final report from FGDC Chair to the NGAC.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	Final recommendations sent with letter from FGDC Chair to NGAC Chair, 7/22/11. Sent to SC members via email, 7/27/11.	
Due Date: 8/31/11 - Complete		
Lead:	FGDC Executive Committee	Action#: 20110607-03
Action:	Develop the “business case” in support of the Geospatial Platform, including five to ten questions/issues that the Geospatial Platform is expected to help provide answers to or address in order to demonstrate the value of the Platform to decision makers, legislators, and the general public.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	In follow-on discussions with the FGDC Chair and Vice-Chair, it was decided that the Business Case will be developed in tandem with Platform V1 to ensure alignment. A Geospatial Platform <i>Value Proposition</i> draft document will be developed and ready for submission to the NGAC for review and comment by 8/31/11. A Value Proposition business use case template was sent to the SC members via email, 7/7/11. Use cases were received from: DOI BOEMRE; DOE; DoEd; HUD; NASA; and USDA. The <i>Value Proposition</i> draft document file version 8 was sent to SC for review and comment; comments were received and incorporated from: DOC, Census; DoE; DOI FWS; HUD; USDA; NRCS; NOAA. <i>Value Proposition</i> draft document file version 8.6 was sent to the NGAC leadership from the FGDC Chair via email on 9/1/11.	
Due Date: 7/29/2011 - Complete		
Lead:	FGDC Secretariat	Action#: 20110607-04
Action:	Create plan of action and milestones based on Modernization Roadmap V3.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	High-level milestones for the Geospatial Platform were included as a section in the Value Proposition draft document.	
Due Date: 7/1/2011 - Complete		
Lead:	FGDC Secretariat	Action#: 20110607-05
Action:	Revise the Geospatial Platform one-page summary document to better communicate to the average layperson the Platform’s purpose and value. These changes will be shared with the Steering Committee.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	Revised Geospatial Platform one-page summary sent to SC members and their comments incorporated. The final version was distributed via email to the SC and NGAC membership from the FGDC Chair, 6/28/11.	
Due Date: 7/1/2011 - Complete		
Lead:	FGDC Secretariat	Action#: 20110607-06
Action:	Poll Steering Committee Members for interest in participating on Jerry Johnston’s	

	technical advisory team for the Geospatial Platform initiative.
Contact:	Jerry Johnston, EPA, johnston.jerry@epa.gov
Resolution/Response:	In coordination with the FGDC Steering Committee, the CIOs and their designated geospatial leads from the departments listed below have organized an ad hoc team who will work together to deliver the Geospatial Platform Phase 1 capabilities. The CIOs will serve as the Executive Champions for this initiative and will provide guidance and feedback to their designated Geospatial Leads as work progresses. Departments: DOI, DOE, EPA, HUD, NOAA, USDA. Meetings will initially occur weekly.

ID (yyyymmdd-#)	Decision/Description Decisions provide a position/foundation on which actions are taken.
20111006-01	The Steering Committee recommends the establishment of a business case and funding strategy for the Geospatial Platform so Steering Committee members can incorporate these items into their respective agencies' budget requests.
20111006-02	The Steering Committee recommends that a new FGDC working group on UN Global Geospatial Information Management be formed.



Federal Geographic Data Committee Steering Committee Meeting MEETING MINUTES October 6, 2011

*Non-voting members denoted with an asterisk**

Quorum = 2/3 of voting members. Voting members = 22

Quorum = 15

√	Steering Committee Primary Members	Organization	√	Steering Committee Primary Members	Organization
x	Anne Castle	Department of Interior	x	Dat Tran	Department of Veterans Affairs
x	Sally Ericsson	Office of Management and Budget	x	Jerry Johnston	Environmental Protection Agency
x	Stephen Lowe	Department of Agriculture		Julius Knapp*	Federal Communications Commission*
	Joseph Klimavicz	Department of Commerce		Philip Klokis	General Services Administration
x	James Kwolek	Department of Defense		John Hebert	Library of Congress
	James Dalton*	U.S. Army Corps of Engineers*		Adrian Gardner	National Aeronautics and Space Administration
	Jack Buckley	Department of Education		VACANT	National Archives and Records Administration
	TheAnne Gordon	Department of Energy		VACANT*	National Capital Planning Commission*
	John Teeter	Department of Health and Human Services		VACANT	National Science Foundation
x	Dan Cotter	Department of Homeland Security		Darren Ash	Nuclear Regulatory Commission
x	Raphael Bostic	Department of Housing and Urban Development		VACANT	Office of Personnel Management
	VACANT	Department of Justice		Deborah Anderson	Small Business Administration
	VACANT	Department of Labor		VACANT	Smithsonian Institution
x	Roy Standing	Department of State	x	Linda Maxfield	Social Security Administration

	Peter Appel	Department of Transportation	x	Roy Teal	Tennessee Valley Authority
	Jimmy Amoaka-Atta	Department of Treasury		VACANT	U.S. Agency for International Development
√	Steering Committee Alternate Members	Organization	√	Steering Committee Alternate Members	Organization
x	Jim Bjostad	Department of Defense		Desryn Duncan	Department of the Treasury
x	Tai Phan	Department of Education	x	Autumn Wallin	General Services Administration
	Jeffrey Booth	Department of Homeland Security	x	Butch Lazorchak	Library of Congress
	Jean Pao	Department of Housing and Urban Development	x	Stuart Reiter	Nuclear Regulatory Commission
x	Steve Lewis	Department of Transportation		David Timmons	Social Security Administration
√	Other Attendees	Organization	√	Other Attendees	Organization
x	Jeanette Archetto	Grant Thornton	x	Tony LaVoi	National Oceanic and Atmospheric Administration
x	Bob Austin	Nat'l Geospatial Advisory Committee	x	Pheakdey Lim	Department of Veterans' Affairs
x	Cuttie Bacon	Department of Energy	x	Jim Maas	Office of Management and Budget
x	Myra Bambacus	National Aeronautics and Space Administration	x	Arista Maher	Federal Geographic Data Committee
x	Wendy Blake-Coleman	Environmental Protection Agency	x	John Mahoney	Federal Geographic Data Committee
x	Nancy Blyler	U.S. Army Corps of Engineers	x	Julie Maitra	Federal Geographic Data Committee
x	Steve Bryce	Environmental Systems Research Institute	x	Anne Miglarese	Booz Allen Hamilton
x	Bill Burgess	Nat'l States Geographic Info Council	x	Josh Murphy	NOAA
x	David Cowen	Nat'l Geospatial Advisory Committee Chair	x	Jacque Nolan	Library of Congress
x	Pat Cummins	Environmental Systems Research Institute	x	John Palatiello	Management Association for Private Photogrammetric Surveyors
x	Jack Dangermond	Environmental Systems Research Institute	x	Mark Reichardt	Nat'l Geospatial Advisory Committee

x	Ivan DeLoatch	Federal Geographic Data Committee	x	James Rolfes	Department of Interior
x	Teddy Dyer	Department of Energy	x	Ken Shaffer	Federal Geographic Data Committee
x	Randy Fusaro	Census Bureau	x	Vaishal Sheth	Federal Geographic Data Committee
x	Kevin Gallagher	U.S. Geological Survey	x	Jon Sperling	Department of Housing and Urban Development
x	Hank Garie	Grant Thornton	x	Tim Trainor	Census Bureau
x	Tricia Gibbons	LEAD Alliance	x	Gene Trobia	Nat'l Geospatial Advisory Committee
x	Patricia Hu	Department of Transportation	x	Steve Wallach	GeoEye
x	Betsy Kannalley	U.S. Forest Service	x	Katharine Wallman	Office of Management and Budget
x	Roxanne Lamb	Federal Geographic Data Committee			

Welcome and Introductions - Anne Castle, FGDC Chair; Sally Ericsson, OMB, Vice Chair

FGDC Chair Anne Castle welcomed Sally Ericsson (Office of Management and Budget) as Vice Chair of the Steering Committee. Ms. Castle asked the Steering Committee members and other attendees to introduce themselves, and then reviewed the meeting's agenda. She noted that the agenda included an item reviewing the actions from the National Geospatial Advisory Committee (NGAC) meeting that took place earlier in the week, along with their recommendations for FGDC consideration.

Ms. Castle highlighted that the action items from the June 2011 Steering Committee meeting are also included on the agenda; she noted that the action format now includes due dates, and that members are encouraged to review the actions and provide any suggestions on how to improve this process to Ivan DeLoatch, Executive Director, FGDC.

Ms. Castle briefly reviewed recent activities pertaining to the Landsat program. Landsat 8 funding, as well as Landsat 9 funding and beyond are outlined in the President's budget. The House Appropriations bill, however, did not provide funding for Landsat 9 and beyond. The House bill suggested that the funding for Landsat 9 and beyond be funded with offsets from other areas of Interior.

Ms. Castle gave an overview of upcoming events, including that the U.S. Geological Survey (USGS) will soon complete a national high resolution elevation study. Additionally, a re-designation memorandum pertaining to Senior Agency Officials for Geospatial Information (SAOGIs) was sent by Deputy Interior Secretary David Hayes to the President's Management Council. The Department of the Interior and OMB want to ensure there is leadership-level engagement in the FGDC from member agencies. Agencies are asked to respond as soon as possible with their designees for SAOGI representative.

Geospatial Platform – Jerry Johnston, EPA

Dr. Jerry Johnston (Environmental Protection Agency) presented an update on the Geospatial Platform, highlighting what has changed since the last Steering Committee meeting in June. A brief review of the benefits of the Geospatial Platform was given. The Platform will be a “one stop shop” to deliver trusted, nationally consistent data, with a preference towards interoperable web services. The Platform will provide tools for the centralized discovery, access, and use of data and services managed and maintained in multiple agencies, as well as tools that enable cross-government data to be displayed in a visual context. One of the key goals of the Geospatial Platform is to reduce duplication; thus, it will include problem-solving applications that are built once and reused many times, in addition to using a shared cloud computing infrastructure. Another goal of the Platform is to enable decision makers to quickly and efficiently solve problems. The Platform will provide tools and infrastructure to allow those decision makers to select the pertinent geospatial data, services, and application assets to use in problem solving. The Geospatial Platform will allow for an opportunity to leverage complementary efforts such as Data.gov and the Federal cloud computing initiative, and it will operationalize the Federal geospatial portfolio management processes described in the OMB Circular A-16 Supplemental Guidance.

The target technical architecture of the Geospatial Platform was briefly discussed. A diagram showed the many components of the Platform. Phase One of the Platform has resulted in two major steps forward: 1.) The “Catalog as a Service” feature is live (at geo.data.gov), and 2.) Some “Software as a Service” components are operational (at the Data.gov “Map Gallery” and at geoplatform.gov). Currently, the Geospatial OneStop (GOS) catalog is being migrated to Data.gov. The search interface and community features are being built at geo.data.gov. Only federal records will appear for users searching from this interface. Additionally, the Map Gallery will be built as a feature of geo.data.gov. [Geoplatform.gov](http://geoplatform.gov) is currently in a beta version. [Geoplatform.gov](http://geoplatform.gov) allows for searching of all records (including state and local government records) and it uses an ArcGIS Portal implementation, which is essentially a government version of ArcGIS.com. Users can also create and share maps. A mid-October release of these capabilities is anticipated.

A demonstration of geo.data.gov was given. A Map Gallery allows users to explore geospatial data in a more interactive fashion. Users can now quickly browse geospatial data in the catalog and use filters to find the right type of data. The biggest change is the ability to complete a place-based search. An open-source capability is used to “drive” the catalog. Collaboration capabilities are another new feature. Several agencies, including the National Oceanic and Atmospheric Administration, the Department of Interior, the U.S. Department of Agriculture, the Environmental Protection Agency, among others, are engaged in the coastal marine spatial planning abilities, and they have supplied valuable data to the Geospatial Platform. This is particularly helpful for coastal community adaptation planning—an example Dr. Johnston used to demonstrate the Platform’s capabilities. A map showing social vulnerability of the coastal regions of New Orleans, Louisiana was generated as an example. One especially useful capability of the Geospatial Platform is the ability to save maps generated with parameters of a user’s choosing and to share it with other users. The next steps are to create a business case, including the cost-benefit analysis.

Chair Anne Castle noted that at the last Steering Committee meeting, there was discussion about articulating succinctly and clearly what the Geospatial Platform is and what it means for users. The Federal Geographic Data Committee has put together a brief Value Proposition document that addresses these issues. This document was circulated to both the Steering Committee and the NGAC, and comments were received from both groups. She added that there was discussion about the Value Proposition and Platform recommendations in general at the NGAC meeting, and that Dr. David Cowen will talk more about this in his presentation. By the end of October, the FGDC expects to re-circulate the Value Proposition to the Steering Committee.

ACTION: The FGDC Secretariat will incorporate the NGAC recommendations on the Value Proposition, and the document will be distributed to the Steering Committee.

DECISION: The Steering Committee recommends the development of a business case and funding strategy for the Geospatial Platform so Steering Committee members can incorporate these items into their respective agencies' budget requests.

A-16 Supplemental Guidance - Ivan DeLoatch, Executive Director, FGDC Secretariat

Mr. Ivan DeLoatch, Executive Director of the FGDC, presented on the status of the A-16 Supplemental Guidance. He explained that the intent of the Supplemental Guidance is to clarify OMB Circular A-16, which was issued in 2002. Another purpose of the Supplemental Guidance is to promote a systematic portfolio management approach for A-16 themes and datasets. Additionally, the Supplemental Guidance aims to improve coordination and collaboration on A-16 themes and datasets.

The Supplemental Guidance was released by OMB in November 2010. It defines the portfolio management approach for managing geospatial data assets. The Supplemental Guidance also describes key stakeholder roles and responsibilities, and processes for revising Appendix E. It promotes the use of lifecycle management approaches to data creation and acquisition. Furthermore, the Supplemental Guidance includes a common lexicon of geospatial terminology.

The definition of portfolio management is: “tracking, maintaining, expanding, and aligning assets to address and solve business needs, and understanding what assets exist to ensure that data is trusted, consistent, current, applicable, and resourced.” Portfolio management supports a comprehensive approach for managing national geospatial data assets; supports trusted data offerings on the Geospatial Platform; provides a better understanding of what data is available from agencies; and allows for informed decision making; and provides a basis for making sound investments.

A graphic showing the set of data themes that the FGDC has agreed upon was shown. The data themes cover most business needs from the agencies. However, there is more work to do in organizing sets with themes. Many geospatial datasets can be related to a broader category that can be managed most effectively when organized into logical units or themes; therefore it is useful to organize data sets into broader themes. The benefits of using a theme-based portfolio management approach were also outlined. These advantages include that data sets from multiple agencies/sources can be more effectively managed and delivered to meet public and government

needs; that investment and development needs and strategies for critical data sets can be effectively described and supported; and finally, that sound data management practices can easily be shared across themes.

The early implementation priorities related to the A-16 Supplemental Guidance include: developing training materials and templates; educating agency leadership; developing agency implementation plans identifying agencies' theme/datasets and responsible personnel; completion of portfolio management pilot(s); and initiating theme strategic/implementation plans. Time boxes showing progress on each of these priorities will be a useful tool in implementation.

Mr. DeLoatch also brought up several actions for Steering Committee members to take in the near-term. These actions include: to champion the A-16 Supplemental Guidance implementation strategy; to familiarize themselves and their staffs with the roles and responsibilities outlined in the Supplemental Guidance (noting that there is training available); to endorse and commit to Theme Lead Agency roles; to select themes for piloting processes; and to develop agency implementation plans.

Mr. Stephen Lowe (USDA) asked a question about working with partners and sharing more broadly in relation to the A-16 Supplemental Guidance. Mr. DeLoatch responded that so far, the FGDC has worked extensively with state and local partners to develop data sets and themes lists.

Mr. John Palatiello (MAPPS) asked about private sector data, specifically the differences between "authoritative" vs. "trusted" data. Mr. DeLoatch answered that the FGDC and its partners should decide collectively whether data satisfies our requirements. This could be considered "trusted/authoritative" data. Pilots will help us determine specific criteria for this.

UN-GGIM Update – Tim Trainor, Census Bureau

Tim Trainor gave an overview of the United Nations Committee of Experts on Global Geospatial Information Management (UN-GGIM). The UN-GGIM is a new intergovernmental body to address the emerging issue of global geospatial information management. The UN-GGIM brings together global-level experts from all member states and international organizations, with the intent to play a leading role in agenda-setting for the development of global geospatial information. The UN-GGIM provides a forum for coordination and collaboration among member states, and between member states and international organizations.

The UN-GGIM was formed because many international organizations have been working on issues related to geospatial information, and there is a need for an official mechanism that links outcomes of these organizations to specific policy decisions and their outcomes on member states. Efforts at the United Nations to manage the process of work have been extremely difficult in the past. A "bottom-up" approach is the way they have been doing things to date. The UN-GGIM is a "top-down approach." It is an educational approach to highlighting why geospatial information is important and how it can benefit everyone. The new committee is looking to address the entire concept of geospatial information by bringing together member states and international organizations. All UN issues have both national and cross-border impacts, and this committee will be useful in defining best practices for managing geospatial

information nationally and globally so this information can support a variety of practical uses to the organization as a whole.

The UN-GGIM will meet at least annually. U.S. participation was reviewed. Beginning in 2009, there have been three preparatory meetings regarding global geographic information management. Several upcoming meetings are planned in Seoul, Republic of Korea, which Mr. Trainor plans to attend.

Mr. Trainor proposed a recommendation to the FGDC. He proposed the creation of a new working group on Global Geospatial Information Management, which he volunteered to chair. Members of this group would be comprised of agencies with special interests in the objectives of UN-GGIM (e.g., USGS, NGA, Census, etc). While the US has engaged informally to date, this work group would allow for a single official position for the US. Ms. Katharine Wallman (OMB) added that it seems that FGDC is the appropriate entity to participate in representing US interests to this international body.

Mr. Stephen Lowe (USDA) asked if there are there industry members in UN-GGIM. Mr. Trainor responded that membership is by member states, and that international associations are represented by the Joint Board on GIS (which is comprised of 10 different societies). There are interested vendors. On the first day of Joint Board meetings, there is a meeting of business leaders to discuss how they can contribute, but they are not voting members.

DECISION: The Steering Committee recommends that a new working group on Global Geospatial Information Management be formed.

ACTION: The FGDC Secretariat will send out an email to Steering Committee members to solicit membership for the newly formed working group on Global Geospatial Information Management.

National Geospatial Advisory Committee Report - David Cowen, NGAC Chair

Dr. David Cowen, Chair of the National Geospatial Advisory Committee (NGAC), provided a report on the outcomes of the 2011 NGAC meeting. He began by stating that he believes the objective of NGAC is to restore the Federal government back to its rightful place as the world leader in the innovative use of geospatial technology. The NGAC Charter states that “The [NGAC] will provide advice and recommendations related to management of Federal and national geospatial programs, the development of the National Spatial Data Infrastructure, and the implementation of Office of Management and Budget Circular A-16 and Executive Order 12906. The Committee will review and comment upon geospatial policy and management issues and will provide a forum to convey views representative of non-federal stakeholders in the geospatial community.”

Some of the topics on the October 2011 NGAC agenda included the Geospatial Platform, the Innovative Strategies white paper, the Geospatial Work Force white paper; and a report on the Tribal Subcommittee. Dr. Jerry Johnston presented a live demonstration of Version 1 of the Geospatial Platform, and NGAC members were impressed with the capabilities. The NGAC will provide feedback to the FGDC on the Value Proposition document. The NGAC

recommendation on the Geospatial Platform was shared with the Steering Committee members. That recommendation includes that the FGDC finalize the business plan and shared investment strategy for the Geospatial Platform as part of the FY 2013 budget cycle. The Secretariat plans to revise and re-circulate the Value Proposition document by November 1.

Dr. Cowen gave a brief update of the Innovative Strategies discussion. The NGAC members reviewed the draft Innovative Strategies white paper, including recommendations that address leveraging technologies, policies, and trends. The NGAC believes there is a need to reconfigure, focus, re-position, empower and authorize the FGDC as the national lead for developing managing and assuring Geospatial Information Services for the Nation. The NGAC action is that by December 2011, the NGAC will update the recommendations on Federal geospatial leadership and coordination that were provided in the October 2008 NGAC Transition Paper and incorporate them into the NGAC Innovative Strategies white paper.

Dr. Cowen also described the NGAC discussions surrounding the Geospatial Workforce paper. During the meeting, NGAC members spent considerable time reviewing the draft white paper, including recommendations addressing: science, technology, engineering, and math (STEM) education and programs and the Department of Labor's competency model.

Dr. Cowen recalled the NGAC discussion regarding the Tribal Subcommittee as well. NGAC Tribal Subcommittee representative Mr. David Wyatt spoke to representatives from numerous Tribes and came back to NGAC with feedback. An NGAC recommendation to develop a Tribal Land Records Management system was developed, following discussion regarding these activities.

Dr. Cowen also reviewed other NGAC actions from the October meeting. He announced that the next NGAC meeting is tentatively scheduled for the week of December 5, 2011. This meeting will be a half-day web-based meeting, and it will be open to the public. Potential topics include the review and adoption of the revised Innovative Strategies white paper, the review and adoption of the revised Geospatial Workforce white paper, and an update on the progress of the Geospatial Platform.

Wrap-Up Discussion - Anne Castle, FGDC Chair; Sally Ericsson, OMB, Vice Chair

Ms. Anne Castle opened up the discussion to Steering Committee members in order to allow them an opportunity to ask questions or comment on the meeting's presentations. Mr. Stephen Lowe asked Ms. Castle what her perspectives are on how OMB will engage in development of a business case. Ms. Castle said that she is confident that OMB will be actively engaged in the process.

Ms. Anne Miglarese, a member of the NGAC, stated that one of the tasks of the NGAC Geospatial Platform Subcommittee is to provide comments on the outline of the Platform business plan to the FGDC Secretariat. She asked whether the NGAC Platform Subcommittee might be able to solicit input on topics that must be in business plan for OMB from Ms. Ericsson. For instance, it would be helpful to know whether OMB is looking for a return on investment, schedule, Exhibit 300, or some other document. Ms. Castle stated that she agreed this might be helpful.

Mr. Dan Cotter (DHS) commented that the June and October 2011 Steering Committee meetings have been the most substantive conversations the Steering Committee has had in a long time.

Ms. Castle concluded the meeting by briefly reviewing the actions and decisions.

ACTION: The FGDC Chair will send a message to FGDC agencies regarding next steps on how to proceed on the Geospatial Platform.

The FGDC Secretariat will finalize the Value Proposition document by November 1, and will re-circulate the document to the Steering Committee. The Value Proposition will serve as initial outline for development of a business case and funding strategy. FGDC will obtain OMB's input on what should be included in the Value Proposition as a part of this process. Additionally, a new working group on Global Geospatial Information Management will be established in response to Mr. Tim Trainor's recommendation. Finally, the Steering Committee was presented with several new recommendations from the NGAC (some pending, because they are intending to develop them further). The FGDC Secretariat has received specific NGAC comments on the Value Proposition and will continue to track all future comments.

Adjourn